

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

MINUTES OF MEETING

May 21, 2012

Approved

Board Members Present: Cynthia Luxton, Ken Ritchie, Eileen Dubin, Gary Lothson, Jeff Whelan,
Jane Dargatz, Donna Schoenfeld, Thomas Kirts

Board Members -Excused Absence: Cheryl Brauer

Board Members - Absent:

Other Persons Present:

Office Staff Present: Donna Moulton, Kathy Ostdick

1. CALL TO ORDER

The meeting was called to order by the President, Cynthia Luxton, at 7:04 p.m.

2. AGENDA

Mr. Lothson moved to approve the agenda; seconded by Mr. Whelan. The motion passed unanimously on a voice vote.

3. INTRODUCTIONS

Introductions were not needed.

4. MINUTES

Mr. Whelan moved to approve the amended minutes of the April 2012 Board meeting; seconded by Ms. Dubin. The motion passed unanimously on a voice vote.

5. COMMUNITY INPUT

There was no community input at this time.

6. CORRESPONDENCE AND ANNOUNCEMENTS

Nothing to report at this time.

7. FINANCE REPORTS

Ms. Dubin moved to approve the May 2012 agency claims in the amount of \$146,326.48; seconded by Rev. Ritchie. The motion passed unanimously on a roll call vote.

Ms. Dubin moved to approve the May 2012 office claims in the amount of \$1,231.58; seconded by Mr. Whelan. The motion passed unanimously on a roll call vote.

8. BOARD MEMBER ISSUES

A. Strategic plan – chart summary

The strategic plan will be reviewed this summer at the board retreat. Ms. Luxton confirmed that all board members have July 20th available for the retreat. The consultant is also available on that date.

9. OFFICE REPORT

Ms. Moulton reported that she has contacted the Ben Gordon Center to share with them approval and conditions of the request for using the Individual Care Grant.

Regarding the Drug Court recent situation, Marilyn Stromborg called Ms. Moulton this morning with an update stating the Drug Court was back on track. This afternoon, however, the newspaper reported that the State's Attorney's Office has said that they are still investigating and there would not be a State's Attorney's Office representative at the County meeting.

Ms. Moulton met with Dani Maculan, Executive Director of Elder Care Services, and reported that it was a very productive meeting. Elder Care Services reported that they have been collaborating with the Family Service Agency on clients that are served by both agencies.

The Annual report was distributed to the board members. Ms. Luxton stated that Ms. Moulton and Ms. Luxton will be meeting with the Health and Human Services Committee on June 4th in Sycamore to present the Mental Health Board Annual Report and asked other board members to attend if they were available.

10. COMMITTEE REPORTS

Executive Committee:

Ms. Luxton reported that the Executive Committee discussed moving ahead with the grant allocations and also discussed the up-coming retreat. The Committee has suggested that Mike Mastroianni facilitate. The committee is investigating a follow-up to the community assessment and during a discussion with Joel Cowen, he suggested that Mike Mastroianni would fit well as facilitator for the retreat. Mr. Cowen is currently working on a community assessment, IPLAN, for the Health Department and felt that some of the information he is gathering for that project could be used for a Mental Health Board follow-up assessment.

Ms. Luxton inquired about the Hope Haven visit. Dr. Kirts reported that the tour was very valuable and informative. Ms. Luxton added that another tour will be set up this summer for those that were not available in May.

Finance Committee:

Rev. Ritchie shared that Ms. Moulton had attended and ACMHAI quarterly meeting and discussed site visit monitoring tools with several other mental health boards. Ms. Moulton will be following up on this in the near future. The committee approved the Individual Care Grant presented from the Ben Gordon Center. The committee also approved the grant allocations to move forward to the full board this evening.

The Finance Committee is still working on the recommendation letters for Safe Passage, Elder Care Services, and the Family Service Agency.

Outcomes Committee:

Dr. Kirts reported that the Outcomes Committee did not meet this month but that they are meeting Thursday 5/24/12.

11. OLD BUSINESS

A. Open Meetings Act training:

Some of the board members have completed their Open Meetings Act certification and Ms. Luxton reminded the remaining members to let the office know when they have completed the training.

B. GY13 Grant Application – review & vote:

The board reviewed the spreadsheet of suggested GY13 grant amounts listed below. After a focused discussion, the following grants will be voted on:

Agency	Program		GY13 Total Payment
Adventure Works	Adventure therapy for at-risk youth		105,500
Ben Gordon Center	Mental Health Services - adult		185,000
	Psychiatry Services		190,000
	Alcohol & Substance Abuse - adult		80,000
	Emergency Crisis & Screening Program - ECASP		82,000
	Mental Health Services - child & adolescent		61,000
	Community Employment Services		32,000
	Assertive Community Treatment		40,000
	Response Line		17,500
	Prevention Services		10,000
	Community Education Services		8,000
	Alcohol & Substance Abuse - child & adolescent		4,100
	Sub-total		709,600
	In-Kind donation (rent)		212,461
	Total		922,061
Children's Home + Aid	Home visit: mental health screenings & support services		8,800
CACDC	Special/emergency Consumer Needs		15,000
DeKalb Co. Sheriff's Dept	Jail Based Services		35,000
DeKalb Co. Youth Service Bureau	Youth and Family Counseling		96,500
	Early Intervention program		42,600
	Youth Project		20,800
	Alternative to Suspension program		20,000
	Fee-for-Service Psychiatry		10,000
	Total		189,900
Elder Care Service	Care Coordination program		36,180
	Elder abuse, neglect, and exploit program		17,820
	Total		54,000
Epilepsy Foundation of N/C III	Epilepsy Services		30,000
Family Service Agency	Senior Mental Health Services		25,000
	Children's Advocacy Center - Trauma Therapy		25,000
	Children's Advocacy Ctr		24,500
	General & Underserved counseling scholarship		31,500
	Fee-for-Service Psychiatry		3,000
	Total FSA Grant & Purchase of Care		109,000

Hope Haven	Case manager - Emergency shelter		39,700
	(2) 40 hr + (2) 16 hr counselor/security position		72,800
	Case manager - Dresser Ct.		14,500
	Life Skills Training Center		175,400
	Total		302,400
Open Door	Developmental Training		37,300
	Regular Work		12,500
	Total		49,800
Opportunity House	Developmental Training		95,900
	Regular work		25,300
	Supported Employment		22,300
	Total		143,500
Safe Passage	Residential/Shelter		22,400
	Crisis Intervention		22,400
	Sexual Assault Services		26,100
	Abuser services		49,100
	Total		120,000
Voluntary Action	Transportation		19,500
Center	Nutrition		6,800
	Total		26,300
	Sub-total - Agencies	(Sub-total does not include BGC in-kind)	1,898,800
Purchase of Care			
1)	Psych Evals & Med Monitoring (Drug Ct \$6,000)		20,000
2)	Underserved Purchase of Care		10,000
3)	Ind. Care Grant Purchase of Care (Drug Ct \$13,500)		15,000
4)	Medication grant (Drug Ct \$6,000)		45,000
	Sub-Total - Purchase of care		90,000
Sub-Total: Line item 8201		(Total does not include BGC in-kind)	1,988,800
Line Item 8205 - Special Projects			
Hinckley Big-Rock	Parent University program		2,400
Children's Com Theatre	NIU - Penguin Project		6,000
Sub-Total: Line item 8205			8,400
TOTAL: Line Items 8201 & 8205			1,997,200

Rev. Ritchie moved to approve the above list of GY13 grant allocations; seconded by Ms. Dargatz. The motion passed unanimously on a roll call vote.

12. NEW BUSINESS

A. Strategic planning retreat:

This was discussed earlier in the meeting.

B. Nominating committee for slate of officers:

Dr. Kirts, Ms. Schoenfeld, and Ms. Dargatz volunteered for the Nominating Committee to assemble a slate of officers to be presented at the June Board meeting.

13. CLOSED SESSION

Dr. Kirts moved to go into Closed Session at 8:02 p.m.; seconded by Ms. Dubin. The motion passed unanimously on a voice vote.

Mr. Whelan moved to return to Open Session at 8:41 p.m.; seconded by Dr. Kirts. The motion passed unanimously on a voice vote.

14. ADJOURNMENT - Next Board meeting date: 6/18/12

The meeting was adjourned at 8:43 p.m.

Respectfully submitted,

Cynthia Luxton, President

Kathy Ostdick, Recording Secretary