

DSATS SFY19 UPWP

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THE WORK PLAN

The purpose of the State **Fiscal Year 2019 Unified Planning Work Program (UPWP)** is to establish the activities and projects the DeKalb-Sycamore Area Transportation Study (DSATS) intends to accomplish during the Illinois state fiscal year (SFY) beginning July 1, 2018 and ending June 30, 2019. The Program outlines the activities to be undertaken to advance the cooperative, comprehensive and continuing planning efforts for the DeKalb-Sycamore region's transportation systems. The Program identifies the budget and work activities to be undertaken by DSATS Staff, its committees, and its consultants as required by the Federal Aid Highway Act of 1962 and as governed by the Fixing America's Surface Transportation (FAST) Act.

According to the U.S. Census Bureau, the designated DeKalb-Sycamore "Urbanized Area" had a total population of 68,598 in the 2010 Census (2006-2010 American



DeKalb County Courthouse in Sycamore

Community Survey 5-Year Estimates), a 23% population increase from 2000. This designation was based on a combination of total population and contiguous areas of "urban" population exceeding 1,000 people per square mile. This designation triggered the federal requirement that a Metropolitan Planning

Organization (MPO) serve the urbanized area. The primary purposes of the MPO are to establish the policy direction for prioritizing federal transportation investments in the region and to provide a mechanism for regional planning and cooperation for addressing the area's transportation issues.



THE FISCAL YEAR

When dealing with transportation, many of the grants and timelines are based on fiscal, rather than calendar years. The planning process for DSATS is based on the State Fiscal Year, which is currently based on a July 1 - June 30 Fiscal Year. DSATS planning activities may also consider

the following fiscal years:

- **City of DeKalb:** Jan 1–Dec 31 (starting 2017)
- **State of Illinois:** July 1 to June 30
- **US Federal Government:** October 1 to September 30

As a result of varying fiscal years, some of the projects identified in a DSATS fiscal year may cover multiple fiscal years when dealing with Federal deadlines and requirements.

DSATS STUDY AREA

The Census Bureau designates “urbanized area” (“UZA”) after the completion of the US Census, updated every 10 years. An UZA is based on a minimum population density threshold of 1,000 people per square mile. Because the total population enumerated in the DeKalb-Sycamore area exceeded 50,000, this area was certified as an urbanized UZA after the 2000 Census. This designation triggered the federal requirements for the creation of a MPO to provide transportation planning for the area.

The “urbanized area” delineation includes most of the area’s residential developments but omits nonresidential areas and those subdivisions that were developed or occupied after 2010. Roadways included in the urban-

ized area are eligible for both Surface Transportation Program-Urban (STU) and rural transportation funding. The Urbanized Area is also eligible for annual allocations for transit.

The urbanized area is encircled by the “Planning Area Boundary,” which generally includes all of the areas shown in the municipalities’ comprehensive plans. This boundary identifies the areas where development activity and accompanying transportation improvements may be anticipated within the next 20 to 30 years. The Planning Area was updated as part of the DSATS 2040 Long Range Transportation Plan (LRTP) update. All of the parcels and roadways

included therein will be considered in future planning studies, including the DSATS 2045 LRTP. This area also serves as the extent to which STU funds can be expended; rural transportation funds may also be applied to any project within the planning area so long as it is outside of the urbanized area.

“The primary purposes of the MPO are to establish the policy direction for prioritizing federal transportation investments in the region and to provide a mechanism for regional planning and cooperation for addressing the area’s transportation issues”



DSATS Area Intersection at Route 38 and Annie Glidden

THE STRUCTURE OF DSATS

The current DSATS organization includes three primary components: the Policy Committee, the Technical Advisory Committee, and the Staff.

The Policy Committee (PC) is the governing body for the MPO and is primarily responsible for approving programs that direct federal transportation investments in the urbanized area. Each Policy Committee member is entitled to one vote; a quorum of the Policy Committee consists of a simple majority of the voting members of the Committee.

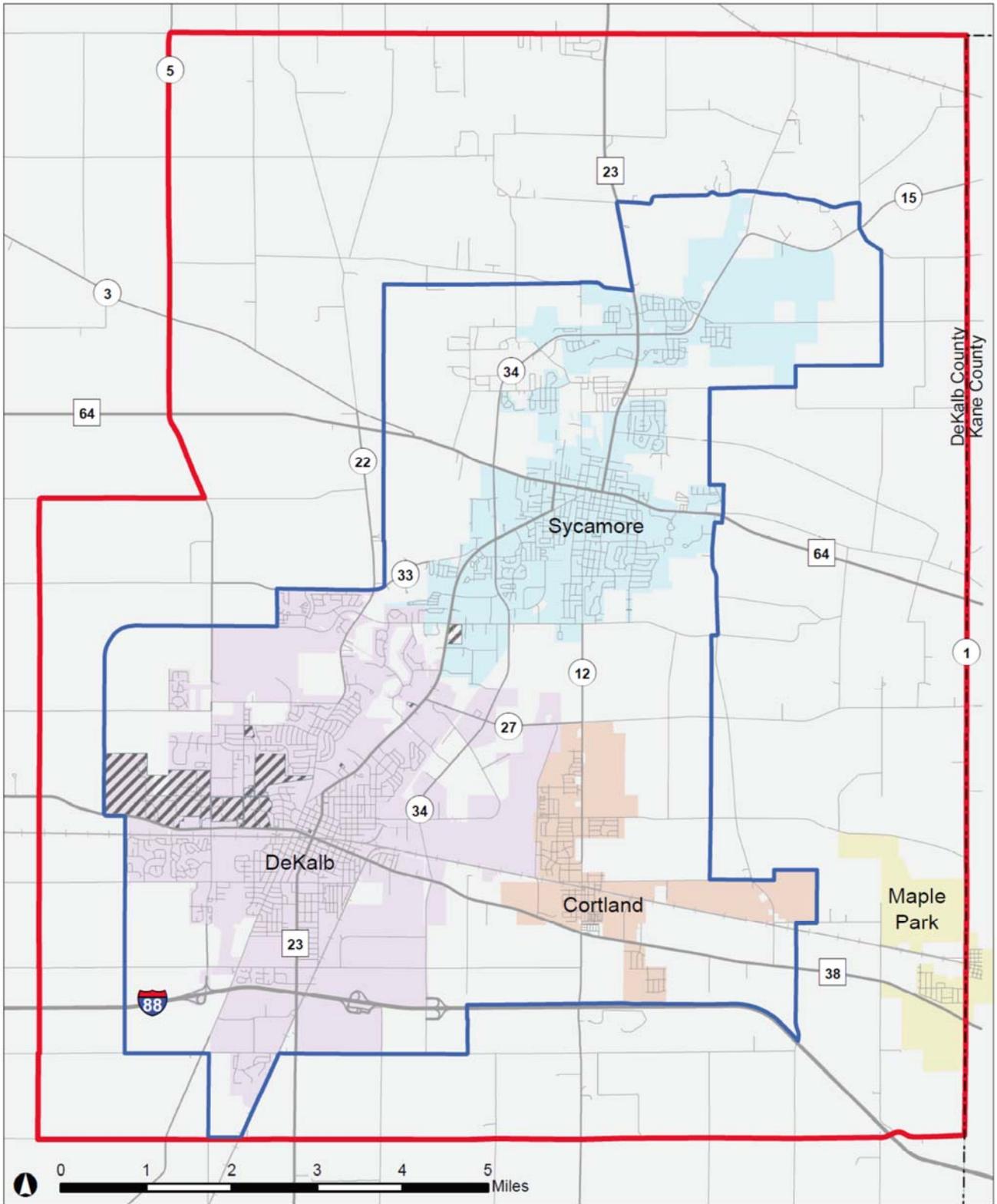
The Technical Advisory Committee (TAC) provides professional technical advice and recommendations to the Policy Committee, and conducts or oversees the technical planning functions and duties of DSATS.

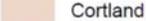
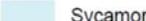
Currently, the City of DeKalb serves as the fiscal agent for the DSATS Program. As of 2011, the DSATS member organizations entered into an agreement to share the costs of the local match for funding.

In SFY2019, DSATS looks to create the DSATS Transit Committee. This committee will primarily focus on public transit planning for the region. The TAC will primarily focus on highway and active transportation planning in the region. Both committees will provide recommendations to the Policy Committee for final approval.



UPRR Rail Bridge on Pearl St. in DeKalb



| | | |
|---|--|--|
|  DSATS Planning Boundary | Road Type | Municipality |
|  DSATS Urbanized Area Boundary |  Municipal |  Cortland |
|  County Line |  County Highway |  DeKalb |
|  Railroad |  State Highway |  Maple Park |
|  Northern Illinois University |  Interstate |  Sycamore |

DSATS POLICY COMMITTEE

City of DeKalb (3 votes)

Mayor Jerry Smith
 Councilperson Bill Finucane, *Vice-Chair*
 Patty Hoppenstedt, Interim City Manager
 Tim Holdeman, *PW Director (Alt.)*

City of Sycamore (2 votes)

Mayor Curt Lang
 Brian Gregory, City Manager
 Mark Bushnell, City Engineer (Alt.)

Town of Cortland (1 vote)

-

DeKalb County (1 vote)

Mark Pietrowski, County Chairperson
 Gary Hanson, *County Administrator, Chair*
 Nathan Schwartz, *County Engineer (Alt.)*

Northern Illinois University (1 vote)

TBD, University President
 Jennifer Groce, *Director of Community Affairs (Alt.)*

Illinois Dept. of Transportation (1 vote)

Keven Marchek, Deputy Director
 Thomas J. Magolan, *Program Engineer (Alt.)*
 Ryan Lindenmier, *Cost & Estimates Engineer (Alt.)*

PC Subcommittees:

- ◆ Transit Subcommittee
- ◆ Bylaws Subcommittee

TECHNICAL ADVISORY COMMITTEE

City of DeKalb (1 vote)

Tim Holdeman, PW Director

City of Sycamore (1 vote)

Mark Bushnell, City Engineer, *Vice-Chair*
 Adam Orton, *Finance Director (Alt.)*

Town of Cortland (1 vote)

-

DeKalb County (1 vote)

Nathan Schwartz, County Engineer, Chair
 Derek Hiland, *County Planning Director (Alt.)*

IDOT—District 3 (1 vote)

Thomas J. Magolan, Program Engineer
 Ryan Lindenmier, Cost & Estimates Engineer (Alt.)

Northern Illinois University (1 vote)

John Heckmann, Associate Vice President for Facilities
 Jennifer Groce, *Director of Community Affairs (Alt.)*

NIU Student Association (1 vote)

David Gbikpi-Benissan, *Chair of NIU SA Mass Transit*
 Jill Zambito, *Director—Student Involvement (Alt.)*

Voluntary Action Center (1 vote)

Ellen Rogers, Executive Director
 Paul LaLonde, *Assistant Director (Alt.)*

Kishwaukee College (1 vote)

Bill Nicklas, Executive Director of Development

DeKalb Taylor Municipal Airport (non-voting)

Tom Cleveland, Airport Director

IDOT—Policy & Planning (non-voting)

Doug DeLille, Metro Manager

Federal Highway Administration (non-voting)

John Donovan, Metropolitan Planning Specialist

Federal Transit Administration (non-voting)

Marisol Simon, Region 5 Administrator

TAC Subcommittees:

- ◆ Project Selection Subcommittee
- ◆ Active Transportation Subcommittee

DSATS STAFF

MPO Director

Tim Holdeman
 PW Director
 City of DeKalb

MPO Coordinator

Brian Dickson
 Transportation Planner
 City of DeKalb

MPO Planner

(Vacant)

GIS Intern

Casey Heuer
 Intern
 City of DeKalb

Element 1: DSATS Program Administration and Support

Current SFY 2018 Activities and Products:

1. Development of the next fiscal year DSATS and Transit Budgets for approval by the DSATS Policy Committee.
2. Coordinate the transportation planning and programming functions among the municipal, county, state and federal transportation agencies including the Federal Highway Administration (FHWA), Federal Transit Administration (FTA), and Illinois Department of Transportation (IDOT).
3. Prepare the next fiscal year Unified Planning Work Program (UPWP) and the accompanying FHWA-PL/Section 5303 contract for IDOT, DSATS, and City of DeKalb approval.
4. Prepare and submit financial program status reports for the use of Planning (PL) and Section 5303 funds, as required.
5. Prepare agendas, meeting summaries, and support materials for DSATS Policy and Technical Committee meetings and any DSATS Authorized subcommittee meetings.
6. Maintain contact information for Policy and Technical Committees, and for other local, state and federal transportation agency representatives.
7. Work with all DSATS member organizations to identify process to share the local match costs of operating the DSATS MPO.
8. Implementation of TIP Amendments when federal funding for new projects is received or when other modifications to existing projects are required.
9. Continued update of policies and procedures for MPO activities.
10. Development of the DSATS Active Transportation Plan.
11. Development of materials for the approval of FY19-23 DSATS area STU Funds projects.
12. Completing the DSATS Transit Development Plan and begin the implementation of many of the identified recommendations.
13. Working with IDOT and FHWA staffs to develop a performance measurement program for DSATS.
14. Adoption of the State Performance Measures for Safety.
15. Addressing new Federal Performance Measures Requirements
16. Execute Planning Performance Measures Agreement between the DSATS MPO, IDOT, and the DeKalb region Transit Provider.

OBJECTIVE

To fund the administrative functions associated with managing the DSATS program and providing support to the DSATS Policy and Technical Committees.

This program element includes administering and coordinating the transportation planning activities between local, state and federal agencies and other transportation interests that serve the region. DSATS staff are responsible for preparing the Unified Planning Work Programs for subsequent fiscal years, which will establish the

priorities, using federal planning funds, to address identified transportation initiatives or problems. A primary focus of this element will be to make transportation-related information relevant and accessible to decision-makers, and to provide opportunities for informed public participation in the planning processes undertaken.

STATUS:

In Fiscal Year (FY) 2005, the DSATS program started receiving Planning (PL) funds from the Federal Highway Administration and transit planning funds (Section 5303) from the Federal Transit Administration for MPO planning activities. The grants, administered through the Illinois Department of Transportation, provide funding for a part-time (0.25 FTE) MPO Director, a full time (1.0 FTE) Transportation Planner serving as the Primary DSATS Staff Planner, an Associate staff planner (0.25 FTE) focusing on transit and active transportation, and a part-time staff intern (0.25 FTE).

In SFY19, DSATS anticipates applying approximately 73.5% of its resources toward admin-

istration of the program, including management of the PL and Section 5303 grants. The activities and products proposed for SFY19 are similar to or complete those undertaken in SFY18, reflecting ongoing, consistent management of the program.

In SFY19, staff plans to administer many projects, including TIP & UPWP updates, continued implementation of a regional Transit Development Plan, an updated Active Transportation Plan, installation of a new bike path, installation of new bus shelters, and a continued search for those ever elusive additional funds for large long-term projects such as a new transit facility.

SFY19 Expected Activities and Products:

1. Development of the next state fiscal year DSATS budget for approval by the DSATS Policy Committee.
2. Coordinate the transportation planning and programming functions among the municipal, county, state and federal transportation agencies including the Federal Highway Administration (FHWA), Federal Transit Administration (FTA), and Illinois Department of Transportation (IDOT).
3. Prepare the next fiscal year Unified Planning Work Program (UPWP) and the accompanying FHWA-PL/Section 5303 contract for IDOT, DSATS, and DSATS fiscal agent approval.
4. Prepare and submit financial program status reports for the use of PL and Section 5303 funds, as required.
5. Prepare agendas, meeting summaries, and support materials for DSATS Policy and Technical Committee meetings and any DSATS Authorized subcommittee meetings.
6. Maintain contact information for Policy and Technical Committees, and for other local, state and federal transportation agency representatives.
7. Implementation of TIP Amendments when federal funding for new projects is received or when other modifications to existing projects are required.
8. Continued update of policies and procedures for MPO activities.
9. Prepare budgets and submit documents required to remain in compliance with Illinois GATA requirements.
10. Work with fiscal agent administration and DSATS Members to review and coordinate the allocation of staff time between Highway, Public Transit, and Active Transportation Planning both timewise and budgetwise.
11. Identify new grant programs for transportation projects, find sponsors for those projects, and assist sponsors in applying for those grants.
12. Staff time spent on updating of the DSATS Public Participation Plan.
13. Staff time spent on updating of the DSATS Active Transportation Plan.
14. Staff time spent on developing the update to the DSATS Long Range Transportation Plan (LRTP).
15. Staff time spent on development of DSATS RFP's and consultant contracts.

SFY19 Expected Budget Expenditures

1. All DSATS Staff Salaries and Fringe Benefits according to their time spent performing DSATS related activities.
2. Printed Materials: Publication of DSATS documents such as Bike Maps, Transit Routes, Plans, etc.
3. Office & Library Supplies: Purchase of office equipment needed by staff and educational books and materials for staff education.
4. Vehicle Maintenance Parts: Parts purchased for upkeep of the DeKalb transit vehicle used for DSATS activities.
5. Gas, Oil & Antifreeze: Gas used for transportation staff travel and oil and antifreeze changes to maintain DeKalb transit vehicle used for DSATS activities.
6. Renewal of Adobe Creative Cloud licenses (2 staff computers).
7. Renew ESRI ArcGIS Primary & Secondary Licenses (2 staff computers).
8. Renew ESRI Business Analyst License.
9. Renew ESRI Network Analyst License.
10. Office 360 Licenses (3 staff licenses)
11. Fiscal agent De Minimis: The DSATS fiscal agent is allowed to charge 10% of the staff payroll for indirect costs, such as financial processing costs, fiscal agent review and maintenance of DSATS contracts, legal fees, etc.
12. DSATS Website Design Fees
13. DSATS Website Maintenance

DSATS aims to "Coordinate the transportation planning and programming functions among the municipal, county, state and federal transportation agencies including the Federal Highway Administration (FHWA), Federal Transit Administration (FTA), and Illinois Department of Transportation (IDOT)."

Element 2: Program Development and Information Management

Current SFY 2018 Activities and Products:

1. Development and advertising of RFP's for various projects that DSATS is overseeing.
2. Work with the Active Transportation Alliance of DeKalb County to implement Alternative Transportation Projects.
3. Attendance of meetings with IDOT staff and other Illinois MPO representatives.
4. Continued updates of the DSATS website as well looking at the use of new social networking sites as possible public involvement tools.
5. Attend meetings/training/educational opportunities that support the DSATS staff professional development and ability to support the DSATS program.
6. Participating in meetings and activities of the Illinois MPO Advisory Council, when possible.
7. Attend other transit, transportation, and planning organization conferences and activities, when possible.
8. Preparation of the FY19-23 Transportation Improvement Program, including an updated list of state and local transportation projects planned or programmed for the area over the same period.
9. Implementation of recommendations from the 2017 DSATS Transit Development Plan.
10. Development of the 2019 DSATS Active Transportation Plan.
11. Work with IDOT and all the Illinois MPO's in the development and implementation of Performance Measurements for transportation.
12. Completion of data-gathering for the implementation of a regional travel demand model (TDM) and working with the Champaign-Urbana Urban Area Transportation Study (CUUATS) staff to implement TDM.

OBJECTIVE

To obtain and prepare information relevant to the transportation planning, programming and decision-making that will occur in the DSATS region.

DSATS maintains several plans and informational data to assist DSATS member agencies, developers, community organizations, residents, and workers to make better transportation choices in the region.

purchase needed equipment and provide training and conferencing opportunities to DSATS staff to better provide needed information to those in the region.

In order to ensure this information is relevant, DSATS staff and member agency staff work to update our various plans and implement projects that provide needed transportation information.



City of DeKalb Welcome Monument on Lincoln Highway

These funds are also used to

STATUS:

With the passage of FAST Act transportation bill, it is anticipated that much of SFY19 will be spent working with IDOT and the Federal Agencies in implementing the MPO performance measures which were identified in SFY18.

In addition to implementing new compliance regulations, this program element also includes the annual update to DSATS' Transportation Improvement Program (TIP), which establishes the project priorities for federal transportation investments in the area. DSATS will maintain and modify the current SFY19-23 TIP as well as develop the SFY20-24 TIP for the DeKalb-Sycamore area, identifying priorities for projects to be funded with federal Surface Transportation-Urban (STU) funds and other Federal funds. The TIP also in-

cludes a running list of other transportation-related improvements and investments initiated at the state or local levels, as well as the Transit TIP.

This element also includes all the public outreach and notices performed by DSATS to notify the public of the activities which DSATS staff and member organizations perform. Additionally, DSATS maintains memberships in a number of transportation and planning related organizations for the MPO and its staff, and sends its staff to educational training, conferences, and meetings with other MPO's and transit organizations to keep up to date on transportation issues.

SFY19 Expected Activities and Products:

1. Development and advertising of RFP's for various projects that DSATS is overseeing, including ensuring that all projects conform to FHWA, FTA, and IDOT regulations.
2. Work with the Active Transportation Alliance of DeKalb County to implement Alternative Transportation Projects.
3. Attendance of meetings with IDOT staff and other Illinois MPO representatives.
4. Continued updates of the DSATS website as well as looking at the use of new social networking sites as possible public involvement tools.
5. Marketing and informational products to promote public transportation, including maps and website information, especially focusing on bike and pedestrian promotion.
6. Attend meetings/training/educational opportunities that support the DSATS staff professional development and ability to support the DSATS program.
7. Participating in meetings and activities of the Illinois MPO Advisory Council, when possible.
8. Attend other transit, transportation, and planning organization conferences and activities, when possible.
9. Participate in regional economic development meetings or planning efforts, as needed. Outreach to municipalities within DeKalb County, human services organizations, as well as area Chambers of Commerce and other Economic Development organizations.
10. Collection of needed information to assist in the updates of other plans maintained by DSATS staff.
11. Preparation of the SFY20-24 Transportation Improvement Program (TIP).
12. Approval and implementation of the DSATS Active Transportation Plan.
13. Update of the DSATS and Transit Public Participation Plan and development of social media strategies.
14. Update of the DSATS Human Services Transportation Plan as time allows.
15. Update the DSATS region Long Range Transportation Plan Model.

DSATS aims to "Participate in regional economic development meetings or planning efforts, as needed," and also Continued implementation of the DSATS Active Transportation Plan, using both Staff and Advocacy Organization resources.

SFY19 Expected Budget Expenditures

1. Legal Expenses & Notices: Attorney fees, Legal Ads in local newspaper for things such as TIP Amendments, RFP's, Announcements of Public Comment Periods.
2. Marketing, Ads, & Public Info: Annual Ad announcing DSATS meeting schedules, Ads for public outreach meetings, Publishing of public outreach documents, purchase of marketing equipment, etc.
3. Dues & Subscriptions: American Planning Association (APA) Dues, Illinois Public Transit Association (IPTA) Dues (90% Transit, 10% DSATS)
4. American Planning Association (APA) Certification renewal.
5. National APA Conference (up to 2 staff members)
6. IDOT Fall Planning Conference (up to 4 staff members)
7. IDOT/IL-MPO Meetings Attendance (up to 10 meetings / 2 staff members per year).
8. Transport Chicago Conference (up to 3 staff members).
9. Attendance of other local or national conferences or DSATS related meetings, as approved.
10. Education Tuition Reimbursements: Tuition reimbursements to staff for educational courses, as approved.
11. Office Furniture & Equipment: Furniture and Equipment purchased for DSATS Staff.
12. New transportation counters.
13. Other Electronic Equipment as identified and approved.

Element 3: Long Range Transportation Planning

Current SFY 2018 Activities and Products:

1. Ongoing updates of the DSATS Long Range Transportation Plan (LRTP).
2. DSATS, transit, and transportation service providers have been working together to secure \$18 million in funding for the new Transit Facility.
3. DSATS, City of DeKalb, and VAC staffs worked together to replace 11 VAC transit buses and 3 VAC minivans.
4. Staff is currently updating its Active Transportation Plan in-house.
5. The DSATS Transit Development Plan (TDP) was completed in late 2017. DSATS, City of DeKalb, NIU, VAC, and Huskie are currently implementing many of the recommendations from the TDP.

OBJECTIVE

To develop and update the Long Range Transportation Plan (LRTP) and its associated supporting plans for the DSATS region, the foundation for transportation planning and programming activities for the next 20-30 years.

The LRTP includes population, development, and travel demand forecasts, analyses of the current system's ability to meet future demands, priorities for future transportation investments, and recommendations for short- and long-range planning and programming activities. The Plan also provides guidance on future federal and state transportation investments, project priorities, and strategies for continuing, cooperative and comprehensive ("3-C") transportation planning and programming as well as implementing performance measures targets.

STATUS:

Staff has been working on updating its Active Transportation Plan. Approval of an updated plan is expected in mid SFY19. The DSATS TDP was completed in late 2017. Recommendations are currently being implemented.

SFY19 Expected Activities and Products:

1. Staff will begin data gathering and section analysis for the 2045 DSATS LRTP. The 2045 LRTP must be approved by June 2020.
2. Continue review and revision of the DSATS policies and procedures and update policies and plans as needed.
3. Identify roadways which should be tested for a pavement condition survey on selected FAU routes in the DeKalb UZA. This will be an update to a survey performed in 2014 and will be used to create a baseline as part of the DSATS roadway conditions performance measure.
4. Implement new federally mandated performance measures for the DSATS region.
5. Update of supporting transportation plans over the next 2-3 years which includes: the Public Participation Plan (PPP), the Human Services Transportation Plan (HSTP), and other plans as identified.

SFY19 Expected Budget Expenditures:

1. Pavement Condition Study.
2. LRTP surveys and data analysis as needed.
3. LRTP Model implementation and calibration.
4. Active Transportation Plan surveys and data analysis as needed.

OBJECTIVE

To provide short- and intermediate range transportation planning and programming support to the DeKalb-Sycamore area.

This program element focuses on developing and implementing plans that have a more immediate impact than, but are consistent with, the LRTP. This element also includes planning efforts for specific modes (e.g. transit) or areas (e.g. corridor studies).



Welcome to Sycamore sign on Hwy 64

STATUS:

In SFY18 staff used available funds to purchase transportation video counters. DSATS staff and member organizations will use these counters to perform our Annual Traffic Counts Program to take counts at various locations in the DSATS region in-house.

SFY 2019 Expected Activities and Products:

1. Perform the annual DSATS Traffic Counts Study in-house. DeKalb Urbanized Area.
2. Work with various agencies and companies to promote greater awareness of the non-motorized transportation systems in the region.
3. Continue to look at ways to improve and expand transit in the region.
4. Continued development of a Travel Demand Model for the
5. Expand the regional Active Transportation Counts project.

SFY19 Expected Budget Expenditures

1. Using the video transportation counters purchased in SFY18, staff will work with member organizations to perform the annual traffic counts reports in-house. The annual traffic counts will be moved to the fall in order to ensure a more accurate count of students at NIU and Kishwaukee in the fall semester.
2. Hire contractor to perform pavement condition surveys as needed.

Element 4: Short-Range Transportation Planning and Special Studies

Current SFY18 Activities and Products:

1. Purchase of transportation video traffic counters for use in performing the annual DSATS Traffic Counts program in-house.
2. Work with various agencies and companies to promote greater awareness of the non-motorized transportation systems in the region.

Element 5: MPO Fund Budget Information

OBJECTIVE

To fund the administrative functions associated with managing the DSATS program and providing support to the DSATS Policy and Technical Commit-

DSATS UPWP BUDGET

| Federal All Code | LINE ITEM NAME | SFY18 EST. CARRY FORWARD | SFY19 BUDGET | SFY19 % OF BUDGET | + SFY18 CARRY FORWARD* |
|-----------------------------------|-------------------------------------|--------------------------------|-------------------|----------------------|------------------------------|
| | FEDERAL GRANTS | 0 | 0 | 0.0% | 0 |
| | FEDERAL PASS THROUGH | 30,209 | 219,276 | 80.0% | 249,485 |
| | ARRA GRANTS | 0 | 0 | 0.0% | 0 |
| | STATE GOV'T GRANTS | 7,552 | 54,819 | 20.0% | 62,371 |
| TOTAL INTERGOV'T'L REVENUE | | 37,762 | 274,095 | 100.0% | 311,857 |
| | SALES OF ASSETS | 0 | 0 | 0.0% | 0 |
| | MEMBER ORGANIZATION INCOME | 0 | 0 | 0.0% | 0 |
| TOTAL OTHER INCOME | | 0 | 0 | 0.0% | 0 |
| | TRSF FROM FISCAL AGENT GENERAL FUND | 0 | 0 | 0.0% | 0 |
| TOTAL TRANSFERS | | 0 | 0 | 0.0% | 0 |
| TOTAL REVENUES | | \$ 37,762 | \$ 274,095 | 100.0% | \$ 311,857 |
| 44.21.00 | PROGRAM SUPPORT ADMINISTRATION | 8,332 | 201,538 | 73.5% | 209,869 |
| 44.22.00 | GENERAL DEVELOPMENT / COMP PLANNING | 0 | 21,289 | 7.8% | 21,289 |
| 44.23.00 | LONG TERM TRANSPORTATION PLANNING | 29,430 | 41,269 | 15.1% | 70,699 |
| 44.24.00 | SHORT TERM TRANSPORTATION PLANNING | 0 | 10,000 | 3.6% | 10,000 |
| 44.25.00 | TRANSPORTATION IMPROVEMENT PROGRAM | 0 | 0 | 0.0% | 0 |
| TOTAL UPWP | | 37,762 | 274,095 | 100.0% | 311,857 |
| TOTAL EXPENSES | | \$ 37,762 | \$ 274,095 | 100.0% | \$ 311,857 |
| SURPLUS (DEFICIT) | | 0 | 0 | | 0 |

* The SFY19 Budget plus estimated SFY18 budget carry forward fund total corresponds to the totals in the attached City of DeKalb Detailed Budget Report

**DeKalb-Sycamore Area
Transportation Study**

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DeKalb, IL 60115

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We're on the Web!
www.DSATS.org



GLOSSARY OF TERMS

5303: FTA MPO planning funds.

5307: FTA urbanized area transit capital and operating assistance funds.

AVL: Automated Vehicle Location System

DBE: Disadvantaged Business Enterprise.

DSATS: DeKalb-Sycamore Area Transportation Study.

DOAP: Illinois Department of Transportation Downstate Operating Assistance Program.

EJ: Environmental justice is the fair treatment and meaningful involvement of all people regardless of race, color, national origin, or income, with respect to the development, implementation, and enforcement of environmental laws, regulations, and policies.

Enhancements (Program funds): Program within the surface transportation program (STP) that sets aside 10% of STP funds for non-highway projects, including bike/pedestrian facilities, streetscape improvements, and preservation of historic transportation buildings or structures.

FAST: Fixing America's Surface Transportation Act. The current federal transportation act, signed on December 4, 2015.

FY: City Fiscal Year. Runs from January to December.

FFY: Federal Fiscal Year. Runs from October to September

FHWA: Federal Highway Administration.

FTA: Federal Transit Administration .

FTE: Fulltime Equivalent Employee.

Highway Trust Fund: The federal trust fund established by the Highway Revenue Act of 1956; this fund has two accounts - the Highway Account and the Mass Transit Account. Trust Fund Revenues are derived from federal-highway-user taxes and fees such as motor fuel taxes; trust fund uses and expenditures are determined by law.

Huskie: NIU Huskie Bus Service.

HSTP: Human Services Transportation Plan.

IDOT: Illinois Department of Transportation.

ISTEA: Intermodal Surface Transportation Efficiency Act. Federal transportation act approved in 1991.

ITS: Intelligent Transportation Systems.

LRTP: Long Range Transportation Plan.

MAP-21: Moving Ahead for Progress in the 21st Century Act. Federal transportation act approved in 2012.

MPO: Metropolitan Planning Organization.

Metropolitan Planning Area: The region in which the MPO carries out its transportation planning responsibilities and is designated as such by the MPO and the Governor in accordance with ISTEA regulations.

NHS: National Highway System Designation Act. Approved in 1995.

NIU: Northern Illinois University

NTD: National Transit Database

PPP: Public Participation Plan.

PL: FHWA MPO planning funds.

SAFETEA-LU: The Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users. Federal transportation act approved in 2005.

SFY: State Fiscal Year. Runs from July to June.

STP: Surface Transportation Program - Urban.

TEA-21: Transportation Equity Act for the 21st Century. Federal transportation act approved in 1998.

TIP: Transportation Improvement Program.

TITLE VI: Title VII of the Civil Rights Act of 1964 is a federal law that prohibits employers from discriminating against employees on the basis of sex, race, color, national origin, and religion.

UPWP: Unified Planning Work Program.

UZA: Urbanized Area - An area with a population of 50,000 or more as designated by the U.S. Census Bureau. A-UZA, Adjusted Urbanized Area.

VAC: Voluntary Action Center of DeKalb County.