

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**  
**EXECUTIVE COMMITTEE**  
**MINUTES OF MEETING**

**July 18, 2017**

**Approved**

**Committee Members Present:** Jerry Helland, Jane Olson, Marilyn Stromborg

**Staff Present:** Deanna Cada, Kathy Ostdick

**Other Persons Present:** Dianne Leifheit

**1. Call to Order**

Mr. Helland called the meeting to order at 5:00 p.m.

**2. Agenda**

*Ms. Olson moved to approve the agenda; seconded by Mr. Helland. The motion passed unanimously on a voice vote.*

**3. Approval of Minutes**

*Ms. Olson moved to approve the minutes of the 6/5/17 meeting; seconded by Mr. Helland. The motion passed unanimously on a voice vote.*

**4. Office Report**

Ms. Cada reported that 211 is officially in place in DeKalb County. The Kick-off had a large crowd. There will be a Champions meeting next week to push 211 and another push around the time schools are back in session.

A Mental Health Coordinating Council meeting took place. Ms. Leifheit attended and thought the feeling of cooperation was high.

For the 50<sup>th</sup> Anniversary activities, the first Mental Health First Aid training for anyone in the County took place. It was very well received. The next one will be here in the Community Outreach Building on August 25<sup>th</sup>.

Ms. Cada has been visiting agencies to gather statistic information for the monthly reporting that is required of grantees. She found this very interesting and important and will discuss her findings with the Outcomes Committee.

Ms. Cada has been approached to be a Commissioner on the DeKalb County Housing Board. This is a policy setting Board.

Dave Miller from FSA gave Ms. Cada an update on their Medicaid process. They have begun implementation of an electronic health records system, are in the process of fixing the fire barrier of the stairwell, and are finalizing their credentials. They are on track to begin taking Medicaid at the end of September or October.

## **5. Approval of Claims**

Per the By-laws, if the Board is not meeting in a particular month, the Executive Committee can be given the power to approve claims.

*Mr. Helland moved to accept the June 2017 agency claims in the amount of \$181,145.39; seconded by Ms. Olson. The motion passed unanimously on a roll call vote.*

*Mr. Helland moved to accept the June 2017 office claims in the amount of \$2,809.20; seconded by Ms. Olson. The motion passed unanimously on a roll call vote.*

## **6. Open Board Position**

Mr. Purcell has resigned from the Board. Dr. Stromborg suggested that Ms. Cada open up the application process to the media and call anyone from the last process that was applicable for consideration.

## **7. DeKalb County Community Action Department Proposal**

Gary Hanson, DeKalb County Administrator, has sent a request to the Board to consider allowing Ms. Cada to become Executive Director of the DeKalb County Community Action Department. After discussion, the Committee has requested that Mr. Hanson come to the retreat to discuss his request.

## **8. Board Retreat - Update**

Ms. Cada had been talking to NIU's Center for Government Studies, however, they have asked to be dropped out of consideration. Ms. Cada reached out to ACMHAI for references. They recommended Jill Misra. Her fee is \$1,500.

*Dr. Stromborg moved to approve \$1,500 for Impact Solutions, Inc., as Retreat speaker; seconded by Ms. Olson. The motion passed unanimously on a roll call vote.*

## **9. One Year Plan**

The One Year plan will be discussed at the retreat.

## **10. Date of Next Executive Committee Meeting: 8/7/17**

## **11. Adjournment**

The meeting was adjourned at 5:28 p.m.

Respectfully submitted,

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Jerald Helland, Board President

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Kathy Ostdick, Recording Secretary