

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
EXECUTIVE COMMITTEE
MINUTES OF MEETING

January 7, 2019

Approved

Committee Members Present: Jerry Helland, Jane Smith

Staff Present: Deanna Cada, Kathy Ostlick

Other Persons Present:

1. Call to Order

Mr. Helland called the meeting to order at 5:01 p.m.

2. Agenda

Ms. Smith moved to approve the agenda; seconded by Mr. Helland. The motion passed unanimously on a voice vote.

3. Approval of Minutes

Ms. Smith moved to approve the minutes of the 12/3/18 meeting; seconded by Mr. Helland. The motion passed unanimously on a voice vote.

4. Office Report

Ms. Cada informed the Committee that she and Ms. Plote attended the ACMHAI meeting. It went well and they have several ideas to explore. Ms. Cada and Ms. Plote will present a report at the next Board meeting.

Ms. Cada shared with the Committee that auditions for This Is My Brave have been scheduled. The first one is tomorrow evening. They will be needing about 15 presenters.

Ms. Cada informed the Committee that Community Action is moving forward with the State finding someone else to take over the grant. Ms. Cada received permission from the State to continue as Executive Director and for staff to continue as well until March 31st.

Ms. Ostlick informed the Committee that she will be having surgery on 1/15/19 and should be back to work on 1/28/19.

5. On-Line Grant-making Status update

Ms. Cada reminded the Committee that the last time they discussed on-line grant making, they left off with Foundant giving a demonstration. The Committee asked Ms. Cada to find out about experiences with Foundant from other 708 Boards that use them. Ms. Cada said that the Community Foundation has never had a problem, McHenry County was very pleased with them, and Oak Park has no complaints.

Foundant sent a quote to Ms. Cada. Startup fee will be \$12,000 to \$15,000 with a continuation fee every two years of between \$9,500 and \$10,500.

After discussion, the Executive Committee said to move the topic to the Finance Committee to look at the fees.

6. Juvenile Justice Council & Senior Tax Levy Management

Ms. Cada explained to the Committee that after Community Action has moved to another provider, Juvenile Justice and the Senior Tax Levy will need a home. Both of those programs are now under Community Action. Ms. Cada suggested that both be taken under the wing of the Mental Health Board. The Committee discussed the issue and said to move it to the full Board for discussion.

7. Closed Session – Personnel Issue

Ms. Smith moved to go into Closed Session at 5:14 pm to discuss a personnel issue; seconded by Mr. Helland. The motion passed unanimously on a voice vote.

The Committee came back into Open Session at 5:17 pm.

Ms. Smith made a motion to move the personnel topic to the full Board at their 1/28/19 meeting; seconded by Mr. Helland. The motion passed unanimously on a voice vote.

8. One Year Annual Plan

Ms. Cada discussed the Annual Plan process. The Board has identified several topics of importance. One is mental health for children 0-7 years of age. Another is the mental health liaison for the DeKalb Police Department. Ms. Cada will discuss this further at the Board meeting.

9. Date of Next Executive Committee Meeting: 2/4/19

10. Adjournment

The meeting was adjourned at 5:17 p.m.

Respectfully submitted,

Jerald Helland, Board President

Kathy Ostdick, Recording Secretary