

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

FINANCE COMMITTEE

MINUTES OF MEETING

November 6, 2017

Approved

Committee Members Present: Dick Schluter, Meghan Cook

Ex-Officio Present: Jerry Helland

Other Persons Present: Dianne Leifheit

Office staff: Deanna Cada, Kathy Ostdick

1. Call to Order

Mr. Schluter called the meeting to order at 5:30 p.m.

2. Agenda Approval

Ms. Cook moved to approve the agenda; seconded by Mr. Schluter. The motion passed by consensus.

3. Minutes

Ms. Cook moved to approve the minutes of the 10/2/17 meeting; seconded by Mr. Schluter. The motion passed by consensus.

4. Office Report

Ms. Cada reported on the County monthly revenue and expense reports. Both Ms. Cada and Ms. Ostdick review the reports as they are received.

5. DeKalb County Health Department request

The DeKalb County Health Department has submitted a request for funding for their Narcan program. They are in need of replacing Narcan prescriptions that will expire in January 2018. The Health Department has put a group together to prepare the reports for the state on Narcan use. Currently there are no other funding sources for police departments to replenish their Narcan. The Committee discussed the request in length.

Mr. Schluter recommended that the request be moved to the full Board for review; seconded by Ms. Cook. The motion passed unanimously on a voice vote.

6. 12 Health Services Drive, DeKalb – Lease and ADA update

Ms. Cada spoke to Kim Volk regarding the Ben Gordon Center lease. Ms. Volk said she will check with Northwestern Medicine to see if it is signed yet.

7. County Line Item Discussion

Ms. Cada and Pete Stephen have been discussing the Mental Health Board line item numbers, in particular the capital line item number 7743 and what it can be used for. Ms. Cada will keep the Board informed.

8. One Year Plan Goals

The One Year plan is in process. In January Ms. Cada will bring her new recommendations.

9. Date of Next Meeting: 12/04/17

10. Adjournment

The meeting was adjourned at 6:04 p.m.

Respectfully submitted,

Richard Schluter, Committee Chair

Kathy Ostdick, Recording Secretary