

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

MINUTES OF MEETING

February 25, 2019

Approved

Board Members Present: Jerry Helland, Jane Smith, Marilyn Stromborg, Meghan Cook,
Dick Schluter, Jennie Geltz, Sue Plote, Laurie Emmer

Board Members - Absent: Robert Cook

Other Persons Present:

Office Staff Present: Deanna Cada, Kathy Ostdick

1. Call to Order

The meeting was called to order by the President, Jerald Helland, at 6:00 PM.

2. Agenda

Ms. Smith moved to approve the agenda; seconded by Ms. Plote. The motion passed unanimously on a voice vote.

3. Minutes

Dr. Stromborg moved to approve the minutes of the 2/4/19 Board meeting; seconded by Ms. Smith. The motion passed unanimously on a voice vote.

4. 3 Year Presentation – DeKalb County Community Gardens – Walnut Grove Farm

The DeKalb County Community Gardens – Walnut Grove Farm 3-year presentation was given by Dan Kenney, Executive Director, Heather Edwards, Program Director, and Julie Craig, Program Assistant Director.

5. Announcements

There were no announcements.

6. Director's Report

Ms. Cada reported that she had sent out to Board members a Policy Board workshop opportunity. Mr. Cook and Ms. Plote have already asked to attend. Ms. Cook asked Ms. Cada if she could attend also.

Ms. Cada reported that the next ACMHAI quarterly meeting will be April 11 and 12 in Springfield. If Board members would like to attend, please let her know.

Ms. Cada shared that This Is My Brave had their 1st rehearsal and it went well. Ms. Cada is waiting for the advertising materials from the organization. The presentation is Sunday, April 7th from 3-5 pm.

Ms. Cada also shared that this past Friday was a Mental Health 1st Aid workshop that was completely full and even though there was a little problem with lunch, it went very well.

Ms. Cada reported that Dr. Stromborg and Ms. Geltz attended the ASIST training. Dr. Stromborg said that Hope Haven and DeKalb County Youth Service Bureau staff attended and were a valuable part of the training.

7. Community Input

There was no community input.

8. Finance Reports

Dr. Stromborg moved to approve the February 2019 agency claims in the amount of \$162,270.78; seconded by Ms. Smith. The motion passed unanimously on a roll call vote.

Dr. Stromborg moved to approve the February 2019 office claims in the amount of \$622.67; seconded by Ms. Plote. The motion passed unanimously on a roll call vote.

9. Executive Committee

A. Conflict of Interest forms

Ms. Cada told the Board that it was time for them to fill out the Conflict of Interest forms and to give them to the office when completed. The Executive Committee will then review and approve them.

10. Finance Committee

A. CIT Conference Attendance – Executive Director

Ms. Cada discussed the Crisis Intervention Team training and asked the Board if she could attend this year. The training is in Seattle, Washington. The Board discussed the training.

Mr. Helland moved to approve Ms. Cada attending the CIT Training in Seattle, Washington with costs not to exceed \$1,800; Seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote.

B. On-line Grant Making Product

Ms. Cada discussed the Foundant On-line Grant making program. The Board discussed the option.

Ms. Emmer made a motion to approve the Foundant proposal for up-to \$16,000; seconded by Mr. Schluter. The motion passed unanimously on a roll call vote.

C. Family Service Agency Capital Request

The Board discussed the Family Service Agency Capital Request.

Dr. Stromborg moved to grant a capital request to the Family Service Agency, as has been established by this Board, for \$100,000 in one lump sum; seconded by Ms. Cook. The motion passed unanimously on a roll call vote.

11. Outcomes Committee

The Outcomes Committee did not meet.

12. Old Business

A. 3 Year and 1 Year Annual Plan Development

Ms. Cada and Ms. Plote will be working on the 0-7 year old goal. Ms. Cada told the Board of an NIU class that has interns that have volunteered to help with research, etc., on that goal. The Police Liaison goal has also been addressed in the grant applications from AID and the Ben Gordon Center. This will be reviewed during grant discussions.

13. New Business

There was no new business.

Ms. Cada thanked the Board for their generosity with the bonus given to her. It was very much appreciated.

13. Adjournment

The next Board meeting will be March 18, 2019 at 6:00 pm with DeKalb County Health Department 3-Year Presentation

The meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Jerald Helland, President

Kathy Ostlick, Recording Secretary