

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

MINUTES OF MEETING

October 17, 2016

Approved

Board Members Present: Chuck Rose, Jerry Helland, Dick Schluter, Marilyn Stromborg, Sue Plote,
Andi Andree, Dianne Leifheit, Jane Olson

Board Members - Absent: Merlin Wessels

Other Persons Present:

Office Staff Present: Deanna Cada, Kathy Ostdick

1. Call to Order

The meeting was called to order by the President, Charles G. Rose, at 6:01 PM.

2. Agenda

Dr. Stromborg moved to approve the agenda; seconded by Ms. Olson. The motion passed unanimously on a voice vote.

3. Minutes

Ms. Andree moved to approve the minutes of the 9/19/16 Board meeting; seconded by Ms. Plote. The motion passed unanimously on a voice vote.

4. Agency 3-Year Presentation – Consumer Advocacy Council of DeKalb County

The 3-Year Presentation of the Consumer Advocacy Council of DeKalb County was given by Robert Putz, President.

5. Announcements

Mr. Rose presented Ms. Andree, who will be leaving the Board as of 10/31/16, with a framed photo of last year's Holiday Dinner to commemorate her time with the Mental Health Board and thanked her for her service.

6. Director's Report

Ms. Andree and Mr. Helland visited two agencies that are funded by the CMHB, Voluntary Action Center and Elder Care Services. Both Board members talked about the advantages of personally visiting agencies.

Ms. Cada reported that the County is in the process of hosting several Mental Health 1st Aid Trainings. Mr. Helland attended the first session and said it was an excellent training.

Ms. Cada announced that the Holiday Party would be on Monday, December 12th at 6:00 pm at Fatty's in DeKalb.

Ms. Cada and Ms. Ostdick attended an Active Shooter Training. Ms. Cada attended a 16 hour ASIST Training which is focused on Suicide Prevention.

Ms. Cada reported that the County has now accepted the \$500,000 loan out of the CMHB funds. This loan was approved by the Board on 6/20/16.

Ms. Cada announced that the next ACMHAI Quarterly meeting is December 8 and 9, 2016 at the Hard Rock Café in Chicago.

Ms. Cada reported that she will be on vacation from 10/20/16 – 10/26/16,

7. Community Input

No community input.

8. Finance Reports

Dr. Stromborg moved to approve the October 2016 agency claims in the amount of \$183,732.63; seconded by Ms. Andree. The motion passed unanimously on a roll call vote.

Ms. Olson moved to approve the October 2016 office claims in the amount of \$182.94; seconded by Ms. Leifheit. The motion passed unanimously on a roll call vote.

9. Finance Committee

A. Opportunity House Capital Request

The Board discussed the Opportunity House request in length.

Ms. Leifheit moved to approve the grant request from Opportunity House, Inc., for \$100,000 to be paid out of line item 7743 Capital Set-Aside over a three year period; seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote.

10. Executive Committee

A. Board member vacancy update

The open Board seat was discussed. The office is in the process of releasing a press release to the Chronicle and Mr. Rose reminded the Board members that they can also recruit.

B. Administrative Assistant and Executive Director Performance Reviews

The Board discussed the process for evaluations.

11. Outcomes Committee

B. 3-Year Presentation Update

Ms. Plote discussed the items that were discussed at the Outcomes Committee meeting which included an update on the Outcomes Framework Project.

12. Old Business

Nothing to report.

13. New Business

Nothing to report.

14. Adjournment - Next meeting 11/21/16 at 6:00 pm.

The meeting was adjourned at 7:35 p.m.

Respectfully submitted,

Charles G. Rose, President

Kathy Ostdick, Recording Secretary