

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

FINANCE COMMITTEE

MINUTES OF MEETING

February 4, 2019

Approved

Committee Members Present: Dick Schluter, Meghan Cook, Jane Smith, Marilyn Stromborg

Ex-Officio Present: Jerry Helland

Other Persons Present:

Office staff: Deanna Cada, Kathy Ostdick

1. Call to Order

Mr. Schluter called the meeting to order at 5:30 p.m.

2. Agenda Approval

Dr. Stromborg moved to approve the agenda; seconded by Ms. Cook. The motion passed unanimously on a voice vote.

3. Minutes

Ms. Cook moved to approve the minutes of the 1/7/19 meeting; seconded by Dr. Stromborg. The motion passed unanimously on a voice vote.

4. Office Report

Ms. Cada reported that Grant Application season is in full swing. Some agencies have called with questions. No new agencies signed up to attend the informational meeting that the office offered.

The City of DeKalb Bureau of Justice did not get the grant that they had applied for. Stakeholders got together after receiving the news to see what they could do without the funding.

Ms. Cada reported that she received a call from the Ben Gordon Center to inform us that the roof was leaking. Ms. Cada told her to contact their roof company and let us know what they say.

5. CIT Conference Attendance – Executive Director

Ms. Cada asked the Committee if she could attend the CIT Conference.

Dr. Stromborg moved to give permission to Ms. Cada to attend the CIT Conference; seconded by Mr. Schluter. The motion passed unanimously on a roll call vote.

6. On-Line Grant Making Products

Ms. Cada shared with the Committee that the County IT Department has had problems with WORD and EXCEL attachments to emails. She checked and on-line grant making submissions would not be an issue.

7. FSA Capital Request

The Committee discussed the letter from Family Service Agency requesting money for their Capital Campaign. A suggestion was made to have FSA provide additional answers to questions requested by the Mental Health Board.

Dr. Stromborg moved to bring to the full Board the discussion of giving \$100,000 to the Family Service Agency following the precedent set forth by the Opportunity House capital grant requested several years ago; seconded by Ms. Cook. The motion passed unanimously on a voice vote.

8. Hope Haven – Life Skills Program Changes

The Committee discussed the request and decided to invite Ms. Wicks and Ms. Bagot, Hope Haven Finance Person, back for another meeting.

9. 12 Health Services Drive – Closed Session

Ms. Cook moved to go into Closed Session at 6:12 PM; seconded by Dr. Stromborg. The motion passed unanimously on a voice vote.

The Committee came back into Open Session at 6:23 PM.

10. One Year Plan Goals

Ms. Cada briefly discussed the One Year Plan Goals.

11. Date of Next Meeting: 3/4/19

12. Adjournment

The meeting was adjourned at 6:24 p.m.

Respectfully submitted,

Richard Schluter, Committee Chair

Kathy Ostdick, Recording Secretary