

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

MINUTES OF MEETING

September 19, 2016

Approved

Board Members Present: Jerry Helland, Dick Schluter, Merlin Wessels, Sue Plote,
Andi Andree, Dianne Leifheit, Jane Olson

Board Members - Absent: Marilyn Stromborg, Chuck Rose

Other Persons Present:

Office Staff Present: Deanna Cada, Kathy Ostdick

1. Call to Order

The meeting was called to order by the Vice President, Jerald Helland, at 6:00 PM.

2. Agenda

Ms. Olson moved to approve the agenda; seconded by Mr. Wessels. The motion passed unanimously on a voice vote.

3. Minutes

Ms. Andree moved to approve the minutes of the 8/15/16 Board meeting; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.

4. Agency 3-Year Presentation – Hope Haven - Cancelled

5. Announcements

Ms. Andree gave a presentation on Person First Language, referring to a person correctly.

Ms. Andree announced that she will be moving to Oregon in November and will be leaving the CMHB. October will be her last Board meeting.

6. Director's Report

Ms. Cada reported that Ms. Andree and Mr. Helland will be visiting two of our funded agencies on 9/21/16, Elder Care Services at 9:00 a.m. and Voluntary Action Center at 10:30 a.m. If anyone else is interested in joining, please call the office.

Ms. Cada reported that the group working on investigating Shared Case Management will be meeting by video conference call with mental health providers and law enforcement sister organizations from Minneapolis. Shared Case Management only shares information that the client gives permission to share.

Ms. Cada reported that the 211 project is continuing to move forward. The roll out is scheduled for March 2017.

Ms. Cada reported that the County has about 76 people signed up for the Mental Health 1st Aid training.

Ms. Cada and Ms. Ostdick will be attending an Active Shooter Training in October presented by the County. EAP will attend in case employees have anxiety or other issues.

Ms. Cada attended a presentation presented by the DeKalb County Nonprofit Partnership on co-work space. Members of the Chamber of DeKalb are interested in exploring a space like the Incubator for not-for-profit organizations.

Ms. Olson and Ms. Plote helped organize Hope for the Day – COGS Have Hope. Ms. Olson said it went very well. Most of the families that attended had young children. Adult community members were very receptive to the concepts. Ms. Olson said they are ready to go to the next step with COGS Have Hope.

7. Community Input

No community input.

8. Finance Reports

Ms. Plote moved to approve the September 2016 agency claims in the amount of \$180,458.76; seconded by Ms. Olson. The motion passed unanimously on a roll call vote.

Ms. Andree moved to approve the September 2016 office claims in the amount of \$1,225.52; seconded by Ms. Leifheit. The motion passed unanimously on a roll call vote.

9. Finance Committee

Mr. Helland asked if the two agencies that have received emergency funding in GY16 for our Board due to lack of State funding had received the money that the State owed to them. Ms. Cada answered that Safe Passage has received GY16 dollars but none of the GY17 money. Hope Haven has not received any back dollars to date.

10. Outcomes Committee

A. Pilot Project Status

Dr. Schatteman is working with the three agencies chosen for the Outcomes pilot projects. She met with Youth Service Bureau and reported that they did very well. She will be meeting with the Family Service Agency soon to observe their billing process. She will meet with Drug Court in the near future to discuss Outcomes. Dr. Schatteman will have a summary for the Mental Health Board by the end of October.

B. 3-Year Presentation Development

Ms. Wessels said that the 3-Year Presentation program has been discussed and the Committee believes that the schedule of every 3 years should be kept the same. They are recommending a change to the information being presented both ahead of time in paper form and during the face-to-face portion.

11. Executive Committee

A. Values Statement

At the Executive Committee meeting, the Core Value Statement presented by Ms. Cada was discussed.

Mr. Wessels moved to accept the Core Values Statement as presented; seconded by Ms. Olson. The motion passed unanimously on a voice vote.

B. Letter of Support for Family Service Agency

The Executive Committee reviewed a letter of support for the Family Service Agency.

Mr. Wessels moved to approve the letter of support for the Family Service Agency; seconded by Mr. Helland. The motion passed unanimously on a voice vote.

12. Old Business

Nothing to report.

13. New Business

Nothing to report.

14. Adjournment - Next meeting 10/17/16 at 6:00 pm.

The meeting was adjourned at 7:26 p.m.

Respectfully submitted,

Jerald Helland, Vice President

Kathy Osttick, Recording Secretary