

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

FINANCE COMMITTEE

MINUTES OF MEETING

May 1, 2017

Approved

Committee Members Present: Richard Schluter, Marilyn Stromborg, Meghan Cook

Ex-Officio Present: Jerry Helland

Other Persons Present: Dianne Leifheit

Office staff: Deanna Cada, Kathy Ostdick

1. Call to Order

Mr. Schluter called the meeting to order at 5:30 p.m.

2. Agenda Approval

Dr. Stromborg moved to approve the agenda; seconded by Ms. Cook. The motion passed unanimously on a voice vote.

3. Minutes

Dr. Stromborg moved to approve the minutes of the 4/10/17 meeting; seconded by Ms. Cook. The motion passed unanimously on a voice vote.

4. Office Report

Ms. Cada reported that the Ben Gordon Center building had a fire inspection and the only problem was that their handicapped sign was not correct. It said \$200 fine and the fine is now \$300. Ben Gordon Center will fix this right away.

Ms. Cada also got a notice from the Assessor's Office that they did not have all the paperwork for the exemption. Ms. Cada put together all the paperwork needed and will turn it in at the end of the week.

5. GY18 Grant Review and Recommendations

The Committee discussed the grant recommendations by Ms. Cada in length.

Dr. Stromborg moved to recommend the GY18 allocations as presented to the full Board; seconded by Ms. Cook. The motion passed unanimously on a voice vote.

6. DeKalb County Capital Request

The Committee discussed in length a request from DeKalb County for funds for the Sober Living House. Dr. Stromborg has concerns. Ms. Cada suggested that specific language be put in the contract if the request is approved.

Ms. Cook moved to recommend the DeKalb County request to the full Board; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.

7. DCCMHB Office Laptop Purchase

Ms. Cada informed the Committee that the office is in need of a new laptop at the price of \$1,009.00.

Dr. Stromborg moved to approve the purchase of a laptop; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.

8. One Year Plan Goals

We are on track with our one year plan.

9. Date of Next Meeting: 6/5/17

10. Adjournment

The meeting was adjourned at 6:10 p.m.

Respectfully submitted,

Richard Schluter, Committee Chair

Kathy Ostdick, Recording Secretary