

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

MINUTES OF MEETING

July 21, 2014

Approved

Board Members Present: Jane Dargatz, Cindy Luxton, Merlin Wessels, Thomas Kirts, Eileen Dubin,
Dick Schluter, Jeff Whelan, Donna Schoenfeld

Board Members -Excused Absence: Cheryl Brauer

Board Members - Absent:

Other Persons Present:

Office Staff Present: Kathy Osttick

1. CALL TO ORDER

The meeting was called to order by the President, Jane Dargatz, at 6:32 p.m.

2. AGENDA

Mr. Wessels moved to approve the agenda; seconded by Mr. Whelan. The motion passed unanimously on a voice vote.

3. MINUTES

Mr. Whelan moved to approve the minutes of the June 16, 2014 Board meeting; seconded by Ms. Luxton. The motion passed unanimously on a voice vote.

4. INTRODUCTIONS

Introductions were not needed.

5. COMMUNITY INPUT

Lynette Spencer from Adventure Works gave a brief presentation about a new initiative they have been working on regarding Juvenile Justice. Adventure Works had received additional financial support at the end of last year in the form of an RFP from the CMHB to pursue research in juvenile justice and adventure therapy.

6. CORRESPONDENCE AND ANNOUNCEMENTS

Correspondence was reviewed.

Ms. Dubin brought a personal concern to the attention of the full Board.

7. OFFICE REPORT

The office report was reviewed.

8. FINANCE REPORTS

Ms. Dubin moved to approve the July 2014 agency claims in the amount of \$139,732.38; seconded by Dr. Kirts. The motion passed unanimously on a roll call vote.

Ms. Dubin moved to approve the July 2014 office claims in the amount of \$14,920.61; seconded by Ms. Luxton. The motion passed unanimously on a roll call vote.

9. BOARD MEMBER UPDATES

Ms. Luxton, as a member of the Executive Committee, reported to the Board that Ms. Brauer has submitted her resignation effective 8/1/14 by email to the Board.

Ms. Luxton discussed the retreat and suggested that due to Board member and office changes, the retreat be postponed to a later date. A Board meeting will be held on August 11, 2014 in place of the retreat.

The Board Secretary position was discussed.

Ms. Luxton nominated Dr. Schoenfeld for Secretary; Dr. Schoenfeld accepted; seconded by Mr. Whelan. The motion passed unanimously on a voice vote.

Stephanie Klein, Assistant State's Attorney, will meet with Executive Committee members on July 28, 2014 at 10:30 a.m. to discuss Open Meetings Act rules.

Ms. Dargatz discussed the option of laptops or tablets for Board member packet information instead of binders and paper information. Consensus was reached for Ms. Ostlick to get pricing on several equipment types.

10. COMMITTEE REPORTS

Executive Committee:

Ms. Dargatz reported that several items on the agenda were discussed along with the Ben Gordon Center in-kind donation response and the meeting with Children's Home + Aid.

Finance Committee:

Ms. Luxton reported that the majority of the items discussed are on the agenda this evening. The Committee discussed Mr. Schluter's financial questions for the Ben Gordon Center.

Outcomes Committee:

Dr. Kirts reported that the Outcomes Committee met and are working on the new Outcomes Review process for the GY16 outcomes.

11. OLD BUSINESS

A. GY15 grant allocations – update

The Board discussed the DeKalb County Youth Service Bureau's Alternative to Suspension program. The Board also discussed the Hope Haven funding open issue and came to a consensus that the grant should stand as is.

Ms. Luxton discussed a Finance Committee suggestion to allocate a COLA to several agencies. The Board discussed this in length.

Mr. Whelan moved to approve a 3% COLA in a lump sum in August to the following agencies; Adventure Works \$4,000, DeKalb County Youth Service Bureau \$5,300, Family Service Agency \$3,000 and Hope Haven \$11,000; seconded by Mr. Wessels. The motion passed on a roll call vote as follows: Ms. Dubin – no, Dr. Kirts – yes, Ms. Luxton – yes, Mr. Schluter – yes, Dr. Schoenfeld – yes, Mr. Wessels – yes, Mr. Whelan – yes, Ms. Dargatz – no.

B. GY15 grant allocations – fee for service schedule

The Ben Gordon Center and Family Service Agency fee for service rates will be reviewed in a work session on Monday 7/28/14. The rates for GY15 stayed at the GY14 level for the first quarter of GY15 but will need to be reviewed for quarters 2, 3, and 4.

C. Agency Requests – update

This was discussed earlier in the meeting.

D. ACMHAI

ACMHAI has requested payment for the first half of 2014 due to the DeKalb County Community Mental Health Board deciding to terminate the relationship as of June 2014. The Board came to the consensus that this will not be paid at this time.

E. Community Assessment

The Community Assessment was discussed. Ms. Dargatz and Ms. Luxton will be meeting with Dan Templin of the Community Foundation to discuss collaboration.

12. NEW BUSINESS

A. County 2015 Budget Process

The Board discussed the 2015 budget and the County budget process.

Ms. Luxton moved to approve the 2015 budget as presented; seconded by Mr. Whelan. The motion passed unanimously on a roll call vote.

The Board discussed the 2015 levy request letter that will be sent to the County along with the Mental Health Board 2015 budget.

Ms. Luxton moved to approve the 2015 levy request letter as presented; seconded by Dr. Schoenfeld. The motion passed unanimously on a voice vote.

B. Closed Session Minutes Review

The Board discussed the closed session minutes review and approval process.

13. CLOSED SESSION

Dr. Kirts moved to go into Closed Session at 8:46 pm; seconded by Ms. Dubin. The motion passed unanimously on a voice vote.

Mr. Whelan moved to return to Open Session at 9:38 p.m.; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.

Mr. Whelan moved to destroy previously approved minutes of closed sessions for 5/21/07, 1/14/08, 6/16/08, 10/20/08, 3/16/09, 7/20/09, 9/21/09, 10/19/09, 12/14/09, 9/20/10, 10/12/10, 10/25/10, 2/21/11-1, 2/21/11-2, 5/16/11, and 6/2/11; seconded by Mr. Wessels. The motion passed unanimously on a voice vote.

15. ADJOURNMENT - Next Board meeting date: 8/11/14

The meeting was adjourned at 9:39 p.m.

Respectfully submitted,

Cynthia Luxton, Vice President

Kathy Osttick, Recording Secretary