

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
MINUTES OF MEETING
June 15, 2015

Approved

Board Members Present: Thomas Kirts, Dick Schluter, Merlin Wessels, Dianne Leifheit,
Andi Andree, Marilyn Stromborg, Jerry Helland

Board Members - Absent: Chuck Rose, Jane Olson

Other Persons Present:

Office Staff Present: Deanna Cada, Kathy Ostlick

1. CALL TO ORDER

The meeting was called to order by the Vice-President, Dr. Thomas Kirts, at 6:30 PM.

2. AGENDA

Dr. Stromborg moved to approve the agenda; seconded by Mr. Wessels. The motion passed unanimously on a voice vote.

3. MINUTES

Ms. Andree moved to approve the minutes of the May 18, 2015 Board meeting; seconded by Dr. Stromborg. The motion passed unanimously on a voice vote.

4. AGENCY 3-YEAR PRESENTATION – None

5. COMMUNITY INPUT

Nothing to report.

6. ANNOUNCEMENTS

Dr. Kirts shared an article on supported employment and the benefits. Ms. Cada will scan and send to all Board members.

7. DIRECTOR'S REPORT

Ms. Cada reported that agencies receiving GY16 funding are very grateful and have expressed appreciation. Three agencies previously on grant status are in the process of transitioning to fee-for-service. This process has gone well at this point.

Ms. Cada reported that the office had an Agency Director's meeting on 6/2/15 which was very successful. Ms. Leifheit attended and shared that the Agency Director's suggested several changes to the grant application and offered to have the CMHB tour their facilities.

Ms. Cada shared that she and Ms. Ostlick attended the ACMHAI quarterly meeting which focused on billing and programmatic audits.

Ms. Cada and Ms. Ostdick met with Mr. Juergen, Ms. Nelson, and Mr. Caron at the Ben Gordon Center to discuss their billing process. This discussion answered several questions from the Board office.

Dr. Kirts complimented the CMHB for the handling of the Ben Gordon Center issues over the past several months.

Ms. Cada has been asked to join the Narcan Taskforce to discuss step 2 in the process.

8. FINANCE REPORTS

Dr. Stromborg moved to approve the June 2015 agency claims in the amount of \$139,862.20; seconded by Ms. Leifheit. The motion passed unanimously on a roll call vote.

Ms. Leifheit moved to approve the June 2015 office claims in the amount of \$13,352.85; seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote.

9. OLD BUSINESS

A. Disaster assistance

- a. Funding update/philosophy – Ms. Cada discussed funding given out to Fairdale residents, both through funded agencies and private therapy. The Fairdale residents have expressed thanks for the help they have received.
- b. Jerry Lane training 6/10/15 – Jerry Lane conducted a Crisis Intervention Training on 6/10/15 which was well attended by the DeKalb County Youth Service Bureau, Family Service Agency, Safe Passage, and several individuals.

B. Slate of Officers

A slate of officers was discussed. Mr. Rose has volunteered for President, Dr. Kirts volunteered for Vice President, and Dr. Stromborg volunteered for Secretary.

Ms. Leifheit moved to appoint Mr. Rose as President, Dr. Kirts as Vice President, and Dr. Stromborg as Secretary for the grant year from 7/1/15 through 6/30/16; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.

C. Facilities and Contract Discussion

Dr. Kirts gave a brief update of the Ben Gordon Center/KishHealth System issue.

10. NEW BUSINESS

A. Executive Director 6 month Probationary Period

Dr. Stromborg moved to go into Closed Session at 7:05 pm for the purpose of the Executive Director 6 month probation review; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.

Dr. Stromborg moved to go back into Open Session at 7:16 pm; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.

Dr. Stromborg moved to transfer the Executive Director from probation to full-time status; seconded by Mr. Schluter. The motion passed unanimously on a voice vote.

B. Finance Committee Chair Appointment

Dr. Kirts appointed Mr. Schluter as Chairman of the Finance Committee.

12. ADJOURNMENT - Next Board meeting date: 7/17/15 8:00 am – 2:00 pm, Freight Room, DeKalb County Community Foundation

The meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Thomas Kirts, MD, Vice-President

Kathy Ostdick, Recording Secretary