

**DeKalb County Sheriff's Merit Commission**  
**Meeting Minutes**  
**For September 14, 2015**

The meeting was called to order by Chairman Gene Lane at 5:30 p.m.

Present at the meeting: Commissioners Todd Walker, Gene Lane and Kim Green.

Approval of Agenda: Motion by Todd Walker, second by Gene Lane. Motion Passed.

1. Lieutenant Eligibility Test Clarification:

Sheriff Scott addressed the Commission with a concern that employees brought forward on clarifying the upcoming testing process. Employees from other divisions (Como, corrections) were concerned that if they did not take this Lieutenants exam that they would miss their opportunity to test for future openings in their divisions. Sheriff clarified the issued by providing the attached note that indicates that this testing process that we are going to begin is only for the consideration of a Patrol Division Lieutenant. That if there are openings in other divisions, the Sheriff would offer a separate test at that time. With this said, the Commission concurred and accepted the Sheriff's letter of understanding (see attached).

2. Other Testing Information:

a. Release Sgt Promotional written score

- i. The sheriff discussed his request to release the written scores from our recent written exam. Commissioner Walker was opposed to this practice, but the other Commissioners were okay with the release. The Commission concurred with the Sheriff's intent to release the scores.

b. Corrections Chief

- i. The Sheriff updated the Commission on some future staffing options. No action was taken, just a review of options.

No other business was taken.

Chairman Lane called for a motion to adjourn the meeting at approximately 5:50 p.m. seconded by Kim Green. Motion passed meeting was adjourned.

The testing process for the Lieutenants Eligibility List that is scheduled for October 2015 **will be used only** for filling of the rank of Patrol Lieutenant for the 12 months immediately following the certification date.

Any other Lieutenant openings that may occur in 2015-2016 will have eligibility lists and testing developed in accordance with those vacancies and the rules as set by the Merit Commission.

The eligibility for testing for any/all Lieutenant positions remains as stated in Merit Commission Rules and Regulations Article IV 1-e:

“Five years in the Sheriff’s Office currently holding the rank of Sergeant with the minimum of 1 year as a Sergeant.”

Merit Commission Chairman  
Gene Lane  
September 4, 2015