



DSATS Policy Committee
Wednesday, 10 April 2019

Canceled

Next Scheduled Meeting:
May 8, 2019

A staff update and the March 2019 TAC Subcommittee Minutes are available in the Agenda packet.

If you have any questions regarding this notice, please contact:

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*Assistive and Language services will be provided upon request.
Recording devices may be used during meeting for minute taking purposes*



DATE: 4/3/2019

TO: DSATS Policy Committee

FROM: Brian Dickson, DSATS Coordinator
Nathan Schwartz, DSATS Director

SUBJECT: DSATS PC Staff Update

As there are no actionable items for April 2019, the DSATS April 10, 2019 PC meeting has been canceled. A staff update is being provided for members.

Previous Minutes

- [March 13, 2019 Policy Committee Meeting Minutes](#)
- [March 13, 2019 Bylaws Subcommittee Meeting Minutes](#)

Technical Advisory Committee Updates

[DSATS SFY2019-2023 TIP Revision 7](#)

DSATS Project #2019-H-230, the replacement of the bridge on Base Line Road @ Coon Creek (.25 mi West of Kane Co Line), has been put in Advanced Construction (AC) status. Changes to a project's AC status are performed at the staff level. Staff is notifying TAC and PC members of the action taken.

DSATS SFY20-24 TIP

Staff will be compiling project revisions submitted to staff and sending out the preliminary DSATS FY20-24 TIP to members for review and comment. Approval of the preliminary TIP will be sought at the May 1, 2019 meeting.

Active Transportation Plan

Staff is completing the 2019 Active Transportation Plan and will be sending out the preliminary Active Transportation Plan for Active Transportation Subcommittee member review.

DSATS SFY20 UPWP

Staff will be compiling the DSATS Unified Planning Work Program (UPWP) for SFY20 in April for review by the DSATS Committees at the May meetings.

US 2020 Census

Staff will be meeting with member organizations in April to review and revise Census boundaries as needed.

Transit Subcommittee Updates

On-Call Transit Consultant Request for Proposals

Throughout the previous twelve months, the City of DeKalb has employed a temporary Transit Consolidation Coordinator. This individual was responsible for helping lead the transit

consolidation between the City and Northern Illinois University (NIU). Effective as of March 9th, 2019, the position of the Transit Consolidation Coordinator was terminated.

In order to assist with additional tasks, the City of DeKalb transit staff has released a Request for Proposals for an On-Call Transit Consultant. The selected consultant will collaborate with transit staff on a variety of tasks including capital project planning, survey work and analysis, grant application development, and strategic planning. The contract will extend through 2020. All costs associated with the on-call consultant will be covered by state and federal funding sources.

Architectural, Engineering, and Construction Management Services Request for Qualifications

Transit staff is close to completing the Request for Qualifications (RFQ) for Architectural, Engineering, and Construction Management Services for a new maintenance and operations transit facility. The entire transit facility project would be completed in four phases with the RFQ asking for qualifications from architectural firms in order to complete the first phase. Phase I includes site selection, site master plan, preparation of National Environmental Policy Act (NEPA) documents in accordance with Federal Transit Administration (FTA) regulations, and an initial cost estimate. Upon a satisfactory performance on Phase I by the chosen firm and the availability of funds, the City of DeKalb may execute the option to request a cost and scope for Phase II.

There are four sites currently available for consideration:

1. Dresser Rd. (City of DeKalb land)
2. Barber Green Rd. (DeKalb County land)
3. County Farm Rd. (DeKalb County land)
4. Greenwood Acres Dr. (DeKalb County land)

Evaluation of each site will be included in Part I to determine feasibility of each location.

Staff would like to discuss these sites with the group at the May Transit Subcommittee meeting.

Consolidated Transit Services Statistics as of February 28th, 2019

Per our discussion at the March Transit Subcommittee meeting, staff would like to provide an update on transit statistics throughout the first two months of the year.

Total Fixed Route Ridership: 208,441

- *January Fixed Route Ridership: 75,802*
- *February Fixed Route Ridership: 132,639*
- *Total Average Rides per Day: 3,722*

Total Paratransit Ridership: 8,873

- *January Paratransit Ridership: 4,038*
- *February Paratransit Ridership: 4,835*
- *Total Average Rides per Day: 158*

Federal, State, and Local Project Updates

- IDOT:
 - The FY 2020-2025 Multi-Year Plan (MYP) is still under development. The IDOT Region 2 Engineer position has not been formally announced yet and all higher-level correspondence should continue to be addressed to Mr. Kevin Marchek until directed otherwise.
 - IDOT has issued a Notice of Funding Opportunity (NOFO) on April 1, 2019, for Statewide Planning and Research Funds (SPR). SPR funds are federal funds for

planning and research activities. The funds are used to establish a cooperative, continuous, and comprehensive framework for making transportation investment decisions and to carryout transportation research activities throughout the State. The funding available for this program in FY 2020 is approximately \$20 M. A 20 percent non-federal match is required for these federal funds. Applications for these funds are due on April 30, 2019.

- IDOT will be holding outreach events for the Long-Range Transportation Plan, how the SPR Call for Projects relates to the LRTP, and how the department will be moving forward with implementing the LRTP. In the DSATS region, a meeting will be held in Normal on April 9 and at CMAP in Chicago on April 15. Please contact DSATS staff if you wish more information about these meetings.
- IDOT will be accepting applications for the Illinois Transportation Enhancement Program (ITEP) from October 2nd, 2019 to December 6th, 2019. The ITEP provides funding for community-based projects that expand travel options and enhance the transportation experience by improving the cultural, historic, aesthetic, and environmental aspects of our transportation infrastructure. Awards are anticipated to be announced in May 2020 with a Sunset Clause to have all funds federally authorized by September 30, 2023.
- FHWA: No current updates.
- City of DeKalb:
 - Bus Shelters: All the bus shelters have been installed except for the shelter at the DeKalb County Health Department. The pad still needs to be installed at this location before the shelter can be installed.
 - Starting April 1, 2019, the South First Street Bridge over I-88 will be closed for reconstruction by the Illinois Tollway. This will be a full bridge closure for deck and beam replacement. Detour signs will be placed to redirect traffic around the closure. The closure is expected to be in place through June 26. Updates will be posted throughout the construction process.