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DeKalb County Government
Sycamore, Illinois

**Executive Committee Minutes
May 10, 2017**

The Executive Committee of the DeKalb County Board met Wednesday, May 10, 2017, at 7:00 p.m. in the Administration Building's Conference Room East in Sycamore, Illinois. Chairman Pietrowski called the meeting to order. Those present were Mr. Bagby, Mr. Brown, Mr. Faivre, Mr. Frieders, Mr. Jones, Ms. Leifheit, Ms. Little, Mr. Stoddard, and Chairman Pietrowski. A quorum was established with all nine Members present.

Others that were present included: Gary Hanson, Jeff Whelan, Steve Reid, Craig Roman, Robin Brunschon, Sheriff Roger Scott, Chief Deputy Andrew Sullivan, Robert Merriman, Misty Haji-Sheikh, Dan Cribben, Sue Willis, Nathan Schwartz, Jim Luebke, Tim Hughes, Gerald Wahlstrom, and Roy Plote.

APPROVAL OF THE MINUTES

It was moved by Mr. Faivre, seconded by Mr. Frieders and it was moved unanimously to approve the minutes from April 12, 2017.

APPROVAL OF THE AGENDA

It was moved by Mr. Jones and seconded by Ms. Little to approve the agenda as presented. Motion carried unanimously by voice vote.

PUBLIC COMMENTS

There were no public comments heard.

CHAIR'S COMMENTS

Chairman Pietrowski shared that on May 11th he will be presenting the Proclamation the County Board passed last month proclaiming National Travel & Tourism Week, May 7-13th to the Illinois Office of Tourism Director Cory Jobe at the Egyptian Theater.

He additionally shared that on May 12th he will be presenting at the Metro West 2017 State of the Counties Luncheon along with Scott Gryder, Kendall County Board Chairman and Chris Lauzen, Kane County Board Chairman.

APPOINTMENTS

Chairman Pietrowski recommended the following appointments for approval:

- a. ~~**Board of Review:** Gerald Wahlstrom and Robert Merriman reappointed for two-year terms beginning May 1, 2017 and expiring April 30, 2019.~~
- b. ~~**Board of Review – Alternates:** Daniel Cribben and Michael Miner reappointed for terms beginning May 1, 2107 and expiring April 30, 2018.~~
- c. **South Grove Cemetery Association:** Tiffany Rauman appointed to fill the unexpired term of Eleanor Tindall until August 31, 2021.
- d. **Boone, DeKalb and Ogle County Extension Board:** Bob Brown reappointed immediately for a term beginning immediately until November 30, 2018 and Roy Plote appointed an Alternate Board Member immediately until November 30, 2018.
- e. **Emergency Telephone System Board (E-911):** Greg Grandgeorge appointed immediately to fill the unexpired term of Todd Merritt until December 31, 2017.

Chairman Pietrowski noted that last month they removed the Board of Review appointments and noted that he would entertain a motion to pull those appointments once again for further review.

Vice Chairman Jones moved to table and pull off the May County Board Agenda appointments for the Board of Review and Board of Review – Alternates. Ms. Little seconded the motion and it was approved unanimously by voice vote.

It was moved by Vice Chairman Jones and seconded by Ms. Little to forward the remaining recommended appointments to the full County Board for approval. Motion carried unanimously.

APPROVAL OF THE COUNTY BOARD AGENDA

The Chairman next asked to go around the table and hear an update from all of the Committee Chairpersons on what their Committees had done at their last meeting together and/or what they are anticipating in the months to come.

Mr. Frieders, Chairman of the County Highway Committee shared that the Committee is recommending approval of two resolutions. The first resolution is for the first phase of the multi-year Waterman Road Reconstruction Project. The second resolution is for the reappointment of Nathan F. Schwartz, P.E. as DeKalb County Engineer for another six-year term. Mr. Frieders briefly reviewed the evaluation process that the Committee went through determining the reappointment recommendation. He added that Mr. Schwartz received many good comments from many agencies that work with the Highway Department. Mr. Frieders lastly reiterated that the evaluation process was very worthwhile and agrees that it should be done more than just ever six years.

Mr. Bagby, Chairman of the Economic Development Committee shared that their last meeting was very largely attending by the public and they all spend a great deal of time reviewing the Board of Review and assessments process with Chief of Assessments, Robin Brunshon. Mr. Bagby reviewed that Board of Review appointees are required to take an exam that is hosted by the Department of Review and noted that there is not a large pool of individuals who have the background or time commitment to devote to being a Board Member. One idea that did derive

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from the meeting that many individuals were interested in was for the County Board to hold an information workshop about the entire taxing process.

The Executive Committee and Ms. Brunshon further discussed the Board of Review requirements and how they may request the Department of Revenue to come and host another exam.

Ms. Little, Chair of the Health & Human Services Committee shared the Committee has one resolution coming to the full County Board that they are recommending approval of. She continued that they had a Public Hearing for an application for State of Illinois Paratransit Vehicle Grant. The purpose of considering a project for which financial assistance is being sought from the Illinois Department of Transportation (IDOT), pursuant to IDOT's general authority to make such Grants, and which is generally described as the (IDOT) Consolidated Vehicle Procurement program, DeKalb County is requesting acquisition of two (2) 14-passenger medium-duty buses, one (1) 12-passenger light-duty bus, and two (2) 6-passenger minivans for the Voluntary Action Center TransVAC program, estimated cost of the requested vehicles is \$328,000.

Ms. Leifheit, Chair of the Law & Justice Committee noted that the Committee was provided with the first Quarterly Pretrial Report and a Jail Expansion Project update. She encouraged the Board Members to review the minutes to see the statistics and information the Pretrial Supervisor shared with the Committee.

Mr. Stoddard, Chairman of the Finance Committee shared that the Committee approved to recommend sending a resolution to the Board for a delinquent property sale in Cortland Township. Additionally the Committee is recommending approval of an amendment to the County's Community Host Agreement with the landfill. Mr. Stoddard and the Committee spent some additional time further explaining the proposed amendment and reasoning behind it. It was additionally clarified that the amendment is not changing anything that is currently allowed.

Mr. Brown, Chairman of the Forest Preserve Committee, shared that Mr. Hannan will be giving a presentation and overview of the Forest Preserve to the full Forest Preserve District Commissioners at next week's meeting. He additionally added that Camp Russell is beginning again soon and that the Sycamore Forest Preserve is still a work in progress but is expected to open this summer. There have been many trail cleanups lately the in forest preserves, they District closed on the Somonauk to Sannauk property, and they had a bid letting for the Afton Wetland Bank project. The bids for that project all came back way over estimated price so the Committee is looking at other options right now.

Mr. Faivre, Chairman of the Planning & Zoning Committee noted that the Committee is working on many items right now, most of which are to hopefully come for fruition next month.

Chairman Pietrowski added that the Ad Hoc Rules Committee has met the past couple of months and is recommending approval of revisions to the County's Ethics Policy and County Code. The County Code amendments include updates to the County Administrators duties and putting all of the County Board Committee Meeting audio recordings online for public inspection.

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It was moved by Mr. Faivre, seconded by Mr. Brown and it was carried unanimously to approve the County Board Agenda and to forward it to the full County Board for approval.

COUNTY ADMINISTRATOR'S REPORT

Mr. Hanson presented the Committee with his County Administrator's Report. He shared that he recently received a notice from the Illinois Department of Agriculture that the County is in non-compliance and that they need a Noxious Weed Control Superintendent. He added that he will be looking more into this in the weeks to come.

Additionally, Mr. Hanson announced that The National Association of Counties (NACo) has granted DeKalb County Government a 2017 Achievement Award for its program titled "Business Incubator Project" in the category of Community and Economic Development. Also this week, the new Economic Development Coordinator started in her new position.

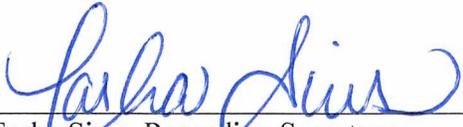
In regards to the Jail Expansion Project, the permanent roof is now on the entire facility and the park lots changes have been in place for about a month and everything seems to be working well. Last week was National Safety Week and there was a celebrations among the construction workers. At the end of April, there have been 269 days that were accident free which represents 52,305 work hours which is a good accomplishment.

Mr. Hanson also shared that sometime this summer the Board of will be receiving an omnibus bill of personnel changes throughout the County. Some of the changes will include the reorganization of the Planning & Zoning (Community Development) Department and the Community Action Director.

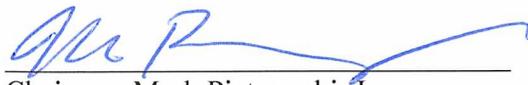
Lastly, Mr. Hanson announced that there are currently two open positions on the DeKalb County Rehab & Nursing Center Operating Board / Support Living Facility Board. He added that these Boards meet every other month at 7:00 a.m.

ADJOURNMENT

It was moved by Mr. Faivre, seconded by Mr. Bagby, and it was carried unanimously to adjourn the meeting.



Tasha Sims, Recording Secretary



Chairman Mark Pietrowski, Jr.