

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**

**MINUTES OF SPECIAL MEETING**

February 2, 2013

**Approved**

**Committee Members Present:** Cynthia Luxton, Eileen Dubin, Jane Dargatz, Gary Lothson, Cheryl Brauer, Merlin Wessels

**Staff Present:** Kathy Ostdick

**Other Persons Present:**

**1. CALL TO ORDER**

Ms. Luxton called the meeting to order at 7:54 a.m.

**2. AGENDA**

*Ms. Dubin moved to approve the agenda; seconded by Mr. Lothson. The motion passed unanimously on a voice vote.*

**3. CLOSED SESSION**

*Mr. Lothson moved to go into Closed Session at 7:55 a.m.; seconded by Ms. Brauer. The motion passed unanimously on a voice vote.*

**4. RETURN TO OPEN SESSION**

*Mr. Lothson moved to return to Open Session at 12:16 p.m.; seconded by Mr. Wessels. The motion passed unanimously on a voice vote.*

**5. APPROVAL OF PROCEDURE OF NEXT STEP IN SEARCH PROCESS**

A short discussion took place regarding candidate selection.

*Mr. Lothson moved to authorize Ms. Luxton, Board President, to contact the third finalist and depending on due diligence in checking references, offer the position of Executive Director with a starting salary of \$80,000/year negotiating point plus \$5,000 moving expense providing that the finalist move within 6 months; seconded by Mr. Wessels. The motion passed unanimously on a voice vote.*

**6. ADJOURNMENT**

The meeting was adjourned at 12:25 p.m.

Respectfully submitted,

---

Cynthia Luxton, President

---

Kathy Ostdick, Recording Secretary