

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**

**FINANCE COMMITTEE**

**MINUTES OF MEETING**

**March 7, 2016**

Approved

**Committee Members Present:** Dick Schluter, Jerry Helland, Marilyn Stromborg, Chuck Rose

**Other Persons Present:** Dianne Leifheit

**Office staff:** Deanna Cada, Kathy Ostdick

**1. Call to Order**

Mr. Schluter called the meeting to order at 3:30 p.m.

**2. Agenda Approval**

*Dr. Stromborg moved to approve the agenda; seconded by Mr. Helland. The motion passed unanimously on a voice vote.*

**3. Minutes**

*Dr. Stromborg moved to approve the minutes of the 2/1/16 meeting; seconded by Mr. Helland. The motion passed unanimously on a voice vote.*

**4. Office Report**

Ms. Cada reported that there has been no movement to date on the state budget.

Ms. Cada and Ms. Ostdick will be putting together recommendations for contract language for fee-for-service for Board review.

**5. Unallocated/Reserve Fund**

The Committee discussed the unallocated/reserve fund balance.

**6. DeKalb County FY17 Budget Outlook**

Ms. Cada attended the recent County Department Head meeting where Gary Hanson reported that the 2017 County Budget may be reduced by a significant amount.

**7. Agency Financial Trends**

Mr. Schluter reported on Family Service Agency, Youth Service Bureau, Open Door, and Opportunity House trend analysis forms. Mr. Schluter will work on the rest of the current agency and new agency trend analysis. Dr. Stromborg thanked Ms. Schluter for all the hard work.

## **8. GY17 Grant Review & Timeline**

The Committee discussed which agencies will need to come for a hearing. There are seven new agencies requesting funding and nine current agencies requesting an increase in funding, new funding, or significant changes to current programs.

## **9. Safe Passage Request**

The Committee discussed a request for emergency funding from Safe Passage in length. Mr. Schluter requested additional cash flow information from Safe Passage.

*Mr. Helland moved to recommend to the full Board to give 50% of the \$148,000 emergency funding requested by Safe Passage now and the rest after financial documents are received; seconded by Mr. Schluter. The motion passed as follows; Mr. Helland – yes, Mr. Schluter – yes, Dr. Stromborg – no.*

## **10. One Year Plan Goals**

Ms. Cada reported on the one year goals in the office report.

## **11. DATE OF NEXT MEETING: 4/4/16**

## **12. ADJOURNMENT**

The meeting was adjourned at 4:38 P.M.

Respectfully submitted,

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Richard Schluter, Chairman

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Kathy Osttick, Recording Secretary