

Note: These minutes are not official until approved by the Health and Human Services Committee at a subsequent meeting. Please refer to the meeting minutes when these minutes are approved to obtain any changes to these minutes.

DeKalb County Government
Sycamore, Illinois

**Health & Human Services Committee Minutes
Senior Services Tax Levy Part II
April 8, 2019**

The Health and Human Services Committee of the DeKalb County Board met on Monday, April 8, 2019 at 6:00 p.m. in the Community Outreach Building's Conference Room West in DeKalb, Illinois. Chairman Porterfield called the meeting to order. Those Members present were Mr. Tim Bagby, Mr. Scott Campbell, Ms. Rukisha Crawford, Ms. Maureen Little, Ms. Linda Slabon, Mr. Larry West, and Chairman Chris Porterfield. A quorum was established with all seven Members present.

Others present were Gary Hanson, Deanna Cada, Tara Russo of Elder Care Services, Bob Shipman of Opportunity House, Quiana Jones of Hope Haven of DeKalb County, Inc., , and Ellen Rogers, Paul LaLonde, and Leah Jordal of Voluntary Action Center.

APPROVAL OF THE AGENDA

It was moved by Mr. Bagby, seconded by Ms. Crawford and it was carried unanimously to approve the agenda as presented.

SENIOR SERVICES TAX LEVY HEARINGS

Chairman Porterfield reopened the FY 2020 Senior Services Tax Levy Hearing at 6:00 p.m. The following agencies presented their 2020 Senior Services Tax Levy Proposals to the Committee:

Agency	Request	Service Provided
Elder Care Services	\$70,000	Elder Abuse, Neglect & Financial Exploitation Investigation & Care Coordination Services
Opportunity House	\$25,000	Activities & Support to Senior with Disabilities in Developmental Training
Hope Haven of DeKalb County, Inc.	\$20,197	Dresser Court Case Mgmt.
Voluntary Action Center	\$232,225	Meals on Wheels & Transportation

**Please note that all Senior Services Tax Levy Proposals are on file in the DeKalb County Administration Office and the DeKalb County Community Mental Health Department and may be made available upon request.*

Chairman Porterfield closed the 2020 Senior Services Tax Levy Hearing at 7:15 p.m.

PUBLIC HEARING: STATE OF ILLINOIS 5311 RURAL/DOWNSTATE OPERATING ASSISTANCE GRANT APPLICATION

Chairman Porterfield opened the Public Hearing at 7:16 p.m. to hear comments on DeKalb County's intent to submit to the State of Illinois a Section 5311 Rural/Downstate Operating Assistance Grant Application.

Voluntary Action Center's Executive Director Ellen Rogers presented herself and spoke in favor of the County submitting the application. She noted that the assistance provided to the residents of DeKalb County though this Grant has proven to be very beneficial.

No other persons presented themselves for the Public Hearing. Chairman Porterfield closed the Hearing at 7:17 p.m.

AUTHORIZING TO EXECUTE AND FILE A SECTION 5311 DOWNSTATE OPERATION ASSISTANCE GRANT AGREEMENT

This application, if approved, provides funding for the County's rural transportation services such as TransVac and MedVac. The County has been applying for these funds for the past fifteen years and these funds are used for services outside the DeKalb/Sycamore/Cortland area. When funds are approved they are passed through the County to the Voluntary Action Center along with all responsibilities and liability. This assistance program combines Federal and State Funds.

ACCEPTANCE OF A SPECIAL WARRANTY AS A CONDITION TO RECEIVE SECTION 5311 FUNDS

When the County applies for Financial Assistance it must also agree to certain conditions. These conditions mainly deal with ensuring that the County would not be in competition with any private transportation service and that union employees of those companies would not be adversely affected by the awarding of the financial assistance.

PUBLIC TRANSPORTATION APPLICANT ORDINANCE

This is a housekeeping Ordinance that directs the County Administrator to execute on behalf of the County of DeKalb Grant Applications and Grant Agreements to the Illinois Department of Transportation.

It was moved by Mr. Campbell, seconded by Ms. Crawford and it was moved unanimously by voice vote to forward the two Resolutions and one Ordinance to the full County Board recommending their approval.

PUBLIC COMMENTS

There were no public comments.

ALLOCATION OF SENIOR SERVICES TAX LEVY FUNDS

County Administrator Gary Hanson reviewed the finances and fund balance of the Senior Services Tax Levy Fund. There was \$405,000 in Operating Revenues available for the grant allocations and \$45,547 available in the grants Fund Balance. For Grant Year 2020, there were \$507,100 in requests.

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It was reiterated that the purpose of the allocated funds were to avoid the premature institutionalization of Senior Citizens. It is the Committee’s job to determine where the tax levy funds should be best allocated in order to provide the best outcome for the entire County.

The Committee began deliberating on the best way to break up the allocations; by priority or across the board cuts due to there being more requests than funding available. These deliberations lead into a discussion on the utilization of Fund Balance funds and whether some of the Committee Members were comfortable in dipping into those funds or not. When asked, Mr. Hanson shared that the funds in reserves are not helping and citizens by just sitting there. It was noted that the belief for keeping such a healthy reserve was in the instance one of the entities would have an emergency and the Board could try and help them. Ms. Cada noted that she didn’t believe most of the agencies would come to the Committee for money in the Senior Tax Levy Fund in the case of an emergency and that the Mental Health Board and the Community Foundation have funds for those cases.

Furthermore, the Committee came to a unanimous consensus that over the next 3-4 years they would implement a Planned Spenddown of their Senior Tax Levy Reserve Fund until their Fund Balance was down to around \$10,000.00. This way the Committee could better fund the applicants in the hopes that more Senior Citizens throughout the County could benefit from the services they provide.

The Committee also decided that they would dip into their reserves for this allocation distribution in the amount of \$10,000.00.

After further discussions and numbers being suggested, the Committee agreed on the following allocations for the 2020 Grant Year beginning July 1, 2019 and ending June 30, 2020:

Agency	07/01/2019 - 06/30/2020	07/01/2019 - 06/30/2020
	Request	Recommended
Barb City Manor	\$13,260	\$10,000
DeKalb County Community Gardens	\$9,415	\$3,000
Elder Care Services	\$70,000	\$60,500
Family Service Agency	\$60,000	\$56,500
Fox Valley Older Adult Services	\$68,090	\$59,000
Hope Haven	\$20,197	\$15,000
Kishwaukee Family YMCA	\$3,913	\$1,500
Opportunity House	\$25,000	\$25,000
Prairie State Legal Services	\$5,000	\$3,000
Voluntary Action Center	\$232,225	\$181,500
TOTAL	\$507,100	\$415,000

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It was moved by Mr. Bagby, seconded by Ms. Slabon and it was carried unanimously to forward the suggested allocation amounts for the FY 2020 Senior Services Tax Levy Funds to the full County Board recommending their approval.

ADJOURNMENT

It was moved by Ms. Little, seconded by Mr. West, and it was carried unanimously to adjourn the meeting at 8:43 p.m.

Respectfully submitted,

Chris Porterfield, Chairperson

Tasha Sims, Recording Secretary

DeKalb County Government
Senior Services Tax Levy Funds for Allocation
as of April 8, 2019

	Actual Grant Year 7/1/2017 6/30/2018 -----	Budgeted Grant Year 7/1/2018 6/30/2019 -----	To Approve Grant Year 7/1/2019 6/30/2020 -----
A	Property Tax Levy		
A-1	414,000	406,000	415,000
A-2	0	0	0
A-3	414,000	406,000	415,000
A-4	(162)	(1,115)	(4,635)
A-5	413,838	404,885	410,365
A-6	(1,325)	(2,436)	(1,642)
A-99	412,513	402,449	408,723
B	Interest Revenue from Previous Calendar Year		
	841	1,797	3,624
C	413,354	404,246	412,347
D	(7,000)	(7,000)	(7,000)
E	406,354	397,246	405,347
F	Operating Revenues Available for Grants Allocations (rounded)		
	406,000	397,000	405,000
G	17,000	9,000	0
H	Total Amount for Allocation		
	423,000	406,000	405,000
	=====	=====	=====
	423,000	406,000	405,000

Grants Fund Balance
as of April 8, 2019

	7/1/2017 6/30/2018 -----	7/1/2018 6/30/2019 -----	7/1/2019 6/30/2020 -----
Z	Grants Fund Balance		
Z-1	70,947	54,301	45,547
Z-2	413,354	404,246	412,347
Z-3	(430,000)	(413,000)	(412,000)
Z-4	Ending Grant Balance June 30th		
	54,301	45,547	45,894
	=====	=====	=====

DeKalb County Government
Senior Services Tax Levy Allocation Worksheets
July 1, 2019 thru June 30, 2020

	Agency	07/01/2017 - 06/30/2018	07/01/2017 - 06/30/2018	07/01/2018 - 06/30/2019	07/01/2018 - 06/30/2019	07/01/2019 - 06/30/2020	07/01/2019 - 06/30/2020
		Request	Allocated	Request	Allocated	Request	Recommended
1	Barb City Manor	\$13,260	\$9,855	\$13,260	\$10,000	\$13,260	\$10,000
2	DeKalb County Community Gardens	\$0	\$0	\$0	\$0	\$9,415	\$3,000
3	Elder Care Services	\$70,000	\$62,904	\$70,000	\$60,500	\$70,000	\$60,500
4	Family Service Agency	\$60,000	\$58,726	\$60,000	\$56,500	\$60,000	\$56,500
5	Fox Valley Older Adult Services	\$70,950	\$61,354	\$85,162	\$59,000	\$68,090	\$59,000
6	Hope Haven	\$15,329	\$15,329	\$15,489	\$15,000	\$20,197	\$15,000
7	KishHealth System Hospice Care Givers Class/Transitions Program	\$4,908	\$2,000	\$4,908	\$0	\$0	\$0
8	Kishwaukee Family YMCA Silver Sneakers to Music & Splash / Yoga	\$3,634	\$2,019	\$3,634	\$1,500	\$3,913	\$1,500
9	Opportunity House	\$34,400	\$26,411	\$34,400	\$25,000	\$25,000	\$25,000
10	Prairie State Legal Services	\$4,200	\$3,154	\$4,200	\$3,000	\$5,000	\$3,000
11	Voluntary Action Center Meals on Wheels / Transportation	\$232,225	\$180,320	\$232,225	\$175,500	\$232,225	\$181,500
	TOTAL	\$508,906	\$422,072	\$523,278	\$406,000	\$507,100	\$415,000