

# DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

## MINUTES OF MEETING

August 21, 2017

Approved

Board Members Present: Jerry Helland, Dick Schluter, Jane Olson, Marilyn Stromborg  
Sue Plote, Meghan Cook, Dianne Leifheit

Board Members - Absent: Merlin Wessels

Other Persons Present:

Office Staff Present: Deanna Cada, Kathy Ostdick

### 1. Call to Order

The meeting was called to order by the President, Jerald Helland, at 6:00 PM.

### 2. Agenda

*Dr. Stromborg moved to approve the agenda; seconded by Ms. Olson. The motion passed unanimously on a voice vote.*

### 3. Minutes

*Dr. Stromborg moved to approve the minutes of the 7/28/17 Board meeting; seconded by Ms. Olson. The motion passed unanimously on a voice vote.*

### 4. 3-Year Presentation – DeKalb County Drug Court

Michael Douglas, Executive Director, Tara Day, Peer Support Person, and Lisa Framke, Clinical Counselor, gave the Drug Court 3-Year Presentation.

### 5. Announcements

Mr. Helland shared a letter from Hope Haven thanking the Board for their GY18 allocation.

Ms. Cada discussed several announcements and will send out the fliers electronically:

- a. Suicide Prevention Services will be having a weekend training on 10/14 & 10/15/17. If any Board members want to attend, please let Ms. Cada know.
- b. The Family Service Agency has received their Medicaid Accreditation and they are waiting to receive the “go ahead” from the State to start taking Medicaid clients.
- c. Community Gardens Walnut Grove is having their Fall Open House on 8/26/17 for a Beer and Vegetable Tasting.
- d. On 9/26/17 NIU Center for Non-Profit and NGO Studies will be having a Meet & Mingle with the new Director at the Elwood House.
- e. The C.R.Y. Breakfast is set for 10/5/17 at the Farm Bureau

## **6. Director's Report**

Ms. Cada reported that she has visited all but two agencies to discuss statistics. Ms. Cada said this has been a very enlightening task and she has learned a lot.

Ms. Cada reported that the quarterly ACMHAI meeting is coming up on September 21 and 22 and the topic is Suicide Prevention. Mr. Helland and Ms. Cada will be attending and she asked if there were any Board members that would like to attend.

Ms. Cada shared that she had been nominated and accepted to be on the DeKalb County Housing Authority Board.

Ms. Cada received a call regarding the bus shelter outside of the Ben Gordon Center building. A new shelter is needed and several factors need to be worked out like whose property it sits on. Ms. Cada will keep the Board informed.

## **7. Community Input**

No community input.

## **8. Finance Reports**

*Dr. Stromborg moved to approve the August 2017 agency claims in the amount of \$168,327.11; seconded by Ms. Plote. The motion passed unanimously on a roll call vote.*

*Ms. Olson moved to approve the August 2017 office claims in the amount of \$3,438.41; seconded by Ms. Leifheit. The motion passed unanimously on a roll call vote.*

## **9. Executive Committee**

### **A. FY18 County Budget**

The Board discussed the 2018 County Budget.

*Dr. Stromborg moved to accept the 2018 County Budget; seconded by Ms. Leifheit. The motion passed unanimously on a roll call vote.*

### **B. Open Board Position**

Ms. Cada informed the Board that Mr. Purcell resigned due to a change in his work schedule. Ms. Cada has received several letters of interest and is expecting several more. The Executive Committee will review the letters.

### **C. DeKalb County Community Action Department Proposal**

The Board discussed the DeKalb County Community Action proposal from Gary Hanson.

*Mr. Helland moved to accept the proposal from Gary Hanson for Ms. Cada to be the Executive Director of the DeKalb County Community Action Department through 12/31/18 carried out concurrently with her current position of Executive Director of the DeKalb County Community Mental Health Board; seconded by Ms. Plote. The motion passed as follows; Ms. Cook-yes, Ms. Leifheit-yes, Ms. Olson-yes, Ms. Plote-yes, Mr. Schluter-yes, Dr. Stromborg-no, Mr. Helland-yes.*

**D. Board Retreat Feedback**

Ms. Cada talked to Jill Misra, speaker at the Retreat, who felt that the Board was moving toward a funding framework. Ms. Cada will be working with Ms. Misra on a framework draft.

**1. Board Liaison Program**

Ms. Cada presented a Board Liaison Program to Board members. This program would assign agencies to Board Members and ask them to visit and report in order to gain and share knowledge about the agencies. The Board liked the program but asked Ms. Cada to reconsider how the agencies would be assigned.

**10. Finance Committee**

The Finance Committee did not meet last month.

**11. Outcomes Committee**

The Outcomes Committee did not meet last month.

**12. 50<sup>th</sup> Anniversary Ad Hoc Committee**

**A. Mental Health 1<sup>st</sup> Aid**

The second Mental Health 1<sup>st</sup> Aid training will be Friday 8/25/17.

**B. October 10<sup>th</sup> Event**

Plans are moving forward for the October 10<sup>th</sup> event at the Egyptian Theatre celebrating our 50<sup>th</sup> Anniversary. More information will come at a later date.

**13. Old Business**

Nothing to report.

**14. New Business**

Nothing to report.

**15. Adjournment** - Next meeting will be 9/18/17 starting at 6:30 pm.

The meeting was adjourned at 7:23 p.m.

Respectfully submitted,

---

Jerald Helland, President

---

Kathy Ostidick, Recording Secretary