

**DEKALB COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING
DATE: May 26, 2015**

BOARD OF HEALTH MEMBERS PRESENT

Karen Hagen, RN, MS – President
Christina Jones, RN, MS – Vice President
Celeste Latham -- Secretary
Maria Caudillo
Tim Duez, DDS
Roger Faivre
Ronald Feldmann, MD
LeAnn Gruber, DVM
Mayuri Morker, MD
Ruth Anne Tobias

BOARD OF HEALTH MEMBERS ABSENT

None

STAFF MEMBERS PRESENT

Jane Lux, Public Health Administrator
Brenda Courtney, Director of Administrative Services
Greg Maurice, Director, Health Protection Division

CALL TO ORDER

The DeKalb County Board of Health meeting of May 26, 2015, was called to order at 7:00 pm by Karen Hagen, President.

MINUTES

FULL BOARD

On a motion by Ruth Anne Tobias, seconded by Dr. Feldmann, the Board of Health Minutes of the Meeting for March 24, 2015, were approved. Motion carried.

On a motion by Ruth Anne Tobias, seconded by Celeste Latham, the Executive Session Minutes of the Meeting for March 24, 2015, were approved. Motion carried.

PERSONS TO BE HEARD FROM THE FLOOR

None

DIVISION REPORTS

Public Health Administrator - Jane Lux

Mrs. Lux reported that the Health Department has had a significant role in response to the Fairdale tornado that hit April 9, 2015. Mr. Pietrowski, County Board Chairman, requested that all departments waive fees for services provided to Fairdale residents, and the County Board voted on a Resolution for this action at their May meeting. Mrs. Lux attended a meeting initiated by Dan Templin, DeKalb County Community Foundation, on April 20, to discuss a long term recovery plan modeled after the Tazewell County model to include fundraising, case management and rebuilding. A variety of organizations and county departments will be involved in the long term recovery plan over the coming months. The Health Protection Division is evaluating well and septic system damage, as well as system options for those rebuilding homes. There has been discussion of a community septic system to address current and future needs.

Mrs. Lux reported that we have begun submission of grant applications for state fiscal year 2016 that starts July 1, 2015. We are awaiting information about funding for the majority of our grants. The Governor has proposed reduction in funding for many grants, but the state Budget has not yet passed.

Mrs. Lux was invited to a meeting with the DeKalb County Community Foundation, the Illinois Children's Healthcare Foundation and the Center for Family Health/Greater Elgin, to discuss the possibility of conducting a Children's oral health needs assessment. She outlined the research she conducted regarding this issue, and it was determined that since our next community health needs assessment and plan is due November of 2017, and there would be overlap, we would consider including an oral health piece at that time.

Mrs. Lux noted that she and Mr. Maurice attended the May Health and Human Services (HHS) Committee meeting to discuss the Home Kitchen Act. She explained the issues of concern and recommendations for improving the state legislation for a County Ordinance. The HHS committee tabled the issue pending the result of current legislation to improve the statute, and further review by the State's Attorney regarding additional improvements.

Health Promotion and Emergency Preparedness - Jane Lux reported for Cindy Capek

Mrs. Lux commented on the challenges the agency has faced this past year regarding emergency planning to include response to Ebola, the measles outbreak and the Fairdale tornado.

Health Protection - Greg Maurice

Mr. Maurice commented on the efforts of the Health Protection Division in Fairdale to include the Animal Control Wardens who were onsite within fifteen minutes of the event to assist with traffic control, and later assisted with displaced pets and livestock. The Solid Waste Specialist assisted with the coordination of debris removal (white goods and electronics). Environmental Health Practitioners inspected food dispensing operations and they are also involved with on-going efforts regarding wells and septic systems as previously mentioned.

Community Health and Prevention - Jane Lux reported for Cindy Graves

Mrs. Lux complimented Ms. Graves' efforts in obtaining donated tetanus-diphtheria-pertussis (Tdap) vaccine from the Bridge Clinic in Rockford which was utilized for immunizations for residents and volunteers working among debris in Fairdale. Throughout the week, 172 immunizations were provided at no charge.

FINANCIAL DATA

Roger Faivre moved to approve the Financial Statements for March and April 2015, seconded by Dr. Duez. Motion carried.

Christina Jones moved to approve the Claims for April and May 2015, seconded by Celeste Latham. Motion carried.

NEW BUSINESS

1. Board of Health Vacancy

Mrs. Lux informed the Board of Health that Shannon Barnaby resigned from the Board having taken a new position and re-located outside of DeKalb County. Mrs. Lux asked the Board for potential nominees to fill the attorney position vacancy, and she will explore further as well.

2. Community Outreach Building Office Suite

Mrs. Lux provided an overview of efforts to rent the office suite at the Community Outreach Building. An interested party last year was unable to complete the proposed Lease Agreement. Shortly thereafter, the Board authorized a one-year listing agreement with a commercial realtor that expires in July 2015. In February, Mrs. Lux received a proposal from a local nonprofit organization that included four other nonprofit organizations. There was a meeting in April and there were three showings of the suite to representatives of these organizations. As of today, one organization remains interested, but is exploring other options as well. The listing price is negotiable, but Mrs. Lux will direct the realtor to lower the price on the listing.

3. Solid Waste Program Plan Update

Mrs. Lux explained that the Solid Waste Management Plan is updated every five years and this is our twenty year plan update. Michelle Gibson, the new Solid Waste Specialist, worked on the plan with Mr. Maurice. The plan update incorporates the resolution of the County Board to adopt Zero Waste as a guiding principle, and follows recommendations of the Zero Waste Task Force to focus on three areas to include expanded rural recycling, commercial/multi-unit housing recycling and harvesting organics. Other areas of emphasis include expansion of public education and resumption of a community advisory committee. The plan will be presented to the County Planning and Zoning Committee for a recommendation for adoption to the full County Board. In addition, it will be submitted to the Illinois Environmental Protection Agency.

Dr. Duez moved, seconded by Celeste Latham, to approve the Solid Waste Management Plan Update as presented. Motion carried.

EXECUTIVE SESSION

At 8:05 pm, Roger Faivre moved to enter into Executive Session for the purpose of discussing Employment Matters -- Annual Performance Evaluation of the Public Health Administrator, under Subsection Number (1) of Section 2 (c) of the Open Meetings Act, seconded by Christina Jones. Motion carried.

On roll call vote, those voting yes were Karen Hagen, Christina Jones, Maria Caudillo, Dr. Duez, Roger Faivre, Dr. Feldmann, LeAnn Gruber, Celeste Latham, Dr. Morker and Ruth Anne Tobias.

At 8:16 pm, Dr. Duez moved to return to open session, seconded by Christina Jones. Motion carried.

CORRESPONDENCE AND NEWS

As noted.

ADJOURNMENT

On a motion by Celeste Latham, seconded by Dr. Feldmann, the Board of Health adjourned at 8:16 pm. Motion carried.

Celeste Latham, Secretary
DeKalb County Board of Health