

**DEKALB COUNTY BOARD OF HEALTH  
MINUTES OF THE MEETING  
DATE: December 3, 2013**

**BOARD OF HEALTH MEMBERS PRESENT**

Paul Stoddard – President  
Todd Latham – Vice President  
David Phillips, MD -- Secretary  
Dennis Diemer, DVM  
Karen Hagen, RN, MS  
Regina Harris, JD  
Christina Jones, RN, MS

**BOARD OF HEALTH MEMBERS ABSENT**

Tim Duez, DDS  
Roger Faivre  
Ronald Feldmann, MD  
Andrea Mitchell

**STAFF MEMBERS PRESENT**

Jane Lux, Public Health Administrator  
Cindy Capek, Assistant Administrator  
Brenda Courtney, Director of Administrative Services  
Cindy Graves, Director of Community Health and Prevention  
Greg Maurice, Director of Health Protection

**CALL TO ORDER**

The DeKalb County Board of Health meeting of December 3, 2013, was called to order at 7:45 pm by Todd Latham, Vice President. It was announced that President Stoddard as well as Regina Harris would be arriving late. Due to a lack of a quorum at the present time, it was decided to hear Division Reports as the first item on the agenda.

**DIVISION REPORTS**

Public Health Administrator - Jane Lux

Mrs. Lux reported on a meeting with the Dean and Associate Dean of the College of Health and Human Sciences at Northern Illinois University (NIU), Derryl Block and Jim Ciesla, respectively, to discuss collaboration. Other noteworthy items included the building projects that were being addressed now that the facility is approaching fifteen years old, and the two small grants we received; the first from the University of Illinois for \$500 for the Reality Program, and the second from the DeKalb County Community Foundation for \$3,500 to enhance technology and education in the Women, Infants and Children (WIC) Program. Mrs. Lux explained the increased administration required to manage the grants which comprise approximately forty-three percent of Health Department total revenue.

Mrs. Lux discussed the numerous ways health care reform is impacting public health. One of these, community health center expansion to improve access for low-income individuals, is impacting DeKalb County and the Health Department directly. Mrs. Lux explained our collaboration with the Greater Elgin Family Care Center (GEFCC) that opens its main site in Sycamore (at the current Center for Family Health location) on December 18. GEFCC will begin the co-location model with weekly clinical services at the Health Department on January 2, 2014. Unlike our previous model with KishHealth System, GEFCC will be providing immunizations to their pediatric patients. We anticipate a significant but unknown impact on our Vaccines for Children (VFC) Program. Mrs. Lux discussed the Clinic Space Sharing Agreement she is working to finalize.

Mrs. Lux commented on ongoing efforts to expand our billing and claims management capacity in response to changes in health care and public health. This project requires considerable resources.

The reforms to the Illinois Medicaid Program are creating challenges throughout health care. The law requires that at least fifty percent of Medicaid clients in Illinois enroll in some form of risk-based coordinated care by January 1, 2015. One alternative care model is the Accountable Care Entity (ACE). The role of local health departments is uncertain. Thus, the Illinois Public Health Association is advocating on behalf of health departments.

Mrs. Lux responded to the question regarding enrollment in the new health insurance Marketplace. She explained that the Health Department has 1.5 full time equivalents from three part-time staff members to provide assistance to the public. Staff was very proactive during the first two months when the federal website had technical difficulties. Ms. Graves said that client demand for assistance is great. In-Person Counselors are very busy with appointments and they are having success with Marketplace enrollment. Many of the enrollees had never had coverage or lost coverage due to life changes such as loss of job or injury.

Mrs. Lux reviewed the activities of the Zero Waste Task Force. The task force had the first meeting in November, with monthly meetings planned until August 2014. There was positive press coverage of the meeting and it was noted that Marc Johnson, County Board member, brought zero waste as a guiding principle to the County Board, as this was a platform which he ran on in the last election.

#### Health Promotion Programs - Cindy Capek

Ms. Capek provided an update on the grant programs. Staff has launched the Reality Program in School District 428 with assistance of Lorraine Daly, Nurse for the High School. Reality focuses on youth leadership skills and development of public policy regarding tobacco use and exposure. The staff has had several meetings with KishHealth System for their collaboration in a promotional campaign and marketing materials for Smoke Free Housing, a We Choose Health grant initiative. Coordinated Approach to Child Health (CATCH) is in full swing at Sycamore and DeKalb Schools. The School Wellness Teams, under the leadership of the Health Department, are developing action plans based on their individual School Health Index Surveys that were conducted last year. CATCH is also funded under the We Choose Health grant.

Ms. Capek informed the board that we submitted a grant application to the Illinois Department of Public Health (IDPH) Office of Women's Health for Prevention of Breast Cancer.

### Health Protection Division - Greg Maurice

Mr. Maurice highlighted the Food Service In-Service Training Program that was held on September 17 and coordinated by the department. The program was very successful and included 46 facilities with 126 attendees. Three companies presented to the attendees.

He also commented on staff involvement with the Zero Waste Task Force, the completion of the festival season with two large events, Sandwich Fair and Pumpkin Fest, and that holiday light recycling has begun and will run through the middle of January. The department will be working with DIMCO, a local company, this year to recycle the lights.

Mr. Maurice explained that staff worked on a local health issue with the Centers for Disease Control and Prevention (CDC) regarding a potential case of Legionnaires Disease with an out of town guest. However, after all inspections were completed the case was inconclusive.

The department hosted 300 and 400 level Incident Command System training and participated in inventory management training hosted by Ogle County and Point of Distribution Training in Kane County.

Animal Control has provided assistance in trying to locate “Buddy,” the dog who escaped from the scene of a car accident on Fairview Drive.

### Community Health and Prevention Division – Cindy Graves

Ms. Graves highlighted several items in her written report. She was very complimentary of the In-Person Counselor (IPC) staff and their efforts in outreach, education, and assisting individuals to enroll in the Marketplace. The IPCs were proactive and assisted many individuals who were eligible to enroll in Medicaid through the State of Illinois Application for Benefits Eligibility (ABE) program. The staff are meeting with individuals every day now that the Marketplace is up and running.

A total of 1,000 vaccinations were administered at the two flu clinics held at NIU. The clinics were also used to test our emergency preparedness plan for dispensing medication. Flu shoots took approximately two minutes from door to door for each person who participated in the program.

Ms. Graves responded to the question on how the health care reform will impact the clinical services of the Health Department. She explained that there are a limited number of providers accepting Medicaid, so need continues in the community. In addition, more individuals will have insurance. However, they will continue to seek out affordable care due to the expenses incurred for deductibles and co-pays.

Mrs. Lux noted that in addition to clinical services, the Community Health and Prevention Division provides a number of programs that are not included in primary care, including Women, Infants and Children (WIC), Family Case Management, Communicable Disease Control, HIV Case Management, In-Person Counselor assistance with health insurance enrollment. She stated that need for these services will not diminish.

President Stoddard and Regina Harris arrived during Division Reports while Dr. Phillips excused himself to respond to a medical call. Prior to his departure, Mrs. Lux presented him with a gift acknowledging his service to the Board of Health over the past six years. President Stoddard took over as Chair of the meeting.

## **MINUTES**

### **FULL BOARD**

On a motion by Karen Hagen, seconded by Todd Latham, the Board of Health Minutes of the Meeting for September 24, 2013, were approved. Motion carried.

On a motion by Regina Harris, seconded by Todd Latham, the Board of Health Executive Session Minutes of the Meeting for September 24, 2013, were approved. Motion carried.

### **PERSONS TO BE HEARD FROM THE FLOOR**

None

### **FINANCIAL DATA**

Karen Hagen moved to approve the Financial Statements for September and October 2013, seconded by Todd Latham. Motion carried.

Karen Hagen moved to approve the Claims for October and November 2013, seconded by Christina Jones. Motion carried.

Mrs. Lux explained that we learned of a one percent reduction in our Family Case Management grant award, and an additional \$20,000 in our Family Planning Program grant award. This will be a net gain of \$18,000 in grant revenue for state fiscal year 2015.

### **NEW BUSINESS**

#### **1. Nominating Committee Report**

The Nominating Committee was made up of Todd Latham, Chair, Andrea Mitchell and Christina Jones. The Committee met on October 22, 2013, to discuss potential Board of Health members and officers. The Board of Health terms to expire in 2014 include Dr. David Phillips, Dr. Dennis Diemer, and Todd Latham. Christina Jones and Paul Stoddard were eligible for a three-year and one-year term respectively.

Chair Todd Latham provided a brief overview of each of the candidates being recommended for the Board of Health as well as the proposed slate of officers. All candidates were contacted and expressed interest in fulfilling a role on the Board. Upon approval by the Board of Health, the recommendations would be forwarded to the DeKalb County Board for appointment.

Karen Hagen moved, seconded by Paul Stoddard to approve the nomination of Christina Jones to the Board of Health for her first full three-year term beginning January 1, 2014 through December 31, 2016, and to recommend her appointment to the DeKalb County Board. Motion carried.

Christina Jones moved, seconded by Regina Harris to approve the nomination of Paul Stoddard to the Board of Health for his sixth one-year term beginning January 1, 2014 through December 31, 2014, and to recommend his appointment to the DeKalb County Board. Motion carried.

Regina Harris moved, seconded by Paul Stoddard to approve the nominations of Mayuri Morker, MD, LeAnn Gruber, DVM, and Celeste Latham for a term beginning January 1, 2014 through December 31, 2016, and to recommend their appointments to the DeKalb County Board. Motion carried with one abstention due to family relationship.

Dr. Dennis Diemer moved, seconded by Regina Harris, to approve the DeKalb County Board of Health Slate of Officers for January 1, 2014 through December 31, 2014 as follows: Paul Stoddard, President; Karen Hagen, Vice President; and Christina Jones, Secretary. Motion carried.

## 2. Recognition of Retiring Board Members

Mrs. Lux provided Board of Health highlights during the six-year terms of outgoing Board Members Dr. Dennis Diemer, Todd Latham and Dr. David Phillips. She expressed her gratitude for their dedication and leadership as well as their commitment to becoming very educated on the programs and services of the Health Department. Mrs. Lux presented Dr. Diemer and Todd Latham with a small appreciation gift. She noted Dr. Phillips was acknowledged earlier in the meeting.

Todd Latham expressed his pleasure at serving on the Board, noting that he felt it was important to have representation from the southern portion of the county. He complemented the staff and the professionalism displayed in their work. Dr. Diemer echoed Mr. Latham's comments and said that he learned a lot and valued his time on the Board. They wished the remaining Board members and staff success with challenges that lie ahead.

## **EXECUTIVE SESSION**

At 8:36 pm, Christina Jones moved, seconded by Todd Latham to enter into Executive Session for the purpose of discussing Employment Matters under Subsection Number (1) and Business Matters under Subsection Number (6), both of Sections 2 (c) of the Illinois Open Meetings Act. Motion carried.

On a roll call vote, those voting yes were Paul Stoddard, Karen Hagen, Dr. Dennis Diemer, Christina Jones, Todd Latham and Regina Harris.

Todd Latham moved, seconded by Dr. Dennis Diemer, to return to Open Session. Motion carried.

At 9:25 pm, Paul Stoddard stated that the Board of Health is now in Open Session.

Todd Latham moved, seconded by Dr. Dennis Diemer, to authorize Mrs. Lux to continue discussions with interested parties, and to recommend a Lease Agreement for Community Outreach Building (COB) office suite space that meets the goals of the Health Department as discussed. Motion carried.

## **CORRESPONDENCE AND NEWS:**

As noted.

## **ADJOURNMENT**

On a motion by Dr. Dennis Diemer, seconded by Todd Latham, the Board of Health adjourned at 9:30 pm. Motion carried.

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Christina Jones, RN, MS, Secretary  
DeKalb County Board of Health