

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

MINUTES OF MEETING

June 16, 2014

Approved

Board Members Present: Jane Dargatz, Cindy Luxton, Merlin Wessels, Cheryl Brauer, Dick Schluter,
Jeff Whelan, Donna Schoenfeld

Board Members -Excused Absence: Eileen Dubin, Thomas Kirts

Board Members - Absent:

Other Persons Present:

Office Staff Present: Kathy Ostdick

1. CALL TO ORDER

The meeting was called to order by the President, Jane Dargatz, at 6:34 p.m.

2. AGENDA

Mr. Whelan moved to approve the agenda; seconded by Ms. Brauer. The motion passed unanimously on a voice vote.

3. MINUTES

Mr. Wessels moved to approve the minutes of the May 19, 2014 Board meeting; seconded by Ms. Luxton. The motion passed unanimously on a voice vote.

4. INTRODUCTIONS

Introductions were not needed.

5. COMMUNITY INPUT

The Community Assessment survey results were reviewed. Ms. Dargatz and Ms. Ostdick will contact Mr. Cowen to get clarification on focus groups and key informants.

6. CORRESPONDENCE AND ANNOUNCEMENTS

Correspondence was reviewed.

7. OFFICE REPORT

The office report was reviewed.

8. FINANCE REPORTS

Ms. Luxton moved to approve the June 2014 agency claims in the amount of \$136,567.49; seconded by Mr. Whelan. The motion passed unanimously on a roll call vote.

Ms. Luxton moved to approve the June 2014 office claims in the amount of \$484.86; seconded by Mr. Schluter. The motion passed unanimously on a roll call vote.

9. BOARD MEMBER UPDATES

Ms. Luxton reported that she has contacted Nancy Sylvester as a prospective retreat presenter on the topic of board training. Ms. Sylvester has agreed to participate but is not free until August 15th. The Board discussed changing the July retreat date to August 15th and adding a Board meeting in July on the 21st. All Board members present agreed to the change.

10. COMMITTEE REPORTS

Executive Committee:

Ms. Dargatz reported that most items on tonight's agenda were discussed at the Executive Committee meeting.

Finance Committee:

Ms. Luxton reported that most items on tonight's agenda were discussed at the Finance Committee meeting. The Committee also followed up on grant allocations.

Outcomes Committee:

Mr. Wessels reported that the Outcomes Committee met and developed a new procedure to review the outcomes of each agency. The agencies have been asked to resubmit their GY15 outcomes with any edits they felt appropriate by 6/30/14. The Outcomes Committee will then review these with the end result of having good GY16 outcomes ready for the next grant year.

11. OLD BUSINESS

A. GY15 grant allocations - update

Adventure Works submitted a request for an additional \$5,000 for the field guide position.

Ms. Brauer moved to allocate an additional \$5,000 to Adventure Works for the field guide position for GY15; seconded by Mr. Whelan. The motion passed on a roll call vote as follows; Ms. Dargatz – yes, Ms. Luxton – abstain, Ms. Brauer – yes, Mr. Schluter – yes, Dr. Schoenfeld – yes, Mr. Wessels – yes, Mr. Whelan – yes.

The DeKalb County Youth Service Bureau submitted an appeal to their grant allocation, asking for reconsideration of the CMHB not funding the Alternative to Suspension program for GY15. The Board discussed their rationale from earlier meetings.

Ms. Luxton moved to allocate \$10,000 to the DeKalb County Youth Service Bureau for their Alternative to Suspension program for GY15 from 7/1/14 through 12/31/14; seconded by Mr. Whelan. The motion passed on a majority vote as follows: Mr. Schluter – Yes, Dr. Schoenfeld – Yes, Mr. Wessels – No, Mr. Whelan – Yes, Ms. Brauer – No, Ms. Luxton – Yes, Ms. Dargatz – Yes.

The DeKalb County Sheriff's Department submitted a letter thanking the Board for the GY15 allocation and clarifying the administrator description in their application. The Board discussed the additional information provided in the letter. It was decided not to restrict the funding for administration. The Board will invite the Sheriff's Department to attend a Finance Committee meeting to discuss future funding and distribution of services.

Children's Home + Aid had a major change in their DeKalb office which may affect programming that the Mental Health Board funds. It was noted that Children's Home + Aid has not contacted the CMHB office to formally advise of the significant change in administration. Due to failure to receive formal notification of the CH+A change, the Board agreed to put the agency GY15 funding on hold until a meeting can be accomplished to clarify the agency goals for the future.

Ms. Brauer moved to send the Children's Home + Aid a letter regarding their current office situation and informing them that GY15 funding will be on hold until the CMHB receives clarification of their current leadership and goals; seconded by Ms. Luxton. The motion passed unanimously on a voice vote.

B. GY15 allocations – fee-for-service schedule

Ben Gordon Center has requested a review of the Medicaid rates set by the CMHB for GY15 and was asked to submit rates that they thought were workable. The Board reviewed the proposed rates and discussed the financial difficulties showing up with the expanded Medicaid and Affordable Care Act clients as of January 1st. After discussion, it was decided to leave the 1st quarter of GY15 rates at the GY14 rate. The Ben Gordon Center will be invited to meet with the Board to discuss quarters 2 through 4 rates moving forward. Mr. Schluter shared that he has recently requested financial information and would like that information received before the next Finance Committee meeting.

The Family Service Agency has requested a review of the Medicaid rates set by the CMHB for GY15 and was also asked to submit rates that they thought were workable. The Board decided to leave the 1st quarter of GY15 rates the same as GY14 rates. The Family Service Agency will be invited to meet with the Board to discuss quarters 2 through 4 rates moving forward.

12. NEW BUSINESS

A. Officer Nominations

Officer nominations were discussed. Ms. Dargatz was nominated for President and accepted. Ms. Luxton was nominated for Vice President and accepted. There were no nominations for Secretary. Members were asked to consider the position. Ms. Dargatz agreed to contact Dr. Kirts and Ms. Dubin regarding their interest in serving.

Ms. Brauer moved to elect Ms. Dargatz as President, Ms. Luxton as Vice President, and Dr. Kirts for Secretary if he would accept and if he does not accept then Ms. Dubin as Secretary if she will accept; seconded by Dr. Schoenfeld. The motion passed unanimously on a voice vote.

B. ACMHAI

The ACMHAI State association membership was discussed.

Ms. Luxton moved to terminate the DeKalb County Community Mental Health Board association with ACMHAI; seconded by Ms. Brauer. The motion passed unanimously on a voice vote.

C. Ben Gordon Center – Line item transfer, Medicaid overpayment, Psychiatrist funding request

The Ben Gordon Center line item transfer of GY14 funds was discussed.

The Board discussed the line item transfer request. Ms. Dargatz shared that Mr. Flora of the Ben Gordon Center told the Executive Committee that the grant application dollar request amounts are “best guess” scenarios and that with the new Medicaid rules and the Affordable Care Act being put into place, dollars are being used differently.

Mr. Wessels moved to transfer \$35,000 from Assertive Community Treatment to the Adult Alcohol and Substance Abuse program and to transfer \$10,000 from Psychiatry to the Adult Mental Health program for GY14; seconded by Mr. Schluter. The motion passed unanimously on a roll call vote.

The Ben Gordon Center researched their Medicaid reimbursement for clients that have been funded by the Mental Health Board. They determined that \$1,012.15 needed to be refunded to the Mental Health Board and will be credited along with the May billing.

The Ben Gordon Center requested additional funding for psychiatry for locum doctors higher fees. The Board discussed the situations that caused the psychiatry shortage and options available.

After a lengthy discussion, the Board decided to review and fund the locum additional fees on a month to month basis. The Ben Gordon Center will be asked to submit monthly billing that will include locum hours, fees, number of clients, etc.

13. CLOSED SESSION

Mr. Wessels moved to go into Closed Session at 9:23 pm; seconded by Ms. Brauer. The motion passed unanimously on a voice vote.

Mr. Wessels moved to return to Open Session at 9:51 p.m.; seconded by Mr. Whelan. The motion passed unanimously on a voice vote.

Mr. Whelan moved to accept what was discussed in Closed Session; seconded by Dr. Schoenfeld. The motion passed unanimously on a voice vote.

15. ADJOURNMENT - Next Board meeting date: 7/21/14

The meeting was adjourned at 9:53 p.m.

Respectfully submitted,

Jane Dargatz, President

Kathy Ostdick, Recording Secretary