

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

MINUTES OF MEETING

February 4, 2019

Approved

Board Members Present: Jerry Helland, Jane Smith, Marilyn Stromborg, Meghan Cook,
Dick Schluter, Robert Cook, Sue Plote

Board Members - Absent: Jennie Geltz, Laurie Emmer

Other Persons Present:

Office Staff Present: Deanna Cada, Kathy Ostdick

1. Call to Order

The meeting was called to order by the President, Jerald Helland, at 6:31 PM.

2. Agenda

Dr. Stromborg moved to approve the agenda; seconded by Ms. Smith. The motion passed unanimously on a voice vote.

3. Minutes

Ms. Cook moved to approve the minutes of the 12/10/18 Board meeting; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.

4. 3 Year Presentation – Juvenile Justice Council

The Juvenile Justice Council 3 Year Presentation will be rescheduled for a later date.

5. Announcements

Ms. Cada discussed the 211 quarterly report requested by Mr. Helland. Mr. Helland also provided the Board with an article titled The Psychology of Helping which he got from the Lions Organization.

6. Director's Report

Ms. Cada reported that the Family Service Agency has hired a new Clinical Director, Colleen Parks. Ms. Parks was the social worker in the hospital emergency room department for many years. She also worked in the psychiatric unit at the hospital and she has a long history of working with mental health clients. She is also on the Human Relations Board of DeKalb County.

Ms. Cada reported that an employee of the Ben Gordon Center, Karyn Erkfritz-Gay, is now certified in Youth Mental Health 1st Aid. They will be starting to schedule classes soon. They are also working with the Regional Office of Education to offer the training to teachers, secretaries, etc., at the schools.

7. Community Input

There was no community input.

8. Finance Reports

Dr. Stromborg moved to approve the January 2019 agency claims in the amount of \$232,295.99; seconded by Ms. Cook. The motion passed unanimously on a roll call vote.

Ms. Plote moved to approve the January 2019 office claims in the amount of \$1,028.01; seconded by Ms. Smith. The motion passed unanimously on a roll call vote.

9. Executive Committee

A. Juvenile Justice Council Coordinator & Senior Tax levy Management

Ms. Cada reminded the Board that her responsibilities for the DeKalb County Community Action Department will end March 31, 2019. At the current time, however, the DeKalb County Juvenile Justice Council and the Senior Tax Levy are under the umbrella of Community Action. When Community Action leaves DeKalb County management, JJC and Senior Tax Levy will need a new home.

Ms. Cada discussed the pros and cons of keeping the two sections under the Board's umbrella. The Senior Tax Levy grant process is handled like the Mental Health Board grant process and their allocation of funds is decided upon by the County Health and Human Services Department. The Juvenile Justice Council has its own Board. Both sections need a department to be their administrator.

Ms. Plote moved that effective 4/1/19 both the DeKalb County Juvenile Justice Council and the Senior Tax Levy will be administered by the DeKalb County Community Mental Health Board; seconded by Mr. Cook. The motion passed unanimously on a voice vote.

10. Finance Committee

A. Gracie Center Reallocation Request

Ms. Cada informed the full Board that the Finance Committee has approved and moved the Gracie Center request to the full board for discussion. The Gracie Center has requested that \$7,000 of their GY19 grant allocation be reallocated. The \$7,000 was originally allocated for a part time position in their vocational training. That person has left Gracie Center. The Gracie enter Board decided to hire an Executive Director and is asking the Mental Health Board to reallocate the \$7,000 to partially pay for the position.

Dr. Stromborg moved to reallocate the \$7,000 requested for partial salary for the Executive Director; seconded by Ms. Plote. The motion passed unanimously on a roll call vote.

B. This Is My Brave Sponsorship/Tickets

Ms. Cada talked to the Board about the progress of This Is My Brave. Auditions for the show have taken place and 12 people have been picked to perform. Ms. Cada asked the Board to sponsor the show at the \$5,000 level. She also suggested that the Board purchase 10 tickets to have on hand incase consumers are identified as wanting to go but do not have the funds for a ticket.

Ms. Smith moved to sponsor This Is My Brave for \$5,000 and to purchase 10 tickets at \$20 each for a total of \$200 for tickets; seconded by Ms. Cook. The motion passed unanimously on a roll call vote.

C. Grant Year 2020 Allocation Timeline

Ms. Cada reviewed the GY20 Grant Allocation timeline and schedule.

11. Outcomes Committee

The Outcomes Committee did not meet.

12. Old Business

A. 3 Year and 1 Year Annual Plan Development

Ms. Cada reminded the Board of the top 3 priorities. Ms. Plote discussed the first priority which is 0-7 year old Mental Health. She shared some thoughts she had on needs and program ideas.

The second priority is Mental Health and Law Enforcement improvements. Ms. Cada had been working with Justin Leverton of the DeKalb Police Department Bureau of Justice Administration on a grant which they did not get. Officer Leverton then pulled all the stakeholders together to see how they could still implement a program similar to the grant they did not receive. All the stakeholders attended and are interested in doing just that. They pulled together some items that did not cost anything to implement. The Mental Health Board could possibly help with some of the more costly items on the list.

Part of the second priority is providing a social worker for police departments. A model for this has not been discussed as of yet. The Ben Gordon Center called Ms. Cada to say that they will be putting a social worker for a police position in their GY20 Grant Application.

The third priority is supporting the Health Department with the Mental Health portion of their IPLAN. One idea is to develop a bullying curriculum along with other adolescent issues. One of the other goals of the Health Department is to become Trauma Informed.

Ms. Cada said that the next step in this process would be to develop a budget for these three priorities to look into spending some of the Mental Health Board unallocated dollars.

Ms. Cada also shared some longer term goals for the future.

Ms. Smith moved to accept the One Year and Three Year Annual Plans; seconded by Ms. Plote. The motion passed unanimously on a voice vote.

13. New Business

A. Personnel Issue – Closed Session

Mr. Helland moved to go into Closed Session at 7:26 PM; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.

The Board came back into Open Session at 7:38 PM.

Mr. Helland moved to give Ms. Cada a bonus of \$3,000 effective immediately and her attributes and goals for the coming year will be indicated in a letter which will be developed next week; seconded by Ms. Plote. The motion passed unanimously on a roll call vote.

13. Adjournment

The next Board meeting will be February 25, 2019 at 6:00 pm with DeKalb County Community Gardens – Walnut Grove Farm 3 Year Presentation

The meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Jerald Helland, President

Kathy Ostidick, Recording Secretary