Committee Members Present: Richard Schluter, Marilyn Stromborg
Ex-Officio Present: Jerry Helland
Other Persons Present: Dianne Leifheit, Jane Olson
Office staff: Deanna Cada, Kathy Ostdick

1. Call to Order
Mr. Schluter called the meeting to order at 5:30 p.m.

2. Agenda Approval

_Dr. Stromborg moved to approve the agenda; seconded by Mr. Schluter. The motion passed unanimously on a voice vote._

3. Minutes

_Dr. Stromborg moved to approve the minutes of the 3/06/17 meeting; seconded by Mr. Schluter. The motion passed unanimously on a voice vote._

4. Office Report
Ms. Cada reported that she will be going to a County Department Head meeting tomorrow. They will talk preliminarily about the 2018 budget. Also the County has a new travel policy as required by the state.

5. GY18 Grant Review Status
Ms. Cada reported that the Hearings are scheduled for Tuesday 4/18/17 starting at 6:00 pm. Each agency that will be attending will be given 12 minutes to discuss any new programs or changes to existing programs.

The Board meeting in April will be Tuesday 4/25/17. Ms. Cada will present her PowerPoint and recommendations at that time.

Mr. Schluter requested that his schedules be emailed to the Board on 4/11/17.

6. Family Service Agency Capital Request
Ms. Cada explained the Family Service Agency financial request. FSA is deep into the Medicaid process. Part of that process is acquiring accreditation. Part of the accreditation is having a state fire inspection. That inspection resulted in two findings, the need to close off a stairwell and the need to have an electronic medical records system. FSA is not asking for funding for the stairwell but they are asking for $28,000 for the electronic medical records system. This amount could come out of the line item for capital for agencies.
Dr. Stromborg and Mr. Helland questioned the ability to share a system that someone else already has.

*Mr. Schluter made a motion to move the request to the Board; seconded by Dr. Stromborg. The motion passed unanimously on a voice vote.*

7. **Gracie Center Financial Request**
Ms. Cada explained that Gracie Center was granted $5,000 to be used for an audit in their GY17 allocation. Due to Gracie Centers’s low revenue, a large audit was not necessary, only an audit letter for $350. Gracie Center is asking if they can used the balance of that money to pay for part-time staff to work in the Pop-Up Shop. The Committee discussed this in length.

*Dr. Stromborg moved to not support this request; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.*

8. **One Year Plan Goals**
Ms. Cada shared that there was nothing to report at this time but that during the grant process, we will talk about funding priorities and what is important to the Board.

9. **Date of Next Meeting:** 5/1/17

10. **Adjournment**
The meeting was adjourned at 6:15 p.m.

Respectfully submitted,

__________________________________________________________________________

Richard Schluter, Committee Chair __________________________ Kathy Ostdick, Recording Secretary