

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

MINUTES OF MEETING

February 8, 2010

Approved

Board Members Present: Cynthia Luxton, John Rogalin, Eileen Dubin,
Dr. Kirts, Donna Schoenfeld, Ken Ritchie

Board Members -Excused Absence: None

Board Members - Absent: None

Other Persons Present: Dana Herra

Office Staff Present: Kathy Ostdick

1. CALL TO ORDER

The meeting was called to order by the President, Ms. Luxton, at 7:15 p.m.

2. AGENDA

Ms. Dubin moved to approve the agenda; seconded by Dr. Kirts. The motion passed unanimously on a voice vote.

3. INTRODUCTIONS

Dana Herra of the Daily Chronicle was introduced.

4. MINUTES

Dr. Kirts moved to approve the minutes of the January Board meeting; seconded by Mr. Rogalin. The motion passed unanimously on a voice vote.

5. COMMUNITY INPUT

There was no community input.

6. CORRESPONDENCE AND ANNOUNCEMENTS

There was nothing to report.

7. FINANCE REPORTS

Ms. Schoenfeld moved to approve the February 2010 agency claims in the amount of \$153,954.80; seconded by Ms. Dubin. The motion passed unanimously on a roll call vote.

Ms. Schoenfeld moved to approve the February 2010 office claims in the amount of \$415.49; seconded by Mr. Rogalin. The motion passed unanimously on a roll call vote.

8. BOARD MEMBER ISSUES

Dr. Kirts discussed a report from Thresholds that was given to him by Bob Krogman. Thresholds in Chicago has a program called Windows to Recovery where agencies can go to observe and ask questions. Dr. Kirts thought this might be a good program and suggested that the report be given to the agencies that we fund. Ms. Ostdick will distribute this at the next Agency Director's meeting.

9. PRESIDENT'S REPORT/OFFICE REPORT

Ms. Ostdick reported that she had received a requested letter from Safe Passage stating that Linda Moser is now the Interim Director. Also, Ms. Ostdick has been working on the 2009 Annual Report and requested that Ms. Luxton look at the one page Annual Summary to see if she would like any changes.

10. COMMITTEE REPORTS

Executive Committee:

There was no Executive Committee meeting in February.

Finance Committee:

There was no Finance Committee meeting in February.

11. OLD BUSINESS

A. GY11 Applications:

Ms. Ostdick gave an update on the GY11 application progress.

B. New Board Members:

Terms of board members was discussed.

C. Behavioral Healthcare Taskforce:

Ms. Ostdick contacted Jerry Lane, head of the DeKalb County Citizens for Better Mental Health group, stating that the next step for the taskforce was to have Mr. Lane's group review the preliminary taskforce report, make suggestions or comments, and then meet with the taskforce members. After these two groups meet and finalize the report, it will then be presented to the Mental Health Board for review.

D. Executive Director search update:

Mr. Rogalin said that the Search Committee has set up four meetings with prospective candidates and he will report to the Executive Committee at the next meeting.

12. NEW BUSINESS

A. Board Member Policy draft review:

Ms. Luxton said that only one board member had reviewed the draft and asked the remaining members to please look at it and send comments to her.

B. CACDC financial request:

The CACDC has asked for an additional \$5,000. They have spent a larger than anticipated amount on medications from 7/1/09 through 12/31/09 and will run out of money in a month or so unless they receive additional dollars.

Mr. Rogalin moved to grant an additional up-to \$5,000 to the Consumer Advocacy Council of DeKalb County for GY10; seconded by Dr. Kirts. The motion passed unanimously on a role call vote.

13. NEXT BOARD MEETING:

The next Board meeting will be 3/15/10.

14. CLOSED SESSION

Dr. Kirts moved to go into Closed session at 8:00 p.m.; seconded by Ms. Dubin. The motion passed unanimously on a voice vote.

Ms. Schoenfeld moved to return to Open session at 8:26 p.m.; seconded by Rev. Ritchie. The motion passed unanimously on a voice vote.

Rev. Ritchie moved that for the closed session minutes for 7/21/08, 8/18/08, 9/15/08, 10/20/08, 3/16/09, 7/20/09, 9/21/09, 10/19/09, 12/14/09 and the Personnel & Nominations committee closed session minutes from 1/7/08 all are approved, all will be kept closed, and the tapes will not be destroyed but will be reviewed again in the future; seconded by Ms. Dubin. The motion passed unanimously on a voice vote.

Ms. Dubin moved to give the Administrative Assistant a 2% pay increase according to the DeKalb County 2010 policy, retroactive to her anniversary date, and a stipend of \$1,200 for additional duties from July 1, 2009 through December 31, 2009; seconded by Dr. Kirts. The motion passed unanimously on a roll call vote.

15. ADJOURNMENT

The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Cynthia Luxton, President

Kathy Ostdick, Recording Secretary