



---

## **DSATS Transit Subcommittee**

**Wednesday, 1 May 2019**

**10:00 A.M.**

### **DeKalb County Highway Department**

1826 Barber Greene Rd.

DeKalb, IL 60115

Conference Room # 815-756-6026

### **Agenda**

1. **Introductions**
2. **Administrative Agenda**
  - a. **Approval of Agenda (Action)**
  - b. **Approval of Minutes (Action)**
  - c. **Public Comment**
3. **Transit Agenda**
  - a. **Transit TIP SFY20–24**
  - b. **Bus Shelters**
  - c. **Downstate Operating Assistance Program SFY20 Application**
  - d. **Town of Cortland Survey**
  - e. **On-Call Transit Consultant**
  - f. **Architectural and Engineering Request for Qualifications**
  - g. **First Quarter Transit Statistics**
4. **Closing Agenda**
  - a. **Staff and Project Updates**
  - b. **What's new with our State and Federal Partners**
  - c. **Additional Business**
  - d. **Adjourn**

If you have any questions regarding this notice, please contact:

Brian Dickson

DSATS Coordinator

(815) 756-6023

[bdickson@dekalbcounty.org](mailto:bdickson@dekalbcounty.org)

*Assistive and Language services will be provided upon request.  
Recording devices may be used during meeting for minute taking purposes*



**TRANSIT SUBCOMMITTEE MEETING**  
**1 MAY 2019 – 10:00 A.M.**  
**MEETING #TRA0519**

1. Introductions
2. Administrative Agenda
  - a. Approval of Agenda (Action): Approval of May 1, 2019, Transit Agenda.
  - b. Approval of Minutes (Action): Approval of the March 6, 2019, Transit meeting minutes.
  - c. Public Comments
3. Transit Agenda
  - a. Transit TIP SFY20–24: City of DeKalb transit staff will provide an update on transit projects identified in the DSATS SFY19–23 Transportation Improvement Program (TIP) including completed, in progress, and not yet started projects. Information on projects to add to the SFY20–24 TIP will be discussed with the group at the meeting. The TIP will be available for public review and comment from May 20, 2013 through June 3, 2019. Staff is requesting all comments on the TIP be submitted to staff by **May 15, 2019**. Final approval of the TIP, with public comments addressed, will occur at the June meetings of the DSATS committees.  
[\[DSATS SFY20-24 TIP Document\]](#) [\[DSATS SFY20-24 Transit TIP Listing\]](#)
  - b. Bus Shelters: Transit staff will provide an update on the status of the ongoing bus shelter project. Discussion will include requests for input on shelter maintenance and passenger information.
  - c. Downstate Operating Assistance Program SFY20 Application: Transit staff will provide an update on the status of the Downstate Operating Assistance Program (DOAP) SFY20 application process including projected allocation amount and anticipated date of receipt.
  - d. Town of Cortland Survey: Transit staff will discuss the recent transit survey distribution to the residents of Cortland.

DSATS Transit Subcommittee Meeting Agenda

- e. On-Call Transit Consultant: Transit staff will provide an update on the On-Call Transit Consultant Request for Proposals that was released on Thursday, March 28th, 2019.
- f. Architectural and Engineering Request for Qualifications: Transit staff will provide an update on the status of the Architectural and Engineering Request for Qualifications (RFQ) for the transit maintenance and operations facility.
- g. First Quarter Transit Statistics: Transit staff will provide an update on transit statistics for the first three months of the year. This will include passenger counts, revenue hours, revenue miles, and other key performance indicators.

4. Closing Agenda

- a. Staff and Project Updates: Updates from staff and local member organizations on projects.
- b. What's New with Our State and Federal Partners: Updates from IDOT, FHWA, and FTA staff on activities occurring at the state and federal level.
- c. Additional Business: Any additional business members may have for the group.
- d. Adjourn