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DeKalb County Government  
Sycamore, Illinois

**COUNTY BOARD PROCEEDINGS**  
**June 19, 2019**

The DeKalb County Board met in regular session at the Legislative Center's Gathertorium on Wednesday, June 19, 2019. Chairman Pietrowski called the meeting to order at 7:00 p.m. and the Clerk called the roll. Those Members present were Ms. Dianne Leifheit, Ms. Maureen Little, Mr. Jim Luebke, Mr. Roy Plote, Ms. Sandra Polanco, Mr. Chris Porterfield, Mr. Craig Roman, Ms. Linda Slabon, Mr. Paul Stoddard, Mr. Larry West, Mr. Jeff Whelan, Mr. Tim Bagby, Mr. Scott Campbell, Ms. Rukisha Crawford, Mr. Dan Cribben, Mrs. Laurie Emmer, Mr. Steve Faivre, Vice Chairman John Frieders, and Chairman Mark Pietrowski, Jr. Those absent were Mr. Tim Hughes, Mr. Tracy Jones, and Ms. Sue Willis. A quorum was established with nineteen Members present, four absent, and one seat vacant.

Chairman Pietrowski lead in the reciting of the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Motion

It was moved by Mr. Roman and seconded by Mr. Porterfield to approve the agenda as presented.

Voice Vote

Chairman Pietrowski called for a voice vote to approve the agenda as presented. The motion carried unanimously.

**APPROVAL OF MINUTES**

Motion

Mr. Faivre moved to approve the minutes of the May 15, 2019 County Board Meeting. Ms. Crawford seconded the motion.

Voice Vote

Chairman Pietrowski asked for a voice vote on the approval of the minutes. All Members voted yea. Motion carried unanimously.

**COMMUNICATIONS AND PROCLAMATIONS**

Chairman Pietrowski shared that he had received a letter from the DeKalb County Building & Development Association expressing their appreciation to County staff for working with them on the proposed adoption of the 2015 Building codes for DeKalb County. The letter also shared that Derek Hiland, Community Development Director, has been most helpful in proceeding with this arduous process. The City of DeKalb has approved these codes and the City of Sycamore is in the process. The DCBDA asked for an affirmative vote from the County Board for the adoption of the 2015 code.

**Proclamation P2019-03: Recognition of the Sycamore Spartans Girls Softball Team Becoming the 2019 IHSA Class 3A State Champions**

Vice Chairman Frieders read aloud that on June 8, 2019, the Sycamore girls softball team made Spartan history by winning the Illinois High School Association (IHSA) Class 3A State Championship. The route to the title included a dramatic come-from-behind win against Mount

Zion in the semi-final game and a shutout 3-0 win against St. Francis in the championship game. The hard work, dedication, sportsmanship, talent and exceptional team chemistry of the 2019 Sycamore Spartan's girls softball team has enabled these student athletes to earn a State Championship title. That participation in, and support of sports and athletic achievement is an important part of Sycamore High School's sports program, as well as, developing leadership skills and creating a tradition of excellence. The DeKalb County Board recognizes their outstanding achievement, excellence, tradition, leadership and the positive role model for all youth throughout the County that the Sycamore High School girls' softball team has provided for the community. Now, therefore, be it proclaimed by the DeKalb County Board that it recognizes the Sycamore Spartan's Girls Softball Team in becoming the 2019 IHSA Class 3A State Champions and applaud them for their outstanding athletic achievement.

Head Coach Jill Carpenter and Assistant Coach James English and several players were in attendance to accept the Proclamation. The players and coaches thanked the County Board and posed for a picture with their trophy they brought with them.

#### **DeKalb County Veterans Honor Roll**

DeKalb County Clerk & Recorder Doug Johnson inducted Mr. Charles Schindler of Kirkland into the DeKalb County Veterans Honor Roll. Johnson shared that Mr. Schindler served in the Army from 1964 to 1966. During his services, Charles was awarded the Combat Medical Badge, the Good Conduct Medal and the Vietnam Service Medal. Mr. Johnson and the County Board thanked Mr. Charles Schindler for his Service and Sacrifice.

#### **Employee Service Awards for June 2019**

Chairman Pietrowski recognized the following County Employees who were celebrating Service Awards in the month of June 2019: Five Years: Noelle Wold – Sheriff's office; Ten Years: Karilee Pratt – Rehab & Nursing Center, Scott Catron – Facilities Management Office, Ryan Harper – Sheriff's Office; Twenty-Five Years: Lori Grubbs – Circuit Clerk's Office, Hon Kim Nguyen – Rehab & Nursing Center, and Richard Robinson – Sheriff's Office.

#### **Declaration of County Board Vacancy**

Chairman Pietrowski officially declared that the seat, currently occupied by Dan Cribben (R) representing County Board District #11, to be vacant as of Thursday, June 20, 2019.

#### **PUBLIC COMMENTS**

Mr. Ken Andersen and Mr. Chuck Shepard of DeKalb County Building & Development Association and requested to reserve their time to speak under Item b. of the Planning & Zoning Committee.

DeKalb County Veterans Assistance Superintendent Tammy Anderson congratulated County Board Member Laurie Emmer on recently being elected as Senior Vice Commander for the State of Illinois VFW. It is a very high honor and Ms. Anderson is very proud she shared.

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## APPOINTMENTS

Chairman Pietrowski recommended approval of the following appointment:

- a. **DeKalb County Board Member – District 7:** Terri Mann-Lamb appointed immediately to fill the unexpired term of Misty Haji-Sheikh until November 30, 2020.
- b. **Committee Assignments:** Terri Mann-Lamb appointed immediately to the DeKalb County Economic Development Committee until November 30, 2020.

### Motion

It was moved by Ms. Crawford and seconded by Mr. Campbell to approve the recommended appointments as presented.

### Voice Vote

Chairman Pietrowski called for a voice vote. The motion carried unanimously.

DeKalb County Clerk & Recorder Doug Johnson administered the Oath of Office to Ms. Terry Mann-Lamb and then she took her seat among the other County Board Members. Chairman Pietrowski and the other Members welcomed Ms. Mann-Lamb.

*Mr. Osland and Ms. Willis arrived and with Ms. Mann-Lamb newly seated, the roll call now reflects twenty-two Members present and two absent.*

## APPOINTMENTS...continued

Chairman Pietrowski additionally recommended approval of the following appointments:

- c. **Board of Review:** Robert Merriman reappointed immediately for a two-year term expiring May 31, 2021; Dan Cribben newly appointed for a term beginning June 21, 2019 and expiring May 31, 2021.
- d. **Board of Review – Alternates:** Ryan Cardinali and John Linderoth both appointed immediately for one-year terms until May 31, 2020.
- e. **DeKalb County Rehab & Nursing Center Operating Board / Supportive Living Facility Board:** Chris Porterfield appointed immediately until December 31, 2019.
- f. **Northwest Water Planning Alliance:** Suzanne Willis appointed immediately until November 30, 2022.
- g. **Regional Planning Commission:** Steve Faivre (*Primary*) and Suzanne Willis (*Alternate*) both appointed immediately until March 31, 2020.
- h. **Stormwater Management Committee:** Kevin Bunge, Mark Bushnell, Tom Horak, Paul Stoddard, and Patricia Vary all reappointed for two-year terms beginning July 1, 2019 and expiring June 30, 2021; Zac Gill newly appointed for a two-year term beginning July 1, 2019 and expiring June 30, 2021.

### Motion

It was moved by Mr. Plote and seconded by Mr. Luebke to approve the recommended appointments.

### Voice Vote

The motion carried unanimously.

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## REPORTS FROM STANDING COMMITTEES

### PLANNING & ZONING COMMITTEE

#### **Ordinance O2019-32: An Ordinance Approving a Special Use Permit for a Public Art Studio in Sycamore Township**

##### Motion

Mr. Faivre moved that the DeKalb County Board hereby grants a Special Use Permit, with conditions, to Valerie and John Weberpal for the operation of a public art studio located at 16521 Swanson Road, in Sycamore Township. Mr. Bagby seconded the motion as presented.

##### Voice Vote

Chairman Pietrowski called for a voice vote on the motion. All Members present voted yea. Motion carried unanimously.

#### **Ordinance O2019-33: An Ordinance Amending Chapter 14 of the DeKalb County Code Regarding Adopting Building Codes**

##### Motion

Mr. Faivre moved the DeKalb County Board hereby approves the amendments as set forth in the Ordinance to Chapter 14 of the DeKalb County Code regarding Buildings and Building Regulations. Ms. Crawford seconded the motion.

##### Voice Vote

The motion carried unanimously by voice vote.

### COUNTY HIGHWAY COMMITTEE

#### **Resolution R2019-40: Award Resolution for Waterman Road Shoulder/Ditch Rebuild**

##### Motion

Mr. Plote moved that the DeKalb County Board hereby approves the lowest bid meeting specifications to Martin & Company Excavating of Oregon, Illinois for shoulder widening and ditch grading on 4.85 miles of Waterman Road between Duffy Road and Perry Road in Afton and Clinton Road Districts in the total amount of \$862,242.95. Mrs. Emmer seconded the motion.

##### Roll Call Vote

The Chairman called for a roll call vote on the motion as presented. Those Members voting yea were Ms. Leifheit, Ms. Little, Mr. Luebke, Ms. Mann-Lamb, Mr. Osland, Mr. Plote, Ms. Polanco, Mr. Porterfield, Mr. Roman, Ms. Slabon, Mr. Stoddard, Mr. West, Mr. Whelan, Ms. Willis, Mr. Bagby, Mr. Campbell, Ms. Crawford, Mr. Cribben, Mrs. Emmer, Mr. Faivre, Mr. Frieders, and Chairman Pietrowski. All Members present voted yea. Motion carried unanimously.

#### **Resolution R2019-42: Award Resolution for Sidewalk Renovation along Somonauk Road from North Avenue to Meadow Drive in Cortland**

##### Motion

Mr. Plote moved that the DeKalb County Board hereby approves the lowest bid meeting specifications to Triggs Construction, Inc. of West Chicago, Illinois for sidewalk removal and replacement and other incidental work along 0.54 miles of Somonauk Road from North Avenue to Meadow Drive in Cortland, Illinois in the total amount of \$99,922.00. Mr. Whelan seconded the motion.

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Roll Call Vote

The Chair called for a roll call vote on the motion. Those Members voting yea were Ms. Leifheit, Ms. Little, Mr. Luebke, Ms. Mann-Lamb, Mr. Osland, Mr. Plote, Ms. Polanco, Mr. Porterfield, Mr. Roman, Ms. Slabon, Mr. Stoddard, Mr. West, Mr. Whelan, Ms. Willis, Mr. Bagby, Mr. Campbell, Ms. Crawford, Mr. Cribben, Mrs. Emmer, Mr. Faivre, Mr. Frieders, and Chairman Pietrowski. All Members present voted yea. Motion carried unanimously.

**Resolution R2019-43: Appropriation of \$825,000.00 in MFT Funds for Waterman Road Project**

Motion

Mr. Plote moved the DeKalb County Board does hereby authorize the appropriation of \$825,000.00 from the Motor Fuel Tax allotment for the reconstruction of shoulders and ditches for 5.06 miles of Waterman Road between Duffy Road and Perry Road. Mr. Cribben seconded the motion.

Roll Call Vote

The Chair called for a roll call vote on the motion. Those Members voting yea were Ms. Leifheit, Ms. Little, Mr. Luebke, Ms. Mann-Lamb, Mr. Osland, Mr. Plote, Ms. Polanco, Mr. Porterfield, Mr. Roman, Ms. Slabon, Mr. Stoddard, Mr. West, Mr. Whelan, Ms. Willis, Mr. Bagby, Mr. Campbell, Ms. Crawford, Mr. Cribben, Mrs. Emmer, Mr. Faivre, Mr. Frieders, and Chairman Pietrowski. All Members present voted yea. Motion carried unanimously.

**Resolution R2019-44: Award Resolution for Johnson Road Box Culvert Repair in Mayfield Road**

District

Motion

Mr. Plote moved that the DeKalb County Board hereby approves the lowest bid meeting specification to Civil Constructors, Inc. of Freeport, Illinois for the improvement to the top slab of Structure Number 019-4403 on Johnson Road over the Lee Slough Creek in Mayfield Road District in the total amount of \$29,571.30. Mrs. Emmer seconded the motion as presented.

Roll Call Vote

Chairman Pietrowski called for a roll call vote on the motion as presented. Those Members voting yea were Ms. Leifheit, Ms. Little, Mr. Luebke, Ms. Mann-Lamb, Mr. Osland, Mr. Plote, Ms. Polanco, Mr. Porterfield, Mr. Roman, Ms. Slabon, Mr. Stoddard, Mr. West, Mr. Whelan, Ms. Willis, Mr. Bagby, Mr. Campbell, Ms. Crawford, Mr. Cribben, Mrs. Emmer, Mr. Faivre, Mr. Frieders, and Chairman Pietrowski. Motion carried unanimously.

**Resolution R2019-45: Appropriation of \$50,000.00 in MFT Funds for Somonauk Road Sidewalk Project in Cortland**

Motion

Mr. Plote moved the DeKalb County Board does hereby authorize the appropriation of \$50,000.00 from Motor Fuel Tax allotment for sidewalk removal and replacement and other incidental work for 0.54 miles of Somonauk Road from North Avenue to Meadow Drive in Cortland, Illinois. Mr. Osland seconded the motion.

Roll Call Vote

Chairman Pietrowski called for a roll call vote on the motion as presented. Those Members voting yea were Ms. Leifheit, Ms. Little, Mr. Luebke, Ms. Mann-Lamb, Mr. Osland, Mr. Plote, Ms. Polanco, Mr. Porterfield, Mr. Roman, Ms. Slabon, Mr. Stoddard, Mr. West, Mr. Whelan, Ms. Willis, Mr. Bagby, Mr. Campbell, Ms. Crawford, Mr. Cribben, Mrs. Emmer, Mr. Faivre, Mr. Frieders, and Chairman Pietrowski. Motion carried unanimously.

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**LAW & JUSTICE COMMITTEE**

**Ordinance O2019-34: An Ordinance Establishing Civil Fees & Criminal & Traffic Assessments to be charged by the Clerk of the Circuit Court**

**Motion**

Ms. Leifheit moved the DeKalb County Board hereby approves that the Circuit Court Clerk's Civil and Criminal Fees and Assessments are hereby enacted pursuant to the requirements of 705 ILCS 105/27.1b of the Clerks of the Court Act and the Criminal and Traffic Assessment Act (705 ILCS 135/1-1, et seq.) as outlined in the Ordinance and shall be effective as of July 1, 2019.

Ms. Slabon seconded the motion as presented.

**Voice Vote**

The Chair called for a voice vote on the motion as presented. All Members present voted yea. The motion carried unanimously.

**FINANCE COMMITTEE**

**Resolution R2019-41: A Resolution Approving Amendments to the Procurement Policy for Federal and State Grants**

**Motion**

Mr. Cribben moved the DeKalb County Board hereby approves the amendments set forth in the attached Federal & State Grant Procurement Policy for DeKalb County Government. Mr. Faivre seconded the motion.

**Voice Vote**

Chairman Pietrowski called for a voice vote on the motion as presented. All Members present voted yea. The motion carried unanimously.

**Claims – June 2019**

**Motion**

Mr. Cribben moved to approve the payment of claims for this month, and the off cycle claims paid during the previous month, including all claims for travel, meals, and lodging, in the amount of \$9,875,010.80. Mr. Stoddard seconded the motion.

**Roll Call Vote**

Chairman Pietrowski asked for a roll call vote on the approval of the June 2019 Claims. Those Members voted yea were Ms. Leifheit, Ms. Little, Mr. Luebke, Ms. Mann-Lamb, Mr. Osland, Mr. Plote, Ms. Polanco, Mr. Porterfield, Mr. Roman, Ms. Slabon, Mr. Stoddard, Mr. West, Mr. Whelan, Ms. Willis, Mr. Bagby, Mr. Campbell, Ms. Crawford, Mr. Cribben, Mrs. Emmer, Mr. Faivre, Mr. Frieders, and Chairman Pietrowski. All Members voted yea. Motion carried unanimously.

**Reports of County Officials**

**Motion**

Mr. Cribben moved to accept and place on file the following Reports of County Officials:

1. Cash & Investments in County Banks – May 2019
2. Public Defender's Report – May 2019
3. Adult & Juvenile Monthly Reports – May 2019
4. Pretrial Report – May 2019
5. Sheriff's Jail Report – May 2019
6. Building Permits & Construction Reports – May 2019

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Mr. Whelan seconded the motion.

Voice Vote

The Chairman requested a voice vote to accept the Reports of County Officials as presented.  
Motion carried unanimously.

**EXECUTIVE COMMITTEE**

**Resolution R2019-46: Release of Executive Session Minutes**

Motion

Vice Chairman Frieders moved that the DeKalb County Board does hereby concur in the recommendation of the DeKalb County Executive Committee and hereby directs the Clerk of the Board to make the minutes of the meetings as described in the Resolution available for public inspection. Mr. Luebke seconded the motion.

Voice Vote

The motion carried unanimously by voice vote.

**OLD BUSINESS / NEW BUSINESS**

Chairman Pietrowski reminded the Board Members that there will be no July County Board Meeting due to their Summer Recess.

Chairman Pietrowski and Vice Chairman Frieders bid their farewell to Mr. Dan Cribben who was leaving the County Board to pursue his new role as a Member of the DeKalb County Board of Review. Mr. Cribben additionally addressed the County Board and thanked all of them for their public service.

**ADJOURNMENT**

Motion

Mr. Roman moved to adjourn the meeting at 7:38 p.m. and Mr. Whelan seconded the motion.

Voice Vote

The motion to adjourn the meeting carried unanimously.

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Douglas J. Johnson  
DeKalb County Clerk

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Mark Pietrowski, Jr.  
DeKalb County Board Chairman

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