

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

MINUTES OF MEETING

January 23, 2012

Approved

Board Members Present: Cynthia Luxton, Donna Schoenfeld, Thomas Kirts,
Gary Lothson, Jeff Whelan, Jane Dargatz, Cheryl Brauer

Board Members -Excused Absence: Ken Ritchie, Eileen Dubin

Board Members - Absent:

Other Persons Present:

Office Staff Present: Donna Moulton, Kathy Ostdick

1. CALL TO ORDER

The meeting was called to order by the President, Cynthia Luxton, at 7:50 p.m.

2. AGENDA

Mr. Whelan moved to approve the agenda; seconded by Ms. Schoenfeld. The motion passed unanimously on a voice vote.

3. INTRODUCTIONS

Introductions were not needed.

4. MINUTES

Mr. Whelan moved to approve the minutes of the December 2011 Board meeting; seconded by Mr. Lothson. The motion passed unanimously on a voice vote.

5. COMMUNITY INPUT

There was no community input.

6. CORRESPONDENCE AND ANNOUNCEMENTS

A letter from Hope Haven thanking the board for their recent financial support was presented.

7. FINANCE REPORTS

Dr. Kirts moved to approve the January 2012 agency claims in the amount of \$147,854.06; seconded by Mr. Lothson. The motion passed unanimously on a roll call vote.

Dr. Kirts moved to approve the January 2012 office claims in the amount of \$846.39; seconded by Mr. Lothson. The motion passed unanimously on a roll call vote.

8. OFFICE REPORT

Ms. Moulton reported that she met with Dave Miller from FSA and also met with the FSA program staff. Ms. Moulton will be attending an IEMA meeting this month and also reported that regarding the YESS Community Schools project, they will send out surveys to high school students later this week and middle school students soon after. Surveys will also be sent to parents and school personnel. Also the Child Trauma Conference meeting is coming up soon and Ms. Moulton will be attending.

GY13 grant applications went out the first week of the month and the office is still waiting for some signature forms from the funding guidelines to be returned.

Ms. Moulton has also been meeting informally with the Veteran's Commission regarding an increase in crisis calls from veterans returning home and a group will be formed to establish protocols for this situation. Ms. Schoenfeld added that NIU should be included in that group.

Ms. Moulton will be attending the NAMI Annual meeting. She was invited to join a table purchased by Regina Harris.

Ms. Moulton also reported that she received a call from Michael Flora of the Ben Gordon Center regarding a letter sent to him at the end of December. Ms. Moulton answered questions on meeting attendance and funding.

9. COMMITTEE REPORTS

Executive Committee:

The January 2012 Executive Committee meeting was cancelled.

Finance Committee:

Dr. Kirts reported that the Finance Committee discussed the Ben Gordon Center review and recommendations. Internal dollars were transferred from the Psych Evaluations grant to the Medication Grant. Opportunity House and Voluntary Action Center review and recommendations were discussed and Ms. Moulton will ask for additional information from the agencies.

Outcomes Committee:

The Outcomes Committee did not meet. Members of the Outcomes committee discussed and changed the next meeting date of February 7, 2012 to March 15, 2012.

10. OLD BUSINESS

A. Agency review and recommendations:

Ms. Moulton reported that the Opportunity House and Voluntary Action Center will be sending additional information for their review and recommendations. The letter will be presented at the next Finance Committee meeting.

11. NEW BUSINESS

A. Closed session minutes review:

Closed session minutes of Board meetings and Executive Committee meetings were reviewed.

Mr. Lothson moved that for the closed session Board meeting minutes for 7/18/11, 8/22/11, 10/17/11, 11/21/11 and for the closed session Executive Committee minutes for 9/26/11 and 11/1/11 all are approved, all will be posted, and all will be destroyed at the appropriate time; seconded by Dr. Kirts. The motion passed unanimously on a voice vote.

12. ADJOURNMENT - Next Board meeting date: 2/20/12

The meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Cynthia Luxton, President

Kathy Osttick, Recording Secretary