

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**

**FINANCE COMMITTEE**

**MINUTES OF MEETING**

**April 1, 2019**

Approved

**Committee Members Present:** Dick Schluter, Marilyn Stromborg, Meghan Cook

**Ex-Officio Present:**

**Other Persons Present:**

**Office staff:** Deanna Cada, Kathy Ostdick

**1. Call to Order**

Mr. Schluter called the meeting to order at 5:35 p.m.

**2. Agenda Approval**

*Ms. Cook moved to approve the agenda; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.*

**3. Minutes**

*Ms. Cook moved to approve the minutes of the 3/4/19 meeting; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.*

**4. Office Report**

Ms. Cada reported that she has spoken to Foundant. They are excited about our purchase and training. The date of migration can be anytime.

Ms. Cada reported that the Mental Health Board has joined the DeKalb Chamber of Commerce.

Ms. Cada has received the SAMSHA Grant description for 0-7 years of age.

Ms. Cada reported that the Juvenile Justice Coordinator has resigned. Ms. Cada will be involved in looking for a replacement.

Drug Court has pulled back the travel portion of their GY20 Grant. Ms. Cada will ask for more information about their grant request and the Committee will decide if Drug Court still needs to come for a hearing.

**5. Review Closed Session Minutes**

The Committee reviewed the Finance Committee Closed Session minutes up for review.

*Dr. Stromborg moved that for the closed session minutes from 1/7/19, 2/4/19, and 3/4/19, they will be approved, they will be released for posting, and the tape will be destroyed at the appropriate time frame; seconded by Ms. Cook. The motion passed unanimously on a voice v*

## **6. Grant Year 2020 Applications**

The Committee briefly discussed the GY20 grant applications and will be reviewing them further. They did not have any questions at this time.

## **7. Agency Contract Review**

The Committee reviewed the changes for the Fee for Service Contract.

*Dr. Stromborg made a motion to move the Fee for Service Contract to the full Board for review; seconded by Ms. Cook. The motion passed unanimously on a voice vote.*

The Committee reviewed the Grant Contract changes.

*Dr. Stromborg made a motion to move the Grant Contract to the full Board for review; seconded by Ms. Cook. The motion passed unanimously on a voice vote.*

## **8. Agency Trend Analysis**

Mr. Schluter discussed the Family Service Agency trend analysis.

## **9. CACDC Corrective Action Plan**

Ms. Cada reviewed the Consumer Advocacy Council of DeKalb County Corrective Action draft.

## **10. Crisis Funding Discussion**

Ms. Cada discussed creating a county crisis funding line item.

## **11. Date of Next Meeting: 5/13/19**

## **12. Adjournment**

The meeting was adjourned at 6:03 p.m.

Respectfully submitted,

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Richard Schluter, Committee Chair

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Kathy Ostdick, Recording Secretary