

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
EXECUTIVE COMMITTEE
MINUTES OF MEETING

August 7, 2017

Approved

Committee Members Present: Jerry Helland, Jane Olson

Staff Present: Deanna Cada, Kathy Ostdick

Other Persons Present: Dianne Leifheit

1. Call to Order

Mr. Helland called the meeting to order at 5:00 p.m.

2. Agenda

Ms. Olson moved to approve the agenda; seconded by Mr. Helland. The motion passed by consensus.

3. Approval of Minutes

Ms. Olson moved to approve the minutes of the 7/18/17 meeting; seconded by Mr. Helland. The motion passed by consensus.

4. Office Report

Ms. Cada reported that she attended the first meeting of the Community Health Needs Assessment Committee. This is a collaboration between the DeKalb County Health Department and Northwestern Medicine for a community health needs assessment. The Health Department will be using the information for their IPLAN and Northwestern Medicine will be using the information for their 5 year plan. They will be utilizing 4 surveys targeted for the following: organizations, the community, boards, and other data sources. The CMHB has been invited to participate and this will drive our next 3-year Plan.

Ms. Cada reported that 211 is up and running and going very well. The 211 Champions will be doing another push in conjunction with back to school. A report on usage will be received in several months.

Last year, Ms. Cada worked with Suicide Prevention Services to host a training here at the Community Outreach Building. They have asked her to do that again this year. This training will be on October 14th & 15th, Saturday and Sunday, from 8:30 am to 4:30 pm. Ms. Cada will be here to take care of building needs and asked if any Board members would like to attend.

5. Approval of Claims

Claims will be approved at the Board meeting.

6. FY18 County Budget

Ms. Cada reported that the Mental Health Board Budget for the County was submitted last Thursday. Ms. Cada is working on the Community Action Budget and will be submitting that later today.

7. Open Board Position - Status

Ms. Cada has received two responses, only one of which has actually submitted a letter of interest and will be calling Ms. Cada for more information. The Committee suggested that Ms. Cada reach out to other resources as she has on previous searches. Ms. Cada has been discussing the open seat when appropriate.

8. DeKalb County Community Action Department Proposal

The Committee discussed the Community Action proposal. Mr. Helland asked if Ms. Cada had gotten any answers back on the questions asked of Gary Hanson. The Board will make a final vote at the Board meeting on August 21, 2017.

9. Board Retreat – Feedback and next steps

The Committee shared feedback which included that the time went by quickly, the speaker was very knowledgeable, and the retreat was well worth the Board's time. Ms. Cada shared that Ms. Misra said that she enjoyed the retreat as well.

For the next step, Ms. Cada will compile and start to develop a One Year Plan after discussion with Ms. Misra.

10. ASIST Training Opportunity - Tentative

This was discussed in the Director's Report.

11. One Year Plan

The One Year plan will be discussed in September.

12. Date of Next Executive Committee Meeting: 9/11/17

13. Adjournment

The meeting was adjourned at 5:28 p.m.

Respectfully submitted,

Jerald Helland, Board President

Kathy Ostdick, Recording Secretary