

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD  
EXECUTIVE COMMITTEE  
MINUTES OF MEETING**

**July 15, 2019**

**Approved**

**Committee Members Present:** Jerry Helland, Marilyn Stromborg, Jane Smith

**Staff Present:** Deanna Cada, Kathy Osttick

**Other Persons Present:** Richard Schluter

**1. Call to Order**

Mr. Helland called the meeting to order at 5:00 p.m.

**2. Agenda**

*Ms. Smith moved to approve the agenda; seconded by Mr. Helland. The motion passed unanimously on a voice vote.*

**3. Approval of Minutes**

*Ms. Smith moved to approve the minutes of the 5/13/19 meeting; seconded by Mr. Helland. The motion passed unanimously on a voice vote.*

**4. Office Report**

Ms. Cada informed the Committee that the Health Department will be training all of their staff in law enforcement/trauma informed procedures.

When Community Action left the umbrella of the Mental Health Board, it was decided that the Juvenile Justice Council piece would stay with CMHB along with the Senior Tax Levy. Then the Juvenile Justice Grant was cancelled by the State. The State reversed that and the Juvenile Justice Grant was reinstated. However, it will not be coming back under the umbrella of CMHB but will be under the State's Attorney's Office and Court Services.

Ms. Cada told the Committee that she has been invited to join the Non-Profit Partnership Steering Committee. The commitment would be to attend quarterly meetings and Ms. Cada would have to be on a sub-committee.

Ms. Cada has a conflict on August 27<sup>th</sup> and 28<sup>th</sup> when NIU will be having intern interviews. Ms. Cada asked if any Board members would like to do the interviewing. Dr. Stromborg volunteered. Ms. Cada will keep her informed as to which day to attend.

## **5. DCCMHB Logo Development**

Ms. Cada researched other 708 Board logos to see what they were doing. She then sent out five feelers to design organizations. Only two got back to her, Morning Star in Sycamore and OC Design. After discussing the options, the Committee thought Morning Star would be a good choice. Ms. Cada will contact them to start on our request.

## **6. Annual Report Distribution**

Ms. Cada and Mr. Helland will be handing out 2018 Annual Reports to the County Health & Human Services Committee when they attend on August 5<sup>th</sup>. The County Board will also be given our 2018 Annual Report.

## **7. Agency Site Visits**

Ms. Cada and Mr. Helland have spoken about starting up agency site visits again. Ms. Cada will have Board members sign up for available dates and then she will reach out to agencies for their availability.

## **8. One Year and Three Year Plan Goals**

Ms. Cada told the Committee that she will be reviewing the One Year and Three Year plans at the Retreat.

## **11. Date of Next Executive Committee Meeting: 6/3/19**

## **12. Adjournment**

The meeting was adjourned at 5:28 p.m.

Respectfully submitted,

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Jerald Helland, Board President

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Kathy Ostdick, Recording Secretary