

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
MINUTES OF MEETING
April 15, 2019

Approved

Board Members Present: Jerry Helland, Jane Smith, Marilyn Stromborg, Meghan Cook,
Dick Schluter, Laurie Emmer, Sue Plote, Robert Cook

Board Members - Absent: Jenny Geltz

Other Persons Present:

Office Staff Present: Deanna Cada, Kathy Ostdick

1. Call to Order

The meeting was called to order by the President, Jerald Helland, at 6:30 PM.

2. Agenda

Dr. Stromborg moved to approve the agenda; seconded by Ms. Smith. The motion passed unanimously on a voice vote.

3. Minutes

Dr. Stromborg moved to approve the minutes of the 3/18/19 and 4/9/19 Board meeting; seconded by Ms. Plote. The motion passed unanimously on a voice vote.

4. 3 Year Presentation

There were no presentations this month.

5. Announcements

Ms. Cada announced that NIU is sponsoring another Poverty Simulation on May 10th. If any Board Members wish to attend, please let her know.

6. Director's Report

Ms. Cada reported that she and Ms. Plote attended the ACMHAI quarterly meeting. Highlights were transportation and 0-7 year old behavioral healthcare. Ms. Plote added that it is amazing as to the knowledge that the ACMHAI members have and are willing to share.

Ms. Cada shared that an opportunity for a SAMSHA Grant was made available and she and several other ACMHAI members discussed applying. However, the deadline was too soon. This group of ACMHAI members have decided to start a grant process so that when another grant becomes available, they will be partially through the paperwork.

Ms. Cada reported that This Is My Brave was a huge success and has been getting good feedback.

7. Community Input

There was no community input.

8. Finance Reports

Dr. Stromborg moved to approve the April 2019 agency claims in the amount of \$290,068.31; seconded by Ms. Cook. The motion passed unanimously on a roll call vote.

Dr. Stromborg moved to approve the April 2019 office claims in the amount of \$1,454.69; seconded by Ms. Smith. The motion passed unanimously on a roll call vote.

9. Executive Committee

A. Policy Review – Equipment Policy

The Board reviewed the Equipment Policy.

Ms. Smith moved to accept the revised Equipment Policy with changes; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.

B. Board Information Process – Committee reports

The Board discussed how the Committee would convey the work they have been doing to the full Board. The Board was reminded that the Committee meetings are open to all.

C. Slate of Officers – 2019 – 2020

Mr. Helland thanked everyone for serving on the Board. The current officers are Jerry Helland, President, Jane Smith, Vice President, and Marilyn Stromborg, Secretary.

Ms. Smith nominated Dr. Stromborg for Vice President for the 2019-2020 year. Dr. Stromborg nominated Ms. Smith for Secretary for the 2019-2020 year. Ms. Plote nominated Mr. Helland for President for the 2019-2020 year.

Ms. Cada told the Board to let her know if anyone else was interested in becoming an officer. Elections will take place in either May or June, 2019.

10. Finance Committee

A. GY20 Application Review

Ms. Cada presented a PowerPoint on the GY20 Grant Applications. The Board discussed the applications in length.

B. Agency Contract Changes – Fee for Service and Grant Funding – Approval

Ms. Cada reviewed the changes in the Fee for Service and the Grant Contracts that are being proposed.

Dr. Stromborg made a motion to accept the proposed changes in the Service Agreement (Grant) Contract; seconded by Ms. Plote. The motion passed unanimously on a voice vote.

Dr. Stromborg moved to accept the proposed changes in the Fee For Service Contract; seconded by Ms. Smith. The motion passed unanimously on a voice vote.

C. Agency Trend Analysis - FSA

Mr. Schluter reviewed his Family Service Agency trend analysis with the Board.

11. Outcomes Committee

The Outcomes Committee did not meet this month.

12. Old Business

A. 3 Year and 1 Year Annual Plan Development
The Board discussed the 3 Year and 1 Year Plans.

Dr. Stromborg moved to accept the One Year Plan for 2019; seconded by Ms. Emmer. The motion passed unanimously on a voice vote.

Dr. Stromborg moved to accept the Three Year Plan for 2019-2021; seconded by Mr. Cook. The motion passed unanimously on a voice vote.

13. New Business

There was no new business.

14. Adjournment

The meeting adjourned at 8:48 pm.

Respectfully submitted,

Jerald Helland, President

Kathy Ostdick, Recording Secretary