

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

FINANCE COMMITTEE

MINUTES OF MEETING

May 2, 2016

Approved

Committee Members Present: Dick Schluter, Jerry Helland, Chuck Rose

Other Persons Present: Dianne Leifheit

Office staff: Deanna Cada, Kathy Ostdick

1. Call to Order

Mr. Schluter called the meeting to order at 3:30 p.m.

2. Agenda Approval

Mr. Schluter moved to approve the agenda; seconded by Mr. Helland. The motion passed unanimously on a voice vote.

3. Minutes

Mr. Schluter moved to approve the minutes of the 4/8/16 meeting; seconded by Mr. Helland. The motion passed unanimously on a voice vote.

4. Office Report

Ms. Cada reported that when the Board had given the Continuum of Care a grant for software, it was indicated that they would need to find other funding for the years ahead to continue the software. They have found an alternative by partnering with another agency out of county to share the software.

Mr. Schluter stated that he would like to discuss putting in a security system for the office. At times, either Ms. Cada or Ms. Ostdick are in the office alone. Ms. Cada will discuss the request with Mr. Hanson, County Administrator.

5. Fee-for-Service Determination

The Committee discussed the fee for service recommendations from Ms. Cada.

Mr. Schluter moved to recommend to the full Board to accept the Fee for Service recommendations presented; seconded by Mr. Helland. The motion passed unanimously on a voice vote.

6. BGC/KishHealth Capital Requests

Tabled. Mr. Schluter stated that he is in the process of constructing questions for KishHealth and will have those completed and ready to send to KishHealth soon.

7. GY17 Grant Review

The Committee discussed the GY17 Grant recommendations from the 4/18/16 Board meeting.

8. One Year Plan Goals

Ms. Cada reported that one of the goals was to revamp the grant process. Ms. Cada and Ms. Ostdick will be reviewing this and making any tweaks found during the GY17 submission. Next Ms. Cada and Ms. Ostdick will be starting to do some program site visits. This will set the stage for agency audits.

9. DATE OF NEXT MEETING: 6/6/16

10. ADJOURNMENT

The meeting was adjourned at 3:55 p.m.

Respectfully submitted,

Richard Schluter, Chairman

Kathy Ostdick, Recording Secretary