



Policy Committee Meeting Minutes

13 March 2019 – 3:00 p.m.
Meeting #PC0319

ATTENDANCE

Voting Members:

- City of DeKalb (3 votes): **Zac Gill, Bryan Faivre**
- City of Sycamore (2 votes): **Brian Gregory, Maggie Peck**
- Town of Cortland (1 vote): **Brandy Williams**
- DeKalb County (1 vote): **Gary Hanson (Chair)**
- IDOT District 3 (1 vote): not present
- NIU (1 vote): **Jennifer Groce**
- Non-Voting Attendance:
 - DSATS Staff: Nathan Schwartz
 - TAC Chair: not present
 - Transit Chair: not present
 - FHWA: not present
 - FTA: not present
 - NIU Student Association: not present
 - VAC: not present
 - IDOT Planning & Programming: Doug DeLille
 - IDOT Local Roads: not present
 - City of DeKalb Transit Staff:
 - Others Present:

(**BOLD** indicates voting member)

CALL TO ORDER

Chair Hanson called the meeting to order and established a quorum at 3:00 p.m.

BUSINESS

1. Introductions

Introductions were made.

2. Administrative Agenda

a. Approval of Agenda

Motion #PC0319-01 A motion was made by Mr. Gregory to approve the March 13, 2019 meeting agenda. Seconded by Mr. Faivre and approved by voice vote.

b. Approval of Minutes

Motion #PC0319-02 A motion was made by Ms. Gregory to approve the January 9, 2019 meeting minutes. Seconded by Mr. Gill and approved by voice vote.

c. Public Comment

There was no public comment.

3. Governance

a. Update on Bylaws Subcommittee Meeting

Mr. Gregory gave an update on the Bylaws Subcommittee meeting held earlier today. At the Bylaws meeting, members reviewed some of the previous changes to the Bylaws and received a copy of proposed changes to the current Bylaws. Discussion included scheduling an update at next month's meeting and intentions to finish the Subcommittee's work by the end of the calendar year.

4. Roadway Agenda

a. DSATS FY19-23 TIP Revision 5

Mr. Schwartz notified the members of a project status change on the TIP. DSATS Project #2021-H-243, the installation of a 4-foot wide HMA safety shoulder with turn lane on Barber Greene Road from Peace Road to Somonauk Road, has been put in Advanced Construction (AC) status. Changes to a project's AC status have been updated at the staff level with TAC and PC being notified of the action taken.

b. 2020 Census

Mr. Schwartz notified the members of a request by the US Census Bureau. DSATS has been asked to coordinate with DSATS member organizations to review census blocks, block-groups, and tracts prior to the 2020 Census. TAC members have been asked to identify persons from within their organization to advise on 2020 Census issues. PC members may also provide contact persons. Staff will work with local agencies in the spring. Discussion continued regarding aligning the census blocks with political precinct lines or particular neighborhoods. A request was made for NIU to not be counted during the summer session.

c. DSATS 2019 FHWA Planning Review

Mr. Schwartz updated the members on the FHWA's review of the MPO's planning process. The review took place on March 6-7, 2019. Mr. Schwartz stated the review was informal at times and good suggestions were provided for the MPO in areas where help is needed. A formal review from the FHWA will be provided later this year. MPO staff will have an opportunity to respond to the formal review at that time.

5. Transit Agenda

No agenda items.

6. Active Transportation Agenda

No agenda items.

7. Closing Agenda

a. Staff and Project Updates

Mr. Schwartz informed the members that Irving Construction has received the shelters for the bus shelter project. Most of the concrete work was completed last fall with the remaining to be completed this spring.

Mr. Gill informed the members a corridor study is being completed on Peace Road south of Pleasant Street. A proposal will be coming soon for the preliminary engineering.

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b. What's new with our State and Federal Partners

Mr. DeLille said IDOT is receiving various DSATS documents such as the budget template and risk assessment and forwarding them to Springfield. He also informed the members that Omer Osman has been tapped to be the next Secretary of Transportation. Lastly, he informed the members there will be another competitive call for projects regarding planning grants. A 20% local match will be required.

c. Additional Business

None presented.

d. Adjourn

Motion #PC0319-03 A motion was made by Mr. Gregory to adjourn at 3:21 p.m. Seconded by Ms. Groce and approved by voice vote.

Respectfully Submitted by: Nathan Schwartz

Approved: 5/8/2019