

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**  
**EXECUTIVE COMMITTEE**  
**CLOSED SESSION MINUTES**

November 5, 2018

*Approved*

**Committee Members Present:** Jerry Helland, Marilyn Stromborg, Jane Smith

**Committee Members Absent:**

**Staff Members Present:** Deanna Cada, Kathy Ostdick

**Other Persons Present:** Meghan Cook, Dick Schluter

*Mr. Helland moved to go into closed session at 5:15 p.m.; seconded by Ms. Smith. The motion passed unanimously on a voice vote.*

Two topics were discussed:

1. Administrative Assistant performance review
2. Executive Director performance review

*Mr. Helland moved to go into open session at 5:32 p.m.; seconded by Ms. Smith. The motion passed unanimously on a voice vote.*

Respectfully submitted,

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Jerald Helland, President