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DeKalb County Government  
Sycamore, Illinois

**Executive Committee Minutes  
August 9, 2017**

The Executive Committee of the DeKalb County Board met Wednesday, August 9, 2017, at 7:00 p.m. in the Administration Building's Conference Room East in Sycamore, Illinois. Chairman Pietrowski called the meeting to order. Those present were Mr. Bagby, Mr. Brown, Mr. Faivre, Mr. Frieders, Ms. Leifheit, Ms. Little, Mr. Stoddard, and Chairman Pietrowski. Mr. Jones was absent. A quorum was established with eight Members present.

Others that were present included: Gary Hanson, Robin Brunshon, Jeff Whelan, Tim Hughes, Laurie Emmer, Greg Millburg, Steve Reid, Dan Cribben, Karen Cribben, Michelle Christensen, Sue Willis, Ryan Cardinali, John Mataitis, Craig Roman, Roy Plote, Misty Haji-Sheikh, Michael Haji-Sheikh, Chris Porterfield, Jim Luebke, and Anthony Cvek.

**APPROVAL OF THE MINUTES**

**It was moved by Ms. Little, seconded by Mr. Frieders and it was moved unanimously to approve the minutes from June 14, 2017.**

**APPROVAL OF THE AGENDA**

**It was moved by Mr. Faivre and seconded by Mr. Brown to approve the agenda as presented. Motion carried unanimously by voice vote.**

**PUBLIC COMMENTS**

There were no public comments.

**CHAIR'S COMMENTS**

Chairman Pietrowski shared that he and Mr. Bagby attending the National Association of Counties (NACo) Conference last month in Ohio. There attending many sessions there and The Chair noted that he brought back a lot of materials for Department Heads to review. The two also attending the 2017 NACo Achievement Awards Luncheon where the County received mentions for their 2017 Achievement Award for its program titled "Business Incubator Project" in the category of Community and Economic Development.

Chairman Pietrowski additionally engaged the Committee to see if it were feasible to change next month's Executive Committee Meeting to Tuesday, September 12<sup>th</sup> instead of the regularly scheduled meeting time of Wednesday, September 13<sup>th</sup>. The Committee all agreed that change would work for them and Chairman Pietrowski announced that the Executive Committee would meet on Tuesday the 12<sup>th</sup> next month.

## APPOINTMENTS

Chairman Pietrowski recommended the following appointments for approval:

- a. **Board of Review:** Anthony Cvek appointed for a term beginning immediately until May 31, 2019; Robert Merriman reappointed for a term that began June 1, 2017 and expires May 31, 2019.
- b. **Board of Review-Alternates:** Andre Crittenden appointed for a term beginning immediately until May 31, 2018; Daniel Cribben and Mike Miner reappointed for a terms that began June 1, 2017 and expire May 31, 2018.
- c. **Housing Authority of DeKalb County:** Deanna Cada appointed immediately to fill the unexpired term of Donna Moulton until October 31, 2019; Herodote Adjegan reappointed for a five-year term beginning November 1, 2017 and expiring October 31, 2022.
- d. **Regional Planning Commission:** Steve DeVlieger (Village of Kirkland) appointed immediately until March 31, 2020.
- e. **Regional Planning Commission-Alternate:** Ryan Block (Village of Kirkland) appointed immediately until March 31, 2020.
- f. **Stormwater Management Committee:** Mike Bauling and Tom Horak appointed for two-year terms that began July 1, 2017 and expire June 30, 2019; Kevin Bunge, Mark Bushnell, Paul Stoddard, and Patricia Vary reappointed for two-year terms that began July 1, 2017 and expire June 30, 2019.
- g. **East Pierce Cemetery Association:** Roger Klein, Greg Pritchard, and Stan Schumacher all reappointed for six-year terms beginning September 1, 2017 and expiring August 31, 2023.
- h. **Somonauk Cemetery Association:** Howard Rosenwinkel appointed immediately to fill the unexpired term of Karl Lundeen until August 31, 2021 and Gerald Lundeen appointed immediately to fill the unexpired term of Jack Morsch until August 31, 2021.
- i. **Coon Creek Drainage District:** Matt Klein reappointed for a three-year term beginning September 1, 2017 and expiring August 31, 2020.
- j. **Clinton-Shabbona Drainage District:** Wayne Overby reappointed for a three-year term beginning September 1, 2017 and expiring August 31, 2020.
- k. **Normal Drainage District:** Robert Twombly reappointed for a three-year term beginning September 1, 2017 and expiring August 31, 2020.
- l. **Shabbona-Milan-Union Drainage District:** Dennis Johnson reappointed for a three-year term beginning September 1, 2017 and expiring August 31, 2020.
- m. **Somonauk-Victor Drainage District:** Charles Kessler reappointed for a three-year term beginning September 1, 2017 and expiring August 31, 2020.
- n. **Squaw Grove Drainage District:** Donald Willrett reappointed for a three-year term beginning September 1, 2017 and expiring August 31, 2020.
- m. **Union Drainage District #4:** Dean Lundeen reappointed for a three-year term beginning September 1, 2017 and expiring August 31, 2020.

**It was moved by Mr. Faivre and seconded by Mr. Frieders to forward the recommended appointments to the full County Board for approval. Motion carried unanimously.**

## **APPROVAL OF THE COUNTY BOARD AGENDA**

The Chairman next asked to go around the table and hear an update from all of the Committee Chairpersons on what their Committees had done at their last meeting together and/or what they are anticipating in the months to come.

Mr. Frieders, Chairman of the County Highway Committee shared that the Committee is recommending approval of an Ordinance that would reduce a section of Genoa Road from 55 MPH to 45 MPH. This is being done after residents on the road were concerned with the speeds and a safety study was conducted. Mr. Frieders additionally shared that the Highway was taking their annual Highway Tour on September 28<sup>th</sup>. He lastly updated the Committee on the Peace Road Safety Study, the Waterman Road Project, and the Somonauk Road Bridge Project.

Mr. Brown, Chairman of the Forest Preserve Committee, shared that the Committee met at the Afton Forest Preserve at their last meeting. It was announced that The Illinois Clean Energy Community Foundation Land Acquisition Grant Program has awarded approximately \$400,000.00 to the DeKalb County Forest Preserve District since 2011 to help purchase Prairie Oaks, Swanson Grove and the future Nelson Prairie, which was acquired by the FPD on June 30 (all part of the Haines Creek Conservation Corridor). The Committee was also provided a tour of Afton Forest Preserve. Mr. Brown lastly noted the Sycamore Forest Preserve is ready and eagerly waiting to officially open pending final FEMA closeout.

Ms. Little, Chair of the Health & Human Services Committee shared the Committee received an update on the Juvenile Justice Council. The update reported that the JJC's objectives are to educate community members and service providers on the causes of delinquent behaviors and what research shows works effectively to prevent and reduce those identified behaviors. The JJC executes diversion programs designed to keep juveniles out of the court system, Ms. Little explained. They also received information from the Health Department regarding County Bed and Breakfast facilities. All of the information and requirements for them are laid out in the Illinois State Statute and the Health Department charges \$150.00 annually for an inspection.

Ms. Leifheit, Chair of the Law & Justice Committee noted that the Committee devoted their last meeting to the presentation of the proposed new Digital Radio System for the Sheriff's Communication Center. The Committee reviewed the need identified by the Sheriff, as well as the proposed solution by the consultant, and concurred that the need for a new radio communication system is warranted and that the digital technology solution proposed by Pyramid Consulting is the appropriate way to proceed.

Mr. Stoddard, Chairman of the Finance Committee shared the Committee received and reviewed the FY 2016 Audit Report. He additionally added that for the 30<sup>th</sup> consecutive year in a row the County received a Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for its Comprehensive Annual Financial Reports. Mr. Stoddard additionally shared that the Committee approved to forward thirteen delinquent property sales resolutions to the full County Board. They additionally determined the best way to pay for the \$4,000,000 Sheriff's Radio Communication System Project cost would be (1) to utilize the revenues generated from the additional special waste brought to the landfill that was approved by the County Board in an amendment to the Community Host Agreement on May 17, 2017, (2) funding from the Sheriff's Special Projects Fund, and (3) to seek a contribution from the DeKalb County Emergency and Telephone System Board. They further acknowledged that

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the total project cost of \$4,000,000 would require a financing plan to pay the costs incurred and now recommends to the County Board that the County utilize an internal borrowing program for which interest would be paid until revenues are sufficient to retire the loans. Lastly, Mr. Stoddard added that the Committee received some troubling news regarding General Fund Revenues going into the FY 2018 Budget. He shared that they had a lot of hard decisions in front of them and reminded all that the Administrative Recommendation of the FY 2018 Budget would be presented at their next meeting.

Mr. Faivre, Chairman of the Planning & Zoning Committee noted that the Committee approved to forward three Ordinances to the full County Board recommending approval on all three. He additionally explained that he wanted to add a resolution to the County Board Agenda for the land transfer of the former Evergreen Village site to the Forest Preserve which the Committee unanimously approved. They are still waiting on final closeout from the Federal and State officials but this resolution would approve execution of all of the appropriate documents contingent on that final closeout.

Mr. Bagby, Chairman of the Economic Development Committee shared that the Committee forwarded two abatement request resolutions within the City of Genoa to the full County Board recommending their approval. They additionally reviewed a report that outlined past and present property tax abatements within the County. He reported that the Business Incubator Advisory Board is continuing to explore additional ways to market the incubator and do more to reach out to the surrounding communities.

Chairman Pietrowski added that the Ad Hoc Website Review Committee had their first meeting and will be continuing to meet to review the design and content on the County's website.

**With the additional resolution added, it was moved by Mr. Frieders, seconded by Ms. Little and it was carried unanimously to approve the County Board Agenda and to forward it to the full County Board for approval.**

#### **COUNTY ADMINISTRATOR'S REPORT**

Mr. Hanson presented the Committee with his County Administrator's Report. He shared that he attended Nonprofit Day which was hosted by The DeKalb County Nonprofit Partnership which strengthens the nonprofit sector through leadership, professional development, and collaboration. He added that the day consisted of some really great sessions and top notch speakers.

The Jail Expansion Project's bond issue monies were received on July 12<sup>th</sup>. Once the funds were received, all of the internal loans (\$14 million) were paid back to the Departments that participated in the internal loan program. During the 18 month period of internal borrowing, the County paid themselves (the different Departments) \$301,000.00 in interest. Mr. Hanson explained that if they would have sold the bonds at the start of the project, during that 18 month period, they would have already paid out \$1.7 million in interest.

Additionally, on the topic of the Jail Expansion Project, the fence around the construction site will be coming down very soon and site work will begin. This will add some chaos to the surrounding area but shouldn't last too long and the project as a whole is on target, Mr. Hanson explained.

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He additionally noted that the August Claims List will look substantially higher than normal due to all of the bond transactions, just over \$33 million, plus the loan payments of \$14 million will all be reflected along with the usual monthly claims.

Mr. Hanson shared he met with the Community Mental Health Board at their annual retreat. The reason he attended was to ask if they would consider continuing overseeing the Community Action Department and have their Director oversee both Departments. A final decision on that request is scheduled to be made next week.

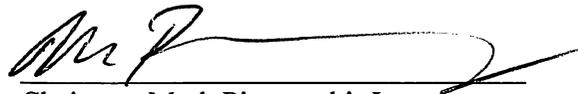
He additionally shared that he recently attended an interview regarding the long-term sustainability of the Convention and Visitors Bureau and also a group that is looking at way to consolidate local history museums to help with their preservation.

Lastly, Mr. Hanson shared that Information Management Director Joan Hanson has announced she is retiring in October and as an added reminder, the all full County Board Meetings will now begin at 7:00 p.m. instead of 7:30 p.m.

#### **ADJOURNMENT**

**It was moved by Mr. Stoddard, seconded by Mr. Faivre and it was carried unanimously to adjourn the meeting.**

  
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Tasha Sims, Recording Secretary

  
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Chairman Mark Pietrowski, Jr.