

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
EXECUTIVE COMMITTEE
MINUTES OF MEETING

December 5, 2016

Approved

Committee Members Present: Charles Rose, Jerry Helland

Staff Present: Deanna Cada, Kathy Ostdick

Other Persons Present: Dick Schluter, Dianne Leifheit

1. Call to Order

Mr. Rose called the meeting to order at 4:26 p.m.

2. Agenda

Mr. Helland moved to approve the agenda; seconded by Mr. Rose. The motion passed unanimously on a voice vote.

3. Approval of Minutes

Mr. Helland moved to approve the minutes of the 11/7/16 meeting; seconded by Mr. Rose. The motion passed unanimously on a voice vote.

4. Office Report

Ms. Cada reported that the 1st Aid Training has been completed with 102 County staff which included 35 from the Sheriff's Department and 29 providers which included 4 from law enforcement from Sycamore, Cortland and NIU. The cost to the CMHB was \$1,300. Ms. Cada will be doing a comprehensive report to send to County Chairman Mark Pietrowski and for a press release.

Ms. Cada reported that 211 is moving along and funding is secured to start the project. The kick-off is planned for March 2017.

5. Board Member Vacancy

Ms. Cada reported that there will be three potential board member interviews today. A fourth is being scheduled. Ms. Cada said she would like to develop a Board Member Policy for consistency in replacing Board members in the future. Mr. Rose suggested that Ms. Cada develop the policy and bring it to the January Executive Committee meeting.

6. One Year Plan goals

Ms. Cada is working on the One Year Plan.

7. Date of Next Executive Committee Meeting: 1/9/17

8. Adjournment

The meeting was adjourned at 4:35 p.m.

Respectfully submitted,

Jerald Helland, Board Vice President

Kathy Ostdick, Recording Secretary