

**DEKALB COUNTY BOARD OF HEALTH  
MINUTES OF EXECUTIVE SESSION  
January 27, 2015**

**BOARD OF HEALTH MEMBERS PRESENT**

Karen Hagen, RN, MS – President  
Christina Jones, RN, MS – Vice President  
Celeste Latham – Secretary  
Shannon Barnaby, JD  
Maria Caudillo  
Roger Faivre  
Ronald Feldmann, MD  
Mayuri Morker, MD  
Ruth Anne Tobias

**BOARD OF HEALTH MEMBERS ABSENT**

Tim Duez, DDS  
LeAnn Gruber, DVM

**STAFF MEMBERS PRESENT**

Jane Lux, Public Health Administrator

**DISCUSSION**

1. Employment Matters

The Board of Health entered into Executive Session at 8:15 pm for the purpose of discussing Employment Matters under Subsection Number (1) of Section 2 (c) of the Open Meetings Act.

Mrs. Lux stated that due to loss of grant funding, we would not be replacing the Full Time Health Educator position. To align with the Division restructure, she proposed a reclassification of the other Full Time Health Educator to Health Promotion and Emergency Preparedness Specialist with a new Job Classification, as presented, that increases the scope of work to include Emergency Preparedness and technical assistance to other Division staff. If we get funded for the other Health Promotion grants, we will hire a Part Time Health Educator. Ms. Capek, Division Director, is in agreement with this plan.

Mrs. Lux recommended a corresponding four percent salary adjustment for the affected employee, Melissa McAvoy, from \$20.30 to \$21.11, effective with the next payroll, February 8, 2015, at a 2015 cost of \$1,426. Mrs. Lux estimated the net 2015 savings as a result of the restructure at \$33,000.

---

Celeste Latham, Secretary  
DeKalb County Board of Health  
Executive Session Minutes  
January 27, 2015