

Note: These minutes are not official until approved by the Executive Committee at a subsequent meeting. Please refer to the meeting minutes when these minutes are approved to obtain any changes to these minutes.

DeKalb County Government
Sycamore, Illinois

**Executive Committee Minutes
May 8, 2019**

The Executive Committee of the DeKalb County Board met Wednesday, May 8, 2019, in the Administration Building's Conference Room East in Sycamore, Illinois. Chairman Mark Pietrowski, Jr. called the meeting to order at 7:00 p.m. Those Members present were Mr. Tim Bagby, Mr. Dan Cribben, Mr. Steve Faivre, Vice Chairman John Frieders, Ms. Dianne Leifheit, Mr. Roy Plote, Mr. Chris Porterfield, Mr. Paul Stoddard, and Chairman Mark Pietrowski, Jr. A quorum was established with all nine Members present.

Others present included, Gary Hanson, Jim Hutcheson, Craig Roman, Misty Haji-Sheikh, Greg Millburg, Jeff Whelan, Sue Willis, Tracy Jones, Nathan Schwartz, Sandra Polanco, and Linda Slabon.

APPROVAL OF THE AGENDA

Mr. Hanson noted that Item #7. Release of Executive Session Minutes could be deleted off the Agenda and will be brought back next month.

Mr. Faivre moved to approve the agenda with the elimination of Item #7. Ms. Leifheit seconded the motion and it was carried unanimously by voice vote.

APPROVAL OF THE MINUTES

It was moved by Mr. Stoddard, seconded by Mr. Porterfield and it was moved unanimously to approve the minutes from the April 10, 2019 meeting and the April 17, 2019 Special Meeting.

PUBLIC COMMENTS

There were no public comments.

CHAIR'S COMMENTS

Chairman Pietrowski reminded the Board Members that there will be a County Board Workshop on Saturday June 8th from 9:00 a.m. to 1:00 p.m. at the Community Outreach Building's Blank Slate Room.

RESPONSIBLE BIDDER ORDINANCE

Chairman Pietrowski explained that last month since the last meeting the draft Ordinance has been in review in the State's Attorney's Office and now is additionally being reviewed in conjunction with the County's Procurement Policy. Chairman Pietrowski and Vice Chairman Frieders are planning to meet with the State's Attorney's Office soon and work out more details on this evolving item. He imagined that they would talk about this again in late summer.

APPOINTMENTS

The following appointments were recommended for approval:

- a. **DeKalb County Chief County Assessment Officer:** Robin Brunschon reappointed for a four-year term beginning July 20, 2019 and expiring July 20, 2023.
- b. **Nursing Home Foundation Board:** Michael Haines appointed immediately to fill the unexpired term of Joanne Fruit until November 30, 2019.

It was moved by Mr. Porterfield and seconded by Mr. Plote to forward the recommended appointments to the full County Board for approval. Motion carried unanimously.

APPROVAL OF THE COUNTY BOARD AGENDA

Chairman Pietrowski next asked to go around the table and hear an update from all of the Committee Chairpersons on what their Committees had done at their last meeting together and/or what they are anticipating in the months to come.

Mr. Bagby, Chairman of the Economic Development Committee, shared that the Committee forwarded an Ordinance to the full County Board recommending the addition of a Class H County Liquor License for Special Events. He additionally explained that they had a Special Meeting scheduled at 6:30 prior to the full County Board Meeting to review a draft Resolution establishing fees for the County Assessor to complete the Kingston Township assessment books due to a Township Assessor vacancy.

Mr. Cribben, Chairman of the Finance Committee, shared that the Committee has no actionable items but he provided a brief overview of what the Committee did at their last meeting. These items included, approving the financing for the Funding for Design Development Phase for Relocation of Courthouse Offices that Ms. Leifheit will review, an update on the budgetary concerns regarding the IMRF rate of return assumption for the FY 2020 Budget, meeting with a consultant for advice on the possibility of purchasing insurance for the Tort & Liability Fund, and lastly the Committee approved a request from FMO Director Jim Scheffers to hire a new employee five weeks sooner for his secretary that is retiring at the end of June.

Mr. Porterfield, Chairman of Health & Human Services Committee, shared that the Committee had no actionable items for the Board this month and that they received an annual report on the Veterans Assistance Commission at their last meeting. Next month, Administrator Gonzalez will be presenting her annual report on the Health Department, he shared.

Ms. Leifheit, Chair of the Law & Justice Committee, proudly announced that the Committee toured the DeKalb County Courthouse at their last meeting and more specifically the areas that would be effected by the potential relocation. The Committee, in connection with the Finance Committee, approved to forward a resolution to the full County Board recommending the allocation of up to \$70,000 for architectural services, plus expenses, that would take the project up to the point of seeking construction bids, with said funds to come from DeKalb City TIF #2 Close-out Funds, and further authorizes the County Administrator to engage Dewberry Architects for said work.

Note: These minutes are not official until approved by the Executive Committee at a subsequent meeting. Please refer to the meeting minutes when these minutes are approved to obtain any changes to these minutes.

Mr. Stoddard, Chairman of the Forest Preserve Operations Committee, shared that he was unable to attend the last meeting but the Committee spent the majority of the entire meeting in Executive Session for the purposes of discussing potential land acquisition.

Mr. Faivre, noted that the Committee did not meet again this month due to a lack of business items. The Committee is planning on meeting next month though he assured.

Mr. Plote, Chairman of the County Highway Committee, shared that the Committee forwarded two Intergovernmental Agreements to the full Board recommending their approval with the Village of Kirkland and the Village of Somonauk for maintenance projects. He also shared that the Committee is in need of meeting prior to the full County Board Meeting to discuss the possibility of adding an additional item to the full Board Agenda in order to seek permission from the State of Illinois to have an *option* to impose a Local County Motor Fuel Tax.

It was moved by Mr. Faivre, seconded by Mr. Porterfield and it was carried unanimously to approve the County Board Agenda and to forward it to the full County Board for approval.

COUNTY ADMINISTRATOR'S REPORT

Mr. Hanson presented the Committee with his County Administrator's Report. His report consisted of reminders for the following upcoming important dates:

- DeKalb County History Center Grand Opening – Saturday, May 11th
- Training for Local Governments on the Freedom of Information Act (FOIA) & Open Meetings Act (OMA) through the IL Attorney General's Public Access Counselor's Office – Thursday, September 12th at 6:00 p.m. at the DeKalb County Farm Bureau
- The Department of Revenue, Springfield, Illinois has fixed Friday, May 10, 2019, as the date for an examination for the position of Board of Review member, pursuant to 35 ILCS 200/6-10 of the Property Tax Code. The examination will be held at the Community Outreach Building's Five Seasons Conference Room located at 2500 N. Annie Glidden Rd., DeKalb, Illinois, at 11:00 a.m.
- 2020 DeKalb County and Illinois Election Discussion with DeKalb County Clerk & Recorder Doug Johnson, County Board Chairman Mark Pietrowski and Vice-Chair John Frieders on Tuesday, June 11th from 6:30 - 7:30 p.m. in the DeKalb County Legislative Center's Gathertorium, 200 N. Main St., Sycamore.

Lastly, Mr. Hanson provided an update and photos of the Sheriff's Digital Radio Project.

EXECUTIVE SESSION

Vice Chair Frieders made a motion to go into Executive Session for the purpose of discussing the purchase or lease of real property as provided for in 5 ILCS 120/2(c)(5) at 7:42 p.m. Mr. Cribben seconded the motion and it carried by 9-0-0 roll call vote. Those voting yea were Mr. Bagby, Mr. Cribben, Mr. Faivre, Vice Chair Frieders, Ms. Leifheit, Mr. Plote, Mr. Porterfield, Mr. Stoddard, and Chairman Pietrowski. None were opposed.

Note: These minutes are not official until approved by the Executive Committee at a subsequent meeting. Please refer to the meeting minutes when these minutes are approved to obtain any changes to these minutes.

The Committee entered back into their Open Meeting at 7:59 p.m.

ADJOURNMENT

It was moved by Mr. Stoddard, seconded by Ms. Leifheit and it was carried unanimously to adjourn the meeting at 8:00 p.m.

Chairman Mark Pietrowski

Tasha Sims, Recording Secretary