

DeKalb County Sheriff's Merit Commission
Meeting Minutes
For June 9, 2015

The meeting was called to order by Chairman Gene Lane at 5:36 p.m.

Present at the meeting: Commissioners Todd Walker, Gene Lane and Kim Green. Also Present: Sheriff Scott

Approval of Agenda: Motion by Todd Walker, second by Gene Lane. Motion Passed.

Approval of Minutes of May 7th, 2015: Motion by Gene Lane, second by Todd Walker. Motion Passed

1. Introduction of new Commissioner Kim Green:

Kim Green was introduced as the new commissioner (replacing LaMetra Curry) to Gene and Todd

2. Future Testing Processes?

Corrections Testing:

The date was set for Saturday, July 11th 2015 for the physical and written exams. The physical will take place at 8:00 a.m. at the NIU Rec Center and the written will follow at the DeKalb County Community Center. Oral interviews will be scheduled Monday – Thursday from July 14th – 30th as necessary.

A motion was made by Todd, 2nd by Kim to accept NIPSTA cards to allow candidates not to have to take our physical test. Motion passed. This means that a candidate must either pass our physical exam or provided us proof of a valid NIPSTA card prior to moving forward to the written exam. The NIPSTA card must have a verification date of completion no longer than one year prior to our physical testing process.

It was confirmed that the candidates must pass the physical exam (or provide proof of a NIPSTA card) to qualify them to take the written exam. The candidates taking the written exam must pass each and all sections with a score of 75% or greater to move forward to the oral interviews. Those being interviewed must also pass with a score of 75% or greater to be placed on the final eligibility list.

Sergeants Exam:

The written exam will be scheduled for the week of August 11th. The oral interviews will be schedule for Saturday, August 22nd at 7:30 a.m.

The points and scoring process was discussed. All candidates must score a 70% or higher on the written exam to move forward to the oral interviews. The Oral interviews will be facilitated by Standard and associates with the assistance of a professional panel and the Merit Commission. For those who pass the written test and therefore move into the oral board segment of testing, a final overall score of 70% will need to be obtained to be certified eligible for promotion by the Merit Commission (for an individual's name to appear on the final posted list). The final overall score will be determined by the following compilation, 40 % of the written score, 10% of the Sheriff's administrative points, and 50% of the oral board score. All percentages are based on 100 points or its equivalent possible in each segment.

Other Testing Processes:

Once we have begun the corrections exam and have announced the Sergeant's exam the Commission will revisit scheduling a Lieutenant's test?

No dates were set, just a general discussion on the possible testing options.

No other business was taken.

Chairman Lane called for a motion to adjourn the meeting at approximately 6:38 p.m. seconded by Kim Green. Motion passed meeting was adjourned.