

**DEKALB COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING
DATE: April 12, 2016**

BOARD OF HEALTH MEMBERS PRESENT

Christina Jones, RN, MS, President
Celeste Latham – Secretary
Heather Breuer, DMD
Roger Faivre
Ronald Feldmann, MD
LeAnn Gruber, DVM
Mayuri Morker, MD

ABSENT

Ruth Anne Tobias, Vice President
Maria Caudillo
Keith Foster, JD

STAFF MEMBERS PRESENT

Jane Lux, Public Health Administrator
Annie Tripicchio, Administrative Assistant
Brenda Courtney, Director of Administrative Services
Greg Maurice, Director, Health Protection Division
Cindy Graves, Director, Community Health and Prevention Division
Health Promotion and Emergency Preparedness Division

CALL TO ORDER

The DeKalb County Board of Health meeting of April 12, 2016, was called to order at 7:02 pm by Christina Jones, President.

MINUTES

Full Board

On a motion by Roger Faivre, seconded by Dr. Feldmann, the Board of Health Minutes of the Meeting for January, 26, 2016, were approved. Motion carried.

Personnel Committee

On a motion by Celeste Latham, seconded by Chris Jones, the Personnel Committee Minutes of the Meeting for February 18, 2016, were approved. Motion carried.

On a motion by Celeste Latham, seconded by Dr. Feldmann, the Personnel Committee Executive Session Minutes of the Meeting for March, 8, 2016, were approved. Motion carried.

On a motion by Dr. Feldmann, seconded by Celeste Latham, the Personnel Committee Executive Session Minutes of the Meeting for March 22, 2016, were approved. Motion carried.

PERSONS TO BE HEARD FROM THE FLOOR

None

DIVISION REPORTS

Public Health Administrator - Jane Lux

Ms. Lux stated that the audit with Sikich, LLP has been completed and went smoothly. Sikich, LLP is in the process of finalizing the entire County audit. Ms. Lux will be reporting on the audited Financial Statement in May.

Ms. Lux reported on plans to move forward on a billing software upgrade. Mrs. Courtney conducted an exhaustive review of our billing software capabilities to determine upgrades necessary for continued success. We upgraded the software to add critical functionality.

After time and training for the software conversion, billing was resumed. In addition, we added a part-time temporary clerk to obtain complete insurance information prior to, or at the point of service, to improve client service and billing success. The upgrade and the position costs are covered by the revenue generated.

Ms. Lux stated that there is no update on the state budget impasse that continues into the ninth month of the state fiscal year. Five of our state funded grants have still not been paid.

Ms. Lux met with representatives from DuPage Federation to discuss their very successful model working with health department and hospital integration to link uninsured patients to community resources and health insurance.

Ms. Lux reported that the Solid Waste program has been dealing with issues related to changes in the electronics recycling industry. A problem occurring statewide is that vendors stopped accepting cathode ray tube (CRT) TVs. The return on investment decreased when the price of commodities that could be recycled no longer covered the costs. In addition, Illinois is one of the two states that does not allow vendors to charge owners for recycling. Since there is currently no good outlet for these TVs, we are conducting a collection event. Television recycling is a nationwide problem.

Mr. Maurice and Ms. Lux had a phone conference with Molly Lamb, Chief, Division of Food, Drugs and Dairies at the Illinois Department of Public Health (IDPH). They discussed how local health departments work with state universities to assure food establishment safety. IDPH is currently looking at responsibilities, rules and regulations and best practices, as local health departments would be responsible to investigate a foodborne illness, should it occur at a state university. The current recommendation is to enter into an advisory Agreement. We are working with Northern Illinois University (NIU) to develop an Agreement.

Mrs. Lux reported on our success with annual increased revenue for clinical services for which we bill fees, 2012 through 2015.

Dr. Shah, Illinois Department of Public Health (IDPH) Director, conducted the first informational call on Zika virus on February 25. Staff received an update on cases, research, local health department roles and provider guidance. We continue to receive IDPH and Centers for Disease Control and Prevention (CDC) updates. As of March, 25, 2016, "mounting evidence supports a link between Zika and microcephaly... and possibly other

problems such as miscarriage and stillbirth. The rate of these complications is not known but is being studied further.” On March 21, 2016, IDPH reported nine cases of Zika virus among individuals that traveled to affected countries. Because it is not known to spread through casual contact, the public at large is at extremely low risk of transmission. The primary type of mosquito that has been found to transmit Zika virus is rarely found in Illinois, therefore, human-to-mosquito and then from mosquito-to-human transmission is extremely unlikely. In addition to standard vector protection education and surveillance, it is out role to approve testing of pregnant women according to criteria given. Mr. Maurice mentioned that there is not currently a rapid mosquito test for Zika.

Health Protection – Greg Maurice

Mr. Maurice mentioned that he has been working with Northern Illinois University (NIU) Department of Environmental Health and Safety to perform walkthrough inspections at NIU foodservice locations. We have also drafted an intergovernmental agreement to provide routine inspections on campus. The goal is to begin the routine inspections on July 1, 2016 to reduce the risk of food-borne illness and to provide oversight for the foodservice locations.

Mr. Maurice reported that electronics recycling commodity prices have drastically decreased. Waste Management has banned glass from individual contracts and will likely remove glass recycling from municipal contracts.

In consultation with the State’s Attorney office, staff has drafted an updated Animal Control Ordinance that will add the definition of nuisance dog. This will allow the wardens to cite an owner with a dog running at large and causing a nuisance in the unincorporated areas of the County. Some examples are a dog that has caused an automobile accident and a dog that is chasing livestock.

Community Health and Prevention - Cindy Graves

Ms. Graves reported that we surpassed our initial goals for immunizations. Ms. Graves reported that we have successfully contracted with Harmony, a Medicaid Managed Care Organization, to be able to serve County residents with that plan.

Ms. Graves stated that we began WIC walk-in clinics and they have been very well received and attended. WIC numbers have increased due to walk-ins.

Cristina Cruz, WIC program Nutritionist and Case Manager, was presented with an IDPH Public Health Champion Award. The award is consistent with the purpose of Hispanic Heritage Month, which honors individuals for improving the health of the public and celebrates the achievements of Hispanics through-out Illinois.

Ms. Graves stated that our collaboration efforts with KishHealth System continue with plans in place to link prenatal patients with enrollment in WIC and Family Case Management.

Ms. Graves stated that preparation for the Full Scale Exercise (FSE) in June is in full swing.

FINANCIAL DATA

Dr. Feldmann moved to approve the Financial Statements for the months of January and February 2016, seconded by Roger Faivre. Motion carried.

Roger Faivre moved to approve the Claims for February and March 2016, seconded by Dr. Breuer. Motion carried.

NEW BUSINESS

1. Health Department 2015 Annual Report

Mrs. Lux highlighted our many achievements of 2015 reported in our Annual Report. These included monitoring a citizen for Ebola upon return from West Africa, a Mumps outbreak investigation and successful response and work in Fairdale after the tornado. In addition, we led the plan to implement our County smoke and tobacco free worksite resolution.

2. Annual Solid Waste Program Report

Mrs. Lux gave an overview of the 2015 Solid Waste Annual Report. 84 percent of garbage that came into the landfill was from out-of-county. The landfill has 39 years of life remaining at the current disposal rate. The landfill rate, average pounds of waste generated per person per day, was 4.4, the same as the 2014 rate. The report outlined program achievements and goals as they relate to the Zero Waste Task Force recommendations and our twenty-year plan. Ms. Lux stated that due to recent unanticipated changes in the recycling industry, we will be addressing electronic recycling issues in 2016.

3. Board of Health Vacancy

Mrs. Lux provided background information on Derryl Block, RN, PhD, Dean of the NIU College of Health and Human Sciences. On a motion by Celeste Latham, seconded by Dr. Gruber, the nomination of new member Derryl Block, RN, PhD, to the Board of Health to complete the Nurse member three-year term of January 1, 2016 through December 31, 2018 was approved to send to the County Board for appointment. Motion carried.

4. Personnel Committee Update

Celeste Latham, Chair, reported that the Personnel Committee had three meetings in February and March. They selected applicants for interview, interviewed four applicants and conducted a second interview of the top applicant. There were a total of twelve applicants, with six that met minimum requirements.

EXECUTIVE SESSION

At 8:02 pm, Dr. Gruber moved, seconded by Dr. Feldmann, to enter into Executive Session for the purpose of discussing Collective Bargaining Update under Subsection Number 2, Employment Matters-Administrator Appointment - under Subsection Number 1, and Bi-annual Review of Executive Session Minutes under Subsection Number 21, all of Section 2 (c) of the Open Meetings Act.

On roll call vote, those voting yes were Christina Jones, Celeste Latham, Roger Faivre, Dr. Breuer, Dr. Feldmann, Dr. Gruber and Dr. Morker.

At 8:35 pm, Roger Faivre moved to enter back into open session, seconded by Celeste Latham. Motion carried.

Dr. Morker moved, seconded by Dr. Breuer, to approve the appointment of Lisa A. Gonzalez as Public Health Administrator, with compensation package as discussed, and a start date of June 1, 2016. Motion carried.

Dr. Breuer moved, seconded by Roger Faivre, to authorize continuation of the employment of Jane Lux as a part-time temporary Administrative consultant, in accordance with the rules of employment under the Illinois Municipal Retirement Fund, on an as needed basis as determined by the new Administrator, effective July 1, 2016, for up to one-year post retirement at salary as discussed. Motion carried.

Dr. Gruber moved, seconded by Dr. Morker to release the Executive Session Minutes of the meetings held January 27, 2015, September 22, 2015 and November 24, 2015. Motion carried.

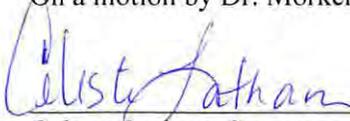
Celeste Latham moved, seconded by Dr. Gruber to accept Resolution 041216 to destroy verbatim recordings of the Executive Session meetings held on March 25, 2014, April 30, 2014, May 27, 2014 and September 23, 2014. Motion carried.

CORRESPONDENCE AND NEWS

As noted.

ADJOURNMENT

On a motion by Dr. Morker, seconded by Dr. Breuer, the Board of Health adjourned at 8:40 pm. Motion carried.



Celeste Latham, Secretary
DeKalb County Board of Health