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DeKalb County Government
Sycamore, Illinois

**Executive Committee Minutes
January 9, 2019**

The Executive Committee of the DeKalb County Board met Wednesday, January 9, 2019, in the Administration Building's Conference Room East in Sycamore, Illinois. Chairman Mark Pietrowski, Jr. called the meeting to order at 7:00 p.m. Those Members present were Mr. Tim Bagby, Mr. Dan Cribben, Mr. Steve Faivre, Vice Chairman John Frieders, Ms. Dianne Leifheit, Mr. Roy Plote, Mr. Chris Porterfield, Mr. Paul Stoddard, and Chairman Mark Pietrowski, Jr. A quorum was established with all nine Members present.

Others present included, Gary Hanson, Craig Roman, Jim Luebke, Jeff Whelan, Greg Millburg, Misty Haji-Sheikh, Sandra Polanco, and Suzanne Willis.

APPROVAL OF THE AGENDA

Mr. Faivre moved to approve the agenda as presented. Mr. Porterfield seconded the motion and it was carried unanimously by voice vote.

APPROVAL OF THE MINUTES

It was moved by Mr. Plote, seconded by Vice Chairman Frieders and it was moved unanimously to approve the minutes from the November 14, 2018 meeting.

PUBLIC COMMENTS

There were no public comments.

CHAIR'S COMMENTS

Chairman Pietrowski welcomed all the new and returning County Board Members to the New Year. He additionally thanked Mr. Faivre for hosting the annual County Board Holiday Party.

APPOINTMENTS

The following appointments were recommended for approval:

- a. **Board of Health:** Jessica Harrill, JD appointed for a three-year term beginning January 1, 2019 through December 31, 2021; Patricia Faivre appointed as of January 1, 2019 to fill out the unexpired term of Tiara Huggins until December 31, 2020; and Derryl Block and Heather Breuer both reappointed for three-year terms beginning January 1, 2019 through December 31, 2021.
- b. **County Board Ad Hoc Rules Committee:** Tim Bagby, Scott Campbell, Steve Faivre, John Frieders, Dianne Leifheit, Mark Pietrowski, Jeff Whelan, and Sue Willis all appointed immediately until November 30, 2020.
- c. **Community Services Block Grant Administrative Board:** Maureen Little appointed immediately to fill the unexpired term of Stephen Reid until June 30, 2020.

It was moved by Mr. Faivre and seconded by Mrs. Haji-Sheikh to forward the recommended appointments to the full County Board for approval. Motion carried unanimously.

APPROVAL OF THE COUNTY BOARD AGENDA

Chairman Pietrowski next asked to go around the table and hear an update from all of the Committee Chairpersons on what their Committees had done at their last meeting together and/or what they are anticipating in the months to come.

Mr. Plote, Chair of the County Highway Committee, shared that the Committee forwarded three resolutions to the full County Board for consideration. He provided background on each resolution as well as shared that DSATS was now under the leadership of the DeKalb County Highway Department as of January 1st. Transit functions still remain with the City of DeKalb. Communication will continue to be important and the County will work on improving that along with improving the overall efficiency of operations. He lastly shared that County Engineer Nathan Schwartz would be presenting his Annual Report to the full County Board this month.

Mr. Stoddard, Chairman of the Forest Preserve Operations Committee, noted that the Committee has not met yet.

Mr. Cribben, Chairman of the Finance Committee, shared that the Committee has not met yet but they would be presenting the usual monthly Claims and Reports of County Officials at the full Board Meeting. Mr. Cribben additionally shared that he would like the Finance Committee to begin taking a more in-depth and proactive approach at the County's Claims (monthly vendor payments).

Ms. Leifheit, Chair of the Law & Justice Committee, shared that the Committee had not met yet but at their next meeting she has invited Chief Klein to provide them with an update on how the Jail has been running for the past six months with the new expansion.

Mr. Faivre, Chairman of the Planning & Zoning Committee, shared that the Committee has met a couple times and has forwarded one variation Ordinance and twenty Special Use Permit Ordinances for solar gardens throughout DeKalb County. He also shared that in the months ahead the Committee will be looking at multiple zoning code changes in the A-1 agricultural district.

Mr. Porterfield, Chairman of the Health & Human Services Committee, explained that the Committee met and approved the Senior Services Tax Levy Timeline for this upcoming grant year as well as forwarded a resolution to the full Board recommending approving a loan to the Voluntary Action Center. He lastly shared that the Committee additionally approved forwarding a resolution to the County Board which would divest of the Community Action Department and endorse the Family Service Agency of DeKalb County to take over and manage the Community Services Administrative Block Grant.

Chairman Pietrowski and the Executive Committee discussed further the history and reasons behind divesting Community Action. It was also explained that if Family Service Agency were to be award the Block Grant how much more opportunity it would open up for the citizens of DeKalb County.

Mr. Bagby, Chairman of the Economic Development Committee, shared that Debbie Armstrong from the DeKalb County Convention and Visitors Bureau attended their meeting and the Committee once again approved and forwarded the annual re-certification resolution naming the DCCVB the County's Agency of Record for Tourism Promotions for the Illinois Office of Tourism for the 2019 Fiscal Year. The Committee additionally discussed and identified goals for 2019-2020, Mr. Bagby shared.

It was moved by Mr. Porterfield, seconded by Mr. Stoddard and it was carried unanimously to approve the County Board Agenda and to forward it to the full County Board for approval.

COUNTY ADMINISTRATOR'S REPORT

Mr. Hanson presented the Committee with his County Administrator's Report. He began by sharing that the DeKalb City Council recently met and approved the zoning permit for work to begin on the Nursing Home Expansion.

He also shared that as mentioned before, the County is now the Lead Fiscal Agent for DSATS and County Engineer Nathan Schwartz has been named the Director and he (Gary Hanson) is the Chairman of the DSATS Board.

In February of 2019, the Health Department will be conducting an Emergency Preparedness drill that will focus on simulating the receiving, sorting and inventorying, and distribution of materials during an actual Emergency event. To do this, they are collecting personal hygiene products that will end up being distributed to the Food Pantries in DeKalb County. Mr. Hanson shared that if any Board Members were interested in participating in this way to assist with the County's Emergency Preparedness, they can bring their items with them to any meetings or drop them off at the County Administration Office.

Mr. Hanson shared that on Wednesday, February 6th, DCEDC will hold their first Business Roundtable & Networking Event of the year. The focus of the educational event is about the DeKalb-Taylor Municipal Airport and their recently completed strategic plan "Charting a Course".

Lastly, Mr. Hanson shared that the City of DeKalb has recently approved 3 TIF Projects as well as agreed to a forensic audit of their TIF funds. The DeKalb County State's Attorney's Office will be handling the audit and there will be a Request for Proposal that will be published within the next month for an auditing firm.

ADJOURNMENT

It was moved by Mr. Stoddard, seconded by Mr. Cribben and it was carried unanimously to adjourn the meeting at 7:50 p.m.

Chairman Mark Pietrowski

Tasha Sims, Recording Secretary