

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**

**MINUTES OF MEETING**

**May 18, 2015**

Approved

Board Members Present: Chuck Rose, Dick Schluter, Merlin Wessels, Dianne Leifheit,  
Jane Olson, Andi Andree, Thomas Kirts, Marilyn Stromborg

Board Members - Absent:

Other Persons Present:

Office Staff Present: Deanna Cada, Kathy Ostdick

**1. CALL TO ORDER**

The meeting was called to order by the President, Charles Rose, at 6:30 PM.

**2. AGENDA**

*Ms. Olson moved to approve the agenda; seconded by Dr. Stromborg. The motion passed unanimously on a voice vote.*

**3. MINUTES**

*Dr. Stromborg moved to approve the minutes of the April 20, 2015 Board meeting; seconded by Dr. Kirts. The motion passed unanimously on a voice vote.*

**4. INTRODUCTIONS**

Introductions were not needed.

**5. AGENCY 3-YEAR PRESENTATION – None**

**6. COMMUNITY INPUT**

Nothing to report.

**7. ANNOUNCEMENTS**

Ms. Cada reported that the County is having a reception to thank the tornado volunteers on 5/20/15 from 4:30 pm to 7:00 pm at the Legislative Center in Sycamore.

**8. DIRECTOR'S REPORT**

Ms. Cada reported that there will be an Agency Director's meeting in Conference Room West on June 2<sup>nd</sup> at 8:00 am. Ms. Cada also reported that there is an ACMHAI quarterly meeting on June 4<sup>th</sup> at Starved Rock. This meeting will concentrate on developmental disabilities. Ms. Cada and Ms. Ostdick will be attending on June 4<sup>th</sup> and Ms. Cada will be staying for the June 5<sup>th</sup> session. Board members are invited.

Ms. Andree asked for further information on the webinar topic of jail and mental illness and information on a mental health court. Ms. Cada shared that she had viewed the webinar which is part of a nationwide campaign on how to keep people with mental illnesses out of jail. A new Jail Solutions Committee has been formed to look at this topic. One of the opportunities that this Committee is looking at is a mental health court. This webinar pointed out that there is crisis intervention training available for law enforcement officers. Ms. Cada met with the person that conducts this training in Kane County and is in discussion regarding facilitating a training in DeKalb County in collaboration with Kane County.

## **9. FINANCE REPORTS**

***Dr. Stromborg moved to approve the May 2015 agency claims in the amount of \$143,924.01; seconded by Ms. Olson. The motion passed unanimously on a roll call vote.***

***Dr. Kirts moved to approve the May 2015 office claims in the amount of \$1,191.40; seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote.***

## **10. OLD BUSINESS**

A. Policy review – Ad Hoc Committee recommendations - Finalize  
Policies and procedures were discussed. By-law revisions were discussed.

***Ms. Andree moved to approve the five policies reviewed; seconded by Dr. Kirts. The motion passed unanimously on a voice vote.***

***Ms. Andree moved to approve the By-law changes; seconded by Ms. Olson. The motion passed unanimously on a voice vote.***

B. GY16 Grant review  
GY16 grant requests were reviewed.

***Ms. Andree moved to approve the GY16 grant requests as recommended by the Finance Committee; seconded by Ms. Leifheit. The motion passed as follows on a roll call vote: Ms. Andree – yes, Dr. Kirts – yes, Ms. Leifheit – yes, Ms. Olson – yes, Mr. Schluter – yes, Dr. Stromborg – yes, Mr. Wessels – yes, Mr. Rose – no.***

C. Agency contracts – Ad Hoc Committee

Mr. Rose reported that the Contract Ad Hoc Committee reviewed the contracts and made changes. The contracts were then sent to the State's Attorney's office for further review. The State's Attorney's office approved the contracts as revised. Ms. Cada will discuss the contract changes at the Agency Director's meeting.

D. Open Board seat recommendations – update

Ms. Cada shared that the County Board will be voting on the Mental Health Board vacancy recommendation at the County Board meeting on 5/20/15.

E. Disaster assistance

a. The Regional Office of Education funding request was discussed.

*Ms. Olson moved to approve the Regional Office of Education proposal for funding for programs from the DeKalb County Youth Service Bureau and Adventure Works; seconded by Ms. Leifheit. The motion passed unanimously on a roll call vote.*

b. The disaster training proposal by Jerry Lane was discussed.

*Dr. Stromborg moved to approve the disaster training proposal by Jerry Lane along with a certificate of appreciation and a \$200 stipend to Mr. Lane; seconded by Ms. Leifheit. The motion passed unanimously on a roll call vote.*

## **11. NEW BUSINESS**

### **A. Slate of Officers**

Mr. Rose explained that the officers terms will be ending on 6/30/15 and a new slate will need to be presented at the June Board meeting. Mr. Rose and Dr. Kirts volunteered that they would be willing to stay in their current positions. Mr. Schluter will not be staying on as Secretary so that position will need to be filled. Mr. Rose asked Board members to think about nominations for all positions and let the office know.

### **B. Facilities and Contract discussion**

Mr. Rose reported on the status of the Kishwaukee Hospital/Ben Gordon Center discussions which are still in progress.

### **C. Tax levy letter - tabled**

## **12. ADJOURNMENT - Next Board meeting date: 6/15/15**

The meeting was adjourned at 7:20 p.m.

Respectfully submitted,

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Charles G. Rose, President

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Kathy Ostidick, Recording Secretary