

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

MINUTES OF MEETING

April 15, 2013

Approved

Board Members Present: Cindy Luxton, Gary Lothson, Jane Dargatz, Merlin Wessels, Jeff Whelan, Cheryl Brauer, Eileen Dubin, Thomas Kirts, Dick Schluter

Board Members -Excused Absence:

Board Members - Absent:

Other Persons Present:

Office Staff Present: Kathy Osttick

1. CALL TO ORDER

The meeting was called to order by the President, Cynthia Luxton, at 6:00 p.m.

2. AGENDA

Ms. Brauer moved to approve the amended agenda; seconded by Mr. Wessels. The motion passed unanimously on a voice vote.

3. CLOSED SESSION

Ms. Dubin moved to go into closed session at 6:30 p.m.; seconded by Mr. Wessels. The motion passed unanimously on a voice vote.

Dr. Kirts moved to return to open session at 6:39 p.m.; seconded by Ms. Dubin. The motion passed unanimously on a voice vote.

4. INTRODUCTIONS

Introductions were not needed.

5. HEARINGS

Three agencies are scheduled to present at this grant hearing:

- a) Safe Passage was first with Deanna Hacker, Interim Director, and Stephanie Zickert, Abuse Intervention Services Program Coordinator, in attendance.
- b) Family Service Agency was second with Dave Miller, Executive Director, Tynisha Clegg, Director of Operations, and John Spinoso, FSA Board Chairman in attendance.
- c) Ben Gordon Center was third with Michael Flora, Executive Director and CEO, Mark Leach, Board Chair, and David Castle, Board Vice-Chair in attendance.

6. MINUTES

Mr. Whelan moved to approve the minutes of the March 18, 2013 Board meeting; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.

7. COMMUNITY INPUT

There was no community input at this time.

8. CORRESPONDENCE AND ANNOUNCEMENTS

Included in the binder was an update of the BGC Community Room remodel and several BGC testimonials from clients.

9. FINANCE REPORTS

Ms. Dubin moved to approve the April 2013 agency claims in the amount of \$153,844.77; seconded by Ms. Dargatz. The motion passed unanimously on a roll call vote.

Ms. Dubin moved to approve the April 2013 office claims in the amount of \$11,655.00; seconded by Dr. Kirts. The motion passed unanimously on a roll call vote.

10. BOARD MEMBER UPDATES

Mr. Whelan reported on the Senior Tax Levy recommendations from the Health and Human Services Committee of the County Board.

11. OFFICE REPORT

Ms. Luxton briefly reviewed the Office Report and added that Board Officer elections were coming up in June and asked for volunteers for a Nominating Committee. Dr. Kirts and Mr. Wessels volunteered.

12. COMMITTEE REPORTS

Executive Committee:

Ms. Luxton reported that the majority of the Executive Committee meeting items were also discussed at this meeting. The Annual Report is almost complete. The Executive Committee discussed 2013 Budget line item transfers.

Finance Committee:

Ms. Dargatz reported that items discussed were also reviewed tonight. A client request for medication help was discussed. The majority of the meeting was devoted to discussing GY14 Grant Applications.

Outcomes Committee:

The Outcomes Committee will have their next meeting on 5/1/13.

13. OLD BUSINESS

A. GY14 Grant Application review and update:

The Board discussed the Agencies that presented this evening regarding their GY14 Grant Applications and other requests. Opinions of the Board will then be discussed at the next Finance Committee meeting for their final recommendations on GY14 Allocations.

B. Personnel:

Personnel will be discussed in closed session.

14. NEW BUSINESS

A. Agency request:

Dr. Kirts moved to allow Hope Haven to utilize \$12,000 from the Multi-Agency Psychiatric Evaluation/Medication Monitoring Grant to fund Dr. Marquez's psychiatric time for the balance of the current grant year; seconded by Mr. Whelan. The motion passed unanimously on a voice vote.

B. Review quarterly reserve report & budget:

This will be discussed at a future meeting.

15. CLOSED SESSION

Mr. Lothson moved to go into closed session at 9:44 p.m.; seconded by Ms. Dubin. The motion passed unanimously on a voice vote.

Mr. Lothson moved to return to open session at 10:15 p.m.; seconded by Mr. Whelan. The motion passed unanimously on a voice vote.

Ms. Brauer moved to empower Ms. Luxton to re-open the Director search process as discussed in closed session; seconded by Ms. Dargatz. The motion passed unanimously on a voice vote.

16. ADJOURNMENT - Next Board meeting date: 5/20/13

The meeting was adjourned at 10:16 p.m.

Respectfully submitted,

Cynthia Luxton, President

Kathy Ostidick, Recording Secretary