

**DEKALB COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING
DATE: January 28, 2014**

BOARD OF HEALTH MEMBERS PRESENT

Paul Stoddard – President
Christina Jones, RN, MS – Secretary
Tim Duez, DDS
Roger Faivre
Ronald Feldmann, MD
LeAnn Gruber, DVM
Regina Harris, JD
Celeste Latham
Andria Mitchell
Mayuri Morker, MD

BOARD OF HEALTH MEMBERS ABSENT

Karen Hagen, RN, MS – Vice President

STAFF MEMBERS PRESENT

Jane Lux, Public Health Administrator
Cindy Capek, Assistant Administrator
Brenda Courtney, Director of Administrative Services
Greg Maurice, Director of Environmental Health

STAFF MEMBERS ABSENT

Cindy Graves, Director of Community Health & Prevention

CALL TO ORDER

The DeKalb County Board of Health meeting of January 28, 2014, was called to order at 7:30 pm by Paul Stoddard, President.

MINUTES

FULL BOARD

On a motion by Christina Jones, seconded by Andria Mitchell, the Board of Health Minutes of the Meeting for December 3, 2013, were approved. Motion carried.

On a motion by Roger Faivre, seconded by Regina Harris, the Board of Health Executive Session Minutes of the Meeting for December 3, 2013, were approved. Motion carried.

PERSONS TO BE HEARD FROM THE FLOOR

None

DIVISION REPORTS

Public Health Administrator - Jane Lux

Mrs. Lux reported on salary and benefits changes for 2014. The projection for health insurance last July was accurate at an increase of ten to eleven percent. Mrs. Lux highlighted the various plans and employer and employee contributions. Mrs. Lux noted that this was the second year in which the high deductible health plan (HDHP) with corresponding Health Saving Account (HSA) was being offered to the employees to reduce overall costs of health insurance. An open enrollment will be offered again in 2015. She noted that one additional employee elected the HDHP and one other elected the buyout option. The county continues to evaluate ways to reduce cost and has an Insurance Committee.

Mrs. Lux discussed the complex changes with health care reform to include the Illinois Plan for Medicaid reform and the Accountable Care Entity (ACE) model. She explained that the State of Illinois is requesting more flexibility from the federal Centers for Medicare and Medicaid in how the State can utilize federal matching dollars for Medicaid.

The immunization data for adults and children for the past four years was presented. Mrs. Lux explained that vaccines for children increased this year. A portion of the increase was attributed to the Tdap (Tetanus, Diphtheria, acellular Pertussis) requirement for 6-12th grade students this year. Mrs. Lux noted we anticipate not sustaining the volume of vaccines for children due to the change in the collaboration model with the new Federally Qualified Health Center (FQHC).

Dr. Feldmann inquired about the recent incident with the landfill and the school district. Mrs. Lux explained that the department had timely communication with Waste Management as well as the Illinois Environmental Protection Agency (IEPA) the day of the event. She explained that the IEPA is the regulatory agency for the landfill. While the Health Department has no jurisdiction, we stay informed of any event that has potential public health impact, and we provide public information.

Health Promotion Programs – Cindy Capek

Ms. Capek explained her report focused on each of the major grant programs. She complimented the Health Promotion staff on their progress in meeting the objectives of the respective grant programs as well as their efforts in partnering with a variety of organizations to include KishHealth System, DeKalb and Sycamore School Districts, the Kishwaukee YMCA and the Housing Authority. She also commented on the support from NIU and student involvement in the Coordinated Approach to Child Health (CATCH) program.

Health Protection Division – Greg Maurice

Mr. Maurice explained that February 11 will be the last food service manager refresher course being offered by the Health Department. The Illinois Department of Public Health has implemented changes in the program requirements and training will be administered by private entities. This is the first change to the program in thirty years.

Mr. Maurice explained that the Electronics Recycling schedule has been finalized for the new year with a minor change in the Sandwich location. In addition, the Health Department website has been updated to include information on drop-off recycling locations for individuals living in rural areas.

Lastly, Mr. Maurice explained the recent efforts to recruit volunteers to assist with emergency preparedness. In addition, staff has been working on expanding the closed Point of Distribution (POD) sites for dispensing medication to staff and families in the event of an emergency. The Health Department has established closed PODs with Long Term Care Facilities, and will also focus on expanding to private business in the county.

Community Health and Prevention Division – Jane Lux for Cindy Graves

Mrs. Lux explained that Ms. Graves had an unexpected family emergency and was unable to attend the meeting. Mrs. Lux noted that the end of March is the deadline for Marketplace enrollment to be eligible for insurance in 2014 and that the Health Department is diligently working on outreach efforts and enrolling the public.

FINANCIAL DATA

Roger Faivre moved to approve the Financial Statements for November and December 2013, seconded by Dr. Ronald Feldman. Motion carried.

Andria Mitchell moved to approve the Claims for December 2013 and January 2014, seconded by Celeste Latham. Motion carried.

NEW BUSINESS

1. Appointment of Standing Committees

President Stoddard explained that the Executive Committee represents the officers of the Board of Health and includes President Paul Stoddard, Vice-President Karen Hagen and Secretary Christina Jones. Appointments to other standing committees were as follows. Finance Committee: Dr. Tim Duez, Chair, Paul Stoddard and Christina Jones. Bylaws Committee: Regina Harris, Chair and Dr. Mayuri Morker. Personnel Committee: Karen Hagen, Chair, Dr. Ronald Feldmann and Roger Faivre. Nominating Committee: Andria Mitchell, Chair, Celeste Latham and Dr. LeAnn Gruber.

2. Well Sealing Fee

The Illinois State Code was revised in December 2013 to require a permit for the sealing of abandoned wells. County Ordinance requires that we follow the State Code. Mrs. Lux recommended a \$75 permit fee for this service to cover the costs. The amount was based on a survey of ten area Health Departments, and an estimate of our actual costs. Staff will re-evaluate the cost after one year of implementation. Last year there were 32 well sealing inspections and the expectation is for the number to be similar for next year.

Roger Faivre moved, seconded by Dr. Ronald Feldman to recommend that the County Board adopt a Well Sealing Permit fee of \$75.00, effective March 1, 2014. Motion carried.

3. 2014 Meeting Dates

President Stoddard called attention to the Board of Health meeting dates for 2014. He explained that the Board of Health generally meets on the fourth Tuesday of the month in January, March, May, September and November. In July the meeting is scheduled on the fifth Tuesday to allow time for budget preparation. President Stoddard asked that the Board review the schedule for conflicts.

The Board discussed the current Board of Health starting time of 7:30 p.m. It was suggested that the time be changed to 7:00 p.m. The Board of Health was in agreement.

EXECUTIVE SESSION

At 8:10 pm, Dr. Tim Duez moved, seconded by Andria Mitchell to enter into Executive Session for the purpose of discussing Business Matters–Community Outreach Building Lease of Space, under Subsection Number (6) of Section 2(c) of the Open Meetings Act. Motion carried.

On a roll call vote, those voting yes were Paul Stoddard, Dr. Timothy Duez, Christina Jones, Celeste Latham, Roger Faivre, Dr. Ronald Feldmann, Dr. LeAnn Gruber, Andria Mitchell, Regina Harris, and Dr. Mayuri Morker.

Dr. Timothy Duez moved, seconded by Andrea Mitchell to return to Open Session. Motion carried.

At 8:29 pm, Paul Stoddard stated that the Board of Health is now in Open Session.

CORRESPONDENCE AND NEWS:

As noted.

ADJOURNMENT

On a motion by Dr. Ronald Feldmann, seconded by Dr. Timothy Duez, the Board of Health adjourned at 8:29 pm. Motion carried.

Christina Jones, RN, MS - Secretary
DeKalb County Board of Health