

**DEKALB COUNTY BOARD OF HEALTH  
MINUTES OF THE MEETING  
DATE: November 22, 2016**

**BOARD OF HEALTH MEMBERS PRESENT**

Christina Jones, RN, MS, President  
Celeste Latham – Secretary  
Derryl Block, RN, PhD  
Heather Breuer, DMD  
Ronald Feldmann, MD  
LeAnn Gruber, DVM  
Mayuri Morker, MD

**ABSENT**

Ruth Anne Tobias, Vice President  
Maria Caudillo  
Roger Faivre  
Keith Foster, JD

**STAFF MEMBERS PRESENT**

Lisa Gonzalez, Public Health Administrator  
Greg Maurice, Director, Health Protection Division  
Cindy Graves, Director Community Health & Prevention,  
Health Promotion and Emergency Preparedness

**CALL TO ORDER**

The DeKalb County Board of Health meeting of November 22, 2016, was called to order at 7:02 pm by Christina Jones, President.

**MINUTES**

**Full Board**

On a motion by Dr. Feldmann, seconded by Celeste Latham, the Board of Health Minutes of the Meeting for September 27, 2016, were approved. Motion carried.

On a motion by Celeste Latham, seconded by LeAnn Gruber, the Board of Health Executive Session Minutes of the Meeting for September 27, 2016, were approved. Motion carried.

On a motion by LeAnn Gruber, seconded by Christina Jones, the Finance Committee Minutes of the Meeting for July 22, 2016, were approved. Motion carried.

The approval of the Board of Health Nominating Committee Minutes from the October 27, 2016 meeting was tabled until the January meeting as a Quorum of the committee was not present.

## **PERSONS TO BE HEARD FROM THE FLOOR**

Jane Borrow, a NIU student, was present for a class project.

## **DIVISION REPORTS**

### Public Health Administrator – Lisa Gonzalez

Mrs. Gonzalez provided a status update on the proposed Public Health Tax Referendum. She indicated that the past few months were spent developing several analyses for review and consideration by the DeKalb County Health and Human Services (HHS) Committee. At the November HHS Committee, the Committee recommended to send the question of the Public Health Tax Referendum back to the full County Board. At the November 16 County Board Meeting, the Board voted to place the Public Health Tax Referendum on the April 2017 ballot.

Mrs. Gonzalez provided the Board with an outline of next steps related to the referendum initiative. She clarified the role of the Public Health Administrator, Health Department employees and Board of Health members and provided direction on what activities could be conducted on work time or while serving in official capacity as a Board member. In addition, Mrs. Gonzalez provided an overview of the role of the external Ballot Initiative Committee (BIC) and summarized the type of volunteer opportunities that may be available for those who participate as a volunteer on a BIC. Mrs. Gonzalez indicated that she will be developing materials for staff and Board of Health members to provide guidance on what they can and cannot do as part of the campaign and to provide them with factual information in the form of an FAQ document related to the Public Health Tax Referendum.

Mrs. Gonzalez also highlighted the efforts of the Leadership Team in researching options for billing and Electronic Health Record (EHR) solutions. She indicated that the Team has spent the last couple of months researching the CDP Data Management System. Since the September Board meeting, the Team has conducted two site visits to other Local Health Departments utilizing the CDP system and has participated in an on-site demonstration of the product as well. The consensus of the Leadership Team is that the CDP Data Management System would meet the billing and clinical EHR needs, but there is a continued need for integration with other Public Health data systems before we are ready to move forward. Mrs. Gonzalez indicated that there are clear benefits to using the billing portion of the solution, particularly with the claim error support and the billing reporting function that it would offer, but also recognized that challenge that exists with funding an EHR at this time of fiscal uncertainty.

### Health Protection – Greg Maurice

Mr. Maurice stated that staff inspected 181 temporary food establishments at several events, including the Sandwich Fair, Fall Festival of Craft and Pumpkin Fest. Inspections went well.

Mr. Maurice stated that holiday lights recycling will begin soon. Bins have been placed at city offices, YMCA, etc.

Mr. Maurice reported that the suspected distemper in raccoons in the City of DeKalb has slowed down due to the cooler weather.

Mr. Maurice reported that there was one positive West Nile Virus bat from Sycamore. West Nile Virus/Vector Control has ended for the year. There were 76 mosquito batches with 17 positives for the season.

Mr. Maurice also reported that several residents of Suburban Estates notified the Health Department in early September that they did not have hot water or heat in their units. Staff investigated the complaint and found that the boiler/piping needed to be replaced. There were several issues on the owner's side, which slowed progress on getting new boilers installed. The Health Department worked closely with the County Building Department to make sure the new boilers were properly installed. As of November 2, all residents have hot water and heat for their units.

#### Community Health and Prevention – Cindy Graves

Ms. Graves stated that one DeKalb county resident tested positive for Zika virus, a non-pregnant female who traveled outside the country. Education was provided on prevention and control measures for reducing risks of transmission.

Ms. Graves reported that in the last week, five cases of Hepatitis A have been reported in the county.

Ms. Graves stated that children covered by the Children Health Insurance Program (CHIP) are now receiving vaccines out of our private pay stock (not VFC) because the state sees them as insured. Reimbursement has begun with at least coverage of the vaccine cost being realized.

Ms. Graves also reported that we are planning to collaborate with OnSite Dental moving forward. We have clinics scheduled for December 14 and 21. We are planning on at least one clinic per month to provide services to the underserved populations. We have plans underway to begin a fluoride varnishing program for kids 6 months to 5 years of age. This is an evidence-based practice shown to greatly improve the status of kids' teeth to either prevent or halt decay. We are having discussions with Dr. Grinter from OnSite Dental to provide the training and medical oversight.

#### **FINANCIAL DATA**

Celeste Latham moved to approve the Financial Statements for the months of September and October 2016, seconded by Dr. Block. Motion carried.

Dr. Block moved to approve the Claims for October and November 2016, seconded by Dr. Feldmann. Motion carried.

#### **NEW BUSINESS**

##### 1. Nominating Committee Report

Mrs. Gonzalez provided the Nominating Committee Report in the absence of the Nominating Committee Chair. Mrs. Gonzalez stated that the Committee reviewed nominees for two new appointments to the Board of Health and four re-appointments to the Board.

The Board approved the Committee nominations of Jill Tritt JD, to the Board of Health to complete Mr. Foster's three-year term from January 1, 2017 through December 31, 2018; and Kevin Bunge, County Board Representative, for his first one-year term, January through December 2017.

The Board approved the Committee recommendation to re-appoint LeAnn Gruber, DVM, Celeste Latham, Mayuri Morker, MD and Christina Jones, RN, to the Board of Health for another three-year term from January 1, 2017 through December 31, 2019.

The Board approved the recommendation for the slate of officers for a one-year term from January 1, through December 31, 2017, as follows: Christina Jones, RN, MS, President; Ronald Feldmann, Vice President; and Celeste Latham, Secretary.

## 2. 2017 Meeting Dates

Mrs. Gonzalez discussed the draft of 2017 Board of Health meeting calendar. The meetings are scheduled every other month, beginning in the month of January and are held on the fourth Tuesday. The Board agreed to continue to meet at 7 pm.

## 3. Recognition of Retiring Board Member – Ruth Anne Tobias

Mrs. Gonzalez expressed her gratitude to retiring Board member, Ruth Anne Tobias and recognized her for her dedication and contributions to the Board over the past two years.

## **EXECUTIVE SESSION**

### **CORRESPONDENCE AND NEWS**

As noted.

### **ADJOURNMENT**

On a motion by Dr. Block seconded by Dr. Morker, the Board of Health adjourned at 8:10 pm. Motion carried.

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Celeste Latham, Secretary  
DeKalb County Board of Health