

**DeKalb County Sheriff's Merit Commission  
Meeting Minutes  
November 1, 8,9,10,14,16,&17<sup>th</sup> 2011**

**The Board of Merit Commissioners held a continuous meeting beginning on November 1<sup>st</sup> and concluding on November 17<sup>th</sup> 2011 for the purpose of testing candidates for the Telecommunications Division of the Sheriff's Department. Eighty-six candidates submitted applications for this testing cycle. Test Sites: Written:-Legislative Center, Criticall:-DeKalb City Annex; Interviews: Sheriff's Department Conference Room.**

**On November 1<sup>st</sup> a total of sixty-one candidates appeared for the written examination which was administered by Commissioners Gene Lane and Bennetta Stearnes. Commissioner Walker was absent on this day. Sheriff Scott was present for a brief period to welcome the candidates. The exam began at 6:00 p.m. and was concluded at about 7:30 p.m.**

**On November 8<sup>th</sup>, 9<sup>th</sup>, & 10<sup>th</sup>, Commissioners Lane, Stearnes and Walker were all present for the Criticall examinations as well as Lt. Lisa Winckler of the Telecommunications Division who administered the exam. Only those candidates who achieved at least a score of 70 on the written examination were eligible to take this exam. A total of thirty-three candidates qualified with a score of at least 70 on the written examination and called to arrange appointments to take the Criticall. Of the thirty-three who made appointments to take the exam, 6 failed to show at the appointed time leaving 27 candidates taking the Criticall examination on one of the three days scheduled. At the end of those three days, 25 candidates were successful and eligible to be scheduled for interviews with the Commissioners.**

**Candidates were scheduled for interviews on November 14<sup>th</sup> 16<sup>th</sup> and 17<sup>th</sup>. Commissioners Lane, Stearnes and Walker were present. Lt. Lisa Winckler was also present. Twenty-four of the 25 candidates passed the interview examination with a score of 70 or better. A list with scores of the candidates, highest to lowest will be generated by the secretary and submitted to Sheriff Scott. Copies of the list will be provided to Commissioners and for the permanent file. Chairman Gene Lane adjourned the meeting on November 17, 2011 at approximately 7:50.  
Submitted by: *Bennetta Stearnes, Secretary***