

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD  
OUTCOMES COMMITTEE  
MINUTES OF MEETING  
June 12, 2017**

Approved

**Committee Members Present:** Merlin Wessels, Jane Olson, Sue Plote

**Other Persons Present:** Jerry Helland, Alicia Schatteman

**Office staff:** Deanna Cada, Kathy Ostdick

**1. Call to Order**

Mr. Wessels called the meeting to order at 5:30 p.m.

**2. Agenda Approval**

*Ms. Plote moved to approve the agenda; seconded by Ms. Olson. The motion passed unanimously on a voice vote.*

**3. Minutes**

*Ms. Olson moved to approve the minutes of the 5/17/17 meeting; seconded by Ms. Plote. The motion passed unanimously on a voice vote.*

**4. Update on Development of Statistics Reports**

Ms. Cada reported that she and Ms. Ostdick have spent a lot of time discussing the statistic reports and decided that Ms. Cada should meet with all agencies to see what they are tracking now. Ms. Cada has said on other occasions that other 708 Boards are tracking some different things. Some of the categories that should be tracked are race, ethnicity, city, etc., but otherwise each agency has individual pieces of information that they track.

**5. Outcomes Reporting Development and Discussion – Dr. Alicia Schatteman**

Dr. Schatteman made suggestions on what we should be looking at for outcomes. Ms. Plote suggested that we track outputs and not outcomes. She added that the application should reflect what the agency is expecting to do. Dr. Schatteman also added that this requires trust.

Mr. Helland suggested that agencies have a mechanism in place for a successful outcome.

Mr. Wessels suggested that an agency's strategic plan and a narrative could be used to show how each agency's board is accomplishing their plan and how it relates to the usage of CMHB dollars.

After more discussion. Dr. Schatteman suggested that agencies provide a narrative outcome report after the end of the grant year. She also suggested that the three agencies that did the pilot program with her could be used as a pilot for the outcomes portion. Dr. Schatteman will work with them to come up with a new system for outcomes reporting.

Ms. Plote asked if this committee should have outcomes of the CMHB Board. Ms. Cada said our outcome should look at the impact of the Mental Health Board.

**6. Other**

Nothing else to report.

**7. Date of next meeting:** to be determined

**8. Adjournment**

The meeting was adjourned at 6:22 P.M.

Respectfully submitted,

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Merlin Wessels, Committee Chair

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Kathy Ostdick, Recording Secretary