



Bylaws Subcommittee Meeting Minutes

13 March 2019 – 2:00 p.m.

Meeting #B0319

ATTENDANCE

- Voting Members:
 - City of DeKalb (3 votes): **Bryan Faivre**
 - City of Sycamore (2 votes): **Brian Gregory (Chair)**
 - DeKalb County (1 vote): **Gary Hanson**
 - IDOT District 3 (1 vote): not present
 - NIU (1 vote): not present
 - Non-Voting Attendance:
 - Town of Cortland: not present
 - DSATS Staff: Nathan Schwartz
 - Others Present:
- (**BOLD** indicates voting member)

CALL TO ORDER

Chair Gregory called the meeting to order and established a quorum at 2:13 p.m.

BUSINESS

1. Introductions

Introductions were made.

2. Administrative Agenda

a. Approval of Agenda

Motion #PC0319-01 A motion was made by Mr. Hanson to approve the March 13, 2019 meeting agenda. Seconded by Mr. Faivre and approved by voice vote.

b. Approval of Minutes

Motion #PC0119-02 A motion was made by Ms. Faivre to approve the November 14, 2018 meeting minutes. Seconded by Mr. Hanson and approved by voice vote.

c. Public Comment

There was no public comment.

3. Governance

a. Appointment of Officers

DSATS Bylaws Article II.J states the chair of any Policy Committee (PC) created ad-hoc subcommittee shall be appointed by the Chair of the PC. PC Chair Hanson appointed Brian Gregory as the Chair and Jennifer Groce as the Vice-Chair of the Bylaws Subcommittee.

b. DSATS Bylaws and IGA Discussion

Chair Gregory gave a background of the proposed changes since 2017. He explained most of the changes are on hold due to extended attorney review. The changes applied in 2019 was the transfer of Lead Agency of DSATS to DeKalb County from the City of DeKalb. It was mentioned that the Town of Cortland's attorney should be included in the discussions as the Town is now committed to staying a part of DSATS.

Mr. Hanson will update the latest draft to reinstate Cortland.

There was consensus to complete the updates and approve a new IGA and Bylaws by the end of this calendar year.

4. Closing Agenda

a. Additional Business

None presented.

b. Adjourn

Motion #PC0119-03 A motion was made by Mr. Faivre to adjourn at 2:24 p.m.
Seconded by Mr. Hanson and approved by voice vote.

Respectfully Submitted by: Nathan Schwartz

Approved: 5/8/2019