

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
EXECUTIVE COMMITTEE
MINUTES OF MEETING

February 4, 2019

Approved

Committee Members Present: Jerry Helland, Jane Smith, Marilyn Stromborg

Staff Present: Deanna Cada, Kathy Ostdick

Other Persons Present:

1. Call to Order

Mr. Helland called the meeting to order at 5:00 p.m.

2. Agenda

Dr. Stromborg moved to approve the agenda; seconded by Ms. Smith. The motion passed unanimously on a voice vote.

3. Approval of Minutes

Dr. Stromborg moved to approve the minutes of the 1/7/19 meeting; seconded by Ms. Smith. The motion passed unanimously on a voice vote.

4. Office Report

Ms. Cada informed the Committee that the office was closed 1/30/19 and 1/31/19 due to bad weather.

Auditions for This Is My Brave have been completed and 12 were accepted. A cast party was held at the Community Outreach Building on 2/1/19.

Ms. Cada went to an NIU Non-profit Governmental Unit department talk on program evaluations. Ms. Cada suggested that the Outcomes Committee may want to hear the discussion.

Ms. Cada gave the Committee an update on Community Action. The State of Illinois held a public hearing on moving the grant to another agency. The Family Service Agency was the only not for profit that applied for the grant so the grant will be given to them as of 3/1/19.

Ms. Cada informed the Committee that ACMHAI has asked her to be in charge of the Membership Committee and she has accepted.

5. Policy Review

The Committee looked over the checklist for policy review. Ms. Cada and Ms. Ostdick will review the policies and bring any concerns to the Executive Committee.

6. Conflict of Interest

Ms. Cada informed the Committee that it was time to sign Conflict of Interest Statements and they will be handed out at the next Board meeting.

7. One Year Annual Plan

Ms. Cada briefly discussed the Annual Plan process. This will be discussed further at the Board meeting.

8. Date of Next Executive Committee Meeting: 3/4/19

9. Adjournment

The meeting was adjourned at 5:15 p.m.

Respectfully submitted,

Jerald Helland, Board President

Kathy Ostdick, Recording Secretary